

ZONING BOARD OF APPEALS  
BOARD MEETING  
NOVEMBER 27<sup>TH</sup>, 2018  
7:00 P.M.

**PRESENT:** Lee James Chairperson, Patti Metler, John Ricci, Deb Donahue and Mike Miller

**ALSO PRESENT:** Mayor Miller, Dave Crowley, Mary Hupp, Deputy Clerk – Jessie Kernan

**EXCUSED:** Code Enforcement Officer – Kevin Margerum

Chairperson Lee James, called the Public Hearing to order at 7:00p.m. and the Pledge of Allegiance was recited.

**MINUTES:** MIKE MILLER made motion to approve the minutes of the September 24<sup>th</sup>, 2018 meeting as written; seconded by PATTI METLER; UNANIMOUSLY APPROVED.

The Public Hearing was in reference to the Planning Board Meeting held on October 29, 2018 regarding John and Mary Hupp to be given an area variance to allow for construction of a porch to encroach on the property line. Due to a scheduling conflict, CEO Kevin Margerum spoke via speaker phone to the Board stating he just needed the board to approve a boundary line encroachment. An area variance application was given to Mary Hupp to be completed and submitted for review before the next meeting in December. Motion to table this discussion until then made by DEB DONAHUE and seconded by MIKE MILLER; ALL IN FAVOR, MOTION APPROVED.

**OLD BUSINESS:** No one from Haskins Auto or Davis Auto appeared with the requested 60 day documentation as discussed at the September 24<sup>th</sup> meeting, Chairperson James asked Deputy Clerk Kernan to send a letter to Mr. Haskins informing him of the failure to appear or provide the requested documentation and ask him to contact CEO Kevin Margerum. Kevin, via phone spoke stating he has not received any new complaints and to date he has remained in compliance. In the letter to Mr. Haskins, it was requested to include that if he falls out of compliance again, he will need to file a variance change with the Village ZBA.

**NEW BUSINESS:** None

With no new business, The meeting was adjourned at 7:23 p.m. with a motion made by DEB DONAHUE, seconded by MIKE MILLER AND UNANIMOUSLY CARRIED.

Respectfully submitted,

Jessie Kernan, Deputy Clerk