

**CUBA VILLAGE PLANNING BOARD  
BOARD MEETING  
May 16, 2016**

**PRESENT:** Chairperson Connie Doyle, Dave Crowley, John Hupp and Ellen Scott.

**ALSO PRESENT:** Deputy Clerk Corine Bump, Douglas Rettig Sr., Douglas Clayson, Michele Miller, and Michael Doyle.

Chairperson Connie Doyle called the meeting to order at 7:02 p.m. and all present recited the Pledge of Allegiance to The Flag.

**MINUTES:**

**A MOTION WAS MADE BY ELLEN SCOTT TO APPROVE THE MINUTES FROM THE MARCH MEETING THE MOTION WAS SECONDED BY JOHN HUPP, ALL APPROVED AND THE MOTION CARRIED.**

**OLD BUSINESS:**

Genesee Pocket Park. The size has been determined to be 25'x10'. Mike Doyle spoke and The Friends of Architecture would like to head the project and would like a Certificate of Appropriateness. If approved, the project will be on Community Bank's property and include the Cuba Roman Goddess Protectress of Children statue, and planters containing shrubs and flowers. CFIG- Comprehensive Plan Implementation Group of Allegany County is a possible funding source towards the project. The board discussed and after review, According to Law 200-36C there is no need for a Certificate of Appropriateness. (Full details on File at the clerks office.)

Historic Lighting update- Michael Doyle came as a guest to say several citizens have inquired about the possibility of the Historic Lighting Project. The Planning Board agreed to meet and create a plan for the project, then take it to The Village Board for approval. Trustees Rettig and Clayson are on the Planning, Zoning, and Codes Committee.

Connie reported Kier Dirlam from the County Planning Board would like to have a copy of the minutes emailed to him.

Code Changes- Connie inquired as to the status of updating the laws and codes, regarding signs, lighting, and murals. Trustees, Rettig, Miller, and Clayson were told that The County Planning Board states The Village of Cuba has many more codes and laws than many other local municipalities and it may be of interest to speak to the other areas to simplify. There is money in the upcoming legal budget.

**NEW BUSINESS:**

Ellen Scott spoke about the Southern Tier West Trainings from 5.11.16. Class topics attended included Special Use Permits including Granny Flats, Churches turned into Non Profits, and The Code Enforcement Officer's ability to revisit and withdraw a Special Use permit if the law is not being followed. Also discussed were Farmers Markets, and USDA Funding.

The Code Enforcement Officer will continue to be notified of Planning Board Meetings and receive the Minutes.

Planning Board Membership- The Mayor's appointment for the five year term was not confirmed by the Village Board and it is currently a four member board. The Cuba Village Law states there must be 5 members on the Planning Board.

Ellen was approached about unoccupied run down homes- She was advised to have the person file a written complaint with the CEO and that anonymous complaints are not accepted. The same is to be done for Sidewalk complaints.

There was discussion about SEQR, and Trustee Rettig and Trustee Clayson stated they have a 241 page manual to go along with the form they are trying to better understand and will work with the Planning Board in order to move forward with more understanding.

**A MOTION WAS MADE BY ELLEN SCOTT TO ADJOURN AT 8:25 PM WITH CONNIE DOYLE GIVING A SECOND, ALL AGREED AND THE MOTION CARRIED.**

TIME 8:25 PM

Respectfully submitted,

Corine Bump  
Deputy Village Clerk of Cuba