

**CUBA VILLAGE PLANNING BOARD
BOARD MEETING
MAY 20, 2013**

PRESENT: Chairperson Mansel Wells, Connie Doyle, Sue Hillman, John Hupp and Ellen Scott.

ALSO PRESENT: Code Enforcement Officer Walt Putt, Deputy Clerk Katie Morris, Village Trustee Lon Sweet, Karl Hodge, Jennifer and Kevin White.

Chairperson Mansel Wells called the meeting to order at 7:00 p.m. and the Pledge of Allegiance was recited.

MINUTES: The minutes of the April 15, 2013 meeting were reviewed. **A motion to approve the minutes was made by Connie Doyle, seconded by Ellen Scott and carried unanimously.**

It was stated that Lon Sweet was here as a Trustee to learn the ropes.

NEW BUSINESS: Upon receiving a sign application from Maple City Customs, LLP, the Planning Board asked a few questions for clarification. Based on the picture provided, the stickers on the window for advertisement purposes are going to be on the inside so it won't be included in the total surface area for the signs allowed based on sections 200-71 E and 200-71 F. The White's "Maple City Customs" sign will be a 3x8 sign securely attached with no flapping. Based on the size of the building, the maximum square footage for signs allowed is 36 square feet. The White's are asking for approximately 30 square feet of their signs.

A motion was made by John Hupp to accept the sign application for Maple City Customs, seconded by Connie Doyle and carried unanimously.

OLD BUSINESS: Referring back to Mr. Hodge's application for a special use permit on his property at 79 Maple Street on the corner of Maple and Hardy for the use of selling bicycles. Mr. Hodge is located in a residential district (R1). Chairmen Wells read section 200-30(13). After defining "tangible use," the Planning Board decided that Mr. Hodge's request is feasible.

A motion was made by Ellen Scott to accept Karl Hodge's application for a special use permit for his bicycle business, seconded by Sue Hillman and carried unanimously.

The Fire Department's LED sign application is still in the works. The Planning Board has researched other historical Villages pertaining to LED lights. Their main concern is the Fire Department being in the Residential District. This was tabled until feedback from the online survey is obtained.

Chairmen Wells informed the Board there are 12 responses to the online survey. He is hoping for more before a consensus is made. Deputy Clerk mentioned an email was received as well as a walk-in pertaining to the letter. At the July 15th meeting, the responses to the online survey will be discussed.

Ellen Scott brought up the fee for the sign application. Section 200-15 about fees was read. The Village Board establishes the fee annually by a resolution. The Planning Board would like Deputy Clerk to find out where the money goes and exactly what this sign application fee is. This also, will be discussed at the July 15th meeting.

Connie Doyle and Ellen Scott informed the Board that the conference at Houghton was well worth their while then any previous conferences. Ellen mentioned from the conference, any meeting the Planning Board has, it has to be published. This will be looked into further by the Deputy Clerk and discussed at the July 15th meeting.

Code Enforcement Officer Walt Putt is to look into Big John's tavern new sign; Dr. Wally Watson's awning; and Resch's lumberyard with multiple signs that did not come across the Planning Board. Walt Putt also informed the Board that the signs on the fence at John Freeman's South Street Mart are down.

It was briefly discussed that the Planning Board would like to see a copy of the Village Code Book online available to the community.

OTHER BUSINESS: None

With no further business to discuss a motion was made by John Hupp, seconded by Ellen Scott and passed unanimously to adjourn this Planning Board Meeting.

TIME 8:59 PM

Respectfully submitted,

Katie Morris
Deputy Clerk