

**CUBA VILLAGE PLANNING BOARD  
BOARD MEETING  
DECEMBER 16, 2013**

**PRESENT:** Chairman Mansel Wells, Ellen Scott, John Hupp, Connie Doyle, and Sue Hillman.

**ALSO PRESENT:** Mayor Tom Taylor, Village Clerk/Treasurer Diane Wilson, Deputy Clerk Penny Walt, and Doug Rettig.

Chairperson Mansel Wells called the meeting to order at 7:00 p.m. and the Pledge of Allegiance was recited.

**MINUTES:** The minutes of the August 13, 2013 meeting were reviewed. A motion to approve the minutes was made by Ellen Scott, seconded by John Hupp and carried unanimously. Discussion regarding Terry Moot and the old Story Block building resulted in the decision that the Deputy Clerk would write a letter to compliment Terry Moot on how beautiful the building looks. Village Board will review and give approval before sending.

**NEW BUSINESS:** The issue of LED lights in historic or non-business areas was discussed, with focus being on complaints versus the investment that the businesses put in to getting a sign. The discussion also included how the laws and regulations can be changed to show that we are aware that the signs can pose a problem of being detractive in historic areas and non-business areas. The option of “powering down” at night was suggested.

- 200-22 Powers and duties of the Planning Board. To assist the Village Board in amending the Cuba Village Plan for the development of the village.
- 200-21J The Planning Board shall establish rules and regulations as are required by law and the provisions herein for the transaction of its business and may amend, modify and repeal the same from time to time.

In addition, The Comprehensive Plan for Cuba needs to be reviewed. The comprehensive plan addresses some of the problem areas in Cuba, and can make changes to make Cuba more user- friendly to walk around. It was suggested that some of the streets in Cuba need sidewalks. The “Complete Streets” grants may be available to Cuba. Also addressed were the unsafe parking areas in conjunction with heavy traffic areas. attending the Town of Cuba board meeting to address these issues is planned for January 13,2014. It was also suggested that the regular annual trainings for Planning Board members, and online seminars may have some ideas that Cuba can implement into the comprehensive plan.

**OLD BUSINESS:** There was a lengthy discussion about the LED sign regulations. The Planning Board addressed the fact that no decision has been made regarding the Fire

Department sign. No decision has been made because the Planning Board has been working on changing the laws/regulations regarding signs and businesses. The timeframe that the Planning Board has needed has been lengthy, because it takes time to change a law/regulation. According to current law, the Planning Board would have to say no to the Fire Department's sign. It would be beneficial to the Fire Department to wait for the decision. The Planning Board asked the Deputy Clerk to write a letter to the Fire Department explaining why a decision has not been made. The Planning Board will deliver the letter and have a face to face meeting.

**OTHER BUSINESS:** Mansell Wells resigned as Chairperson. Ellen Scott nominated Connie Doyle for the position. Mansell seconded. Connie was made Chairperson by unanimous decision. Mayor Tom Taylor swore in Doug Rettig, as a Planning Board member with the term to expire April, 2014.

**With no further business to discuss a motion was made by Mansell Wells, seconded by Ellen Scott and passed unanimously to adjourn this Planning Board Meeting.**

TIME 8:15 PM

Respectfully submitted,  
Penny Walt,  
Deputy Clerk