

CUBA VILLAGE

WEBSITE: www.cubany.org

**17 E. MAIN STREET
CUBA, NEW YORK 14727
PHONE: 585-968-1560
FAX: 585-968-9104
E-Mail: vocubany@GMAIL.COM
CLERK-TREASURER *CORINE BUMP*
DEPUTY CLERK *NATASHA BROWN***

**MAYOR *MICHELE MILLER*
TRUSTEE *DOUGLAS RETTIG SR.*
TRUSTEE *LORI SWEET*
TRUSTEE *DOUGLAS CLAYSON*
TRUSTEE *RANDY A SEARL***

The Village of Cuba Board of Trustees held a Public Hearing on Local Law #4, 2018 to override the Tax Levy Limit on Monday, April 9, 2018 at 7:00 pm with the Public Hearing on the 2018-2019 Fiscal Year Budget to follow also at 7:00 pm and the Monthly Board Meeting.

PRESENT: Mayor Michele Miller, Douglas Rettig, Sr., Trustee Randy Searl, and Lori Sweet.

ALSO PRESENT: Corine Bump Clerk-Treasurer, Richard Hall, SPW, and Steven Raub; David Wild, Donna Raub, Olivia Mcanany, Walt Mackney, Police Chief Dustin Burch.

THE MAYOR OPENED THIS MEETING WITH THE PLEDGE OF ALLEGIANCE. At this time Clerk Corine Bump, delivered the Oath of Office for all newly elected and appointed officials. Lori Sweet, Steven Raub, Richard Hall, David Wild, and Corine Bump recited the oath of office for their two year terms as members to the Board of Trustees, DPW Superintendent, Planning Board Member and Clerk Treasurer.

Mayor Miller stated the first order of business was to address a proposed Local Law.

The proposed Local Law #4, 2018 to OVERRIDE THE TAX LEVY LIMIT DEFINED IN SUBSECTION 3 OF GENERAL MUNICIPAL LAW SECTION 3-C FOR FISCAL YEAR 2018-2019.

1. PURPOSE: The purpose of this Local Law is to allow the Village Board of Trustees to enact a budget for Fiscal Year 2018-2019 which contains a tax levy in excess of the Real Property Tax Levy limit set forth in General Municipal Law Section 3-C in order to meet necessary expenses.

2. BUDGET YEAR: This Local Law shall be effective only for the Village Budget adopted for Fiscal Year 2017-2018.

3. OVERRIDE: Pursuant to Subsection 5 of General Municipal Law Section 3- C. The Real Property Tax Levy shall exceed the tax levy limited by .97%. Mayor Miller asked if there were any questions or comments on the proposed Local Law. The public Hearing was kept open in

case of comments or concerns. The local Hazard Assessment is being worked on by Trustee Rettig Sr. and Nick Sweet as well as the Emergency operation plan.

The public hearing will remain open. The mayor asked if there were any more questions about the Law. Trustee Rettig Sr. wanted to inform the Public that if the Village was allowed a true 2% there would not be a need to create a local law. Trustee Rettig Sr. made a motion to close the public hearing for Local Law #4-2018. A second was given by Trustee Searl. All in favor and the motion carried. A motion was made by Trustee Rettig Sr. to approve Local Law #4-2018 and a second was given by Trustee Sweet. A roll call vote by Clerk Bump was requested and the trustees responded

Trustee Raub - yea,

Mayor Miller -yea,

Trustee Rettig Sr.- yea,

Trustee Searl- yea,

Trustee Sweet- yea

Mayor Miller opened the Public Hearing for the Tentative Budget for Fiscal Year 2018-2019

The 2018-2019 Cuba Village Tentative Budget was prepared at three budget workshops held on February 28, March 13, and March 28, 2018. It is on file and is available for public review. The Village Budget consists of several funds: The General Fund, which is funded mainly by taxes and other revenues. The Water Fund and the Sewer Fund are funded by water and sewer rents. Capital Accounts are used for Capital Projects and there are none active at this time. All funds are managed according to accounting standards set by the New York State Comptroller's Office.

The General Fund Budget: The Town of Cuba 2017 assessment will be in effect for the 2018-2019 Village Budget. The new assessments show a total assessed taxable value of \$43,396,479, which is an increase/ of \$1,096,138.00 more than last year's total. Exempt property assessment is \$1,316,320 or 30.4% of the total assessed value. The \$841,464.60 General Fund appropriation includes a \$705,192.78 tax levy a tax rate of \$16.25 per 1,000 of assessed value, which is an increase of .30 cents over last year's budget. This year the additional expenditures include: a 3% increase for salaried employees, contractual pay increases, an increase in the minimum wage per hour, and an increase in health insurance. Also, expenditures have been budgeted for repairs to village streets and street drainage on West Main Street.

A Village property assessed at 60,000 will have a tax bill of \$975.00. This increase is necessary to offset street repairs and the increases in wages and benefits, a majority of which are the result of state wage mandates and contractual agreements.

The Water Fund is entirely financed by water rents received and miscellaneous revenues. Water lines still needs to be replaced as the infrastructure is old, as it is in other communities. The Village Board continues to monitor the water rents and expenditures.

The Sewer Fund Budget is entirely financed by sewer rents and charges. This fund has not been in sound condition and the Village Board continues to monitor this to determine if the rates are adequate to support the costs.

The Village's total outstanding debt balances for the fiscal year ending on May 31, 2018 are:

- GENERAL FUND Bristol street resurfacing Balance \$24,600. matures 9/2018;
- WATER FUND (water tank) Balance \$188,000 matures 10/2032;
- SEWER FUND Balance \$160,000. matures 10/2032
- Clean Water (ARRA Project) Balance \$609,834.49. matures 6/2033
- Route 446 Balance \$205,000 matures 6/2025

We are fortunate to be able to continue to provide quality services to the village. Leaf pick-up, snow removal, tree maintenance, brush pick-up, street sweeping, summer recreation, garbage and recycling pick-up, and well-maintained parks are some of the services available to all. In addition, we have a ready supply of clean, good-tasting water, available at the turn of a faucet. We wish to thank the Village employees who, as always, have been outstanding in their daily tasks.

Mayor Miller asked if there were any questions or comments on the tentative budget. The hearing will remain open if there are any questions later in the meeting.

Mayor Miller presented her appointments for the 2018-2019 fiscal year and they are as follows:

**Appointments made by the Mayor
2018-2019 fiscal year**

One year appointments 2018

Deputy Mayor — Doug Rettig, Sr.

Budget Officer — Corine Bump

Records Management — Corine Bump

Deputy Clerk -

Superintendent of Public Works — Rick Hall

Deputy SPW — Randy Snyder

Village Attorney — Underberg & Kessler

Official Depositories — Community Bank and Five Star Bank

Official Newspapers — Patriot and Wellsville Daily Reporter

Code Enforcement/Building officer/ Zoning officer — Linda Botens and Kevin Margerum

Civil Defense Officer — Nick Sweet

Village Historian — Dave Crowley

VILLAGE PLANNING BOARD- Doug Clayson, David Wild terms to expire 2023

ZONING BOARD OF APPEALS- John Ricci term to expire 2023

Village Board Committees

Personnel

Lori Sweet
Randy Searl

Finance

Doug Rettig
Randy Searl

Infrastructure

Steven Raub
Randy Searl

Public Safety

Randy Searl
Doug Rettig

Planning/Zoning/Code

Doug Rettig
Steve Raub

Refuse/Recycling

Doug Rettig Sr.
Lori Sweet

Parks & Recreation

Lori Sweet
Steve Raub

Clerk/Treasurer Bump read the following:

ORGANIZATIONAL MEETING

APRIL 9, 2018

The Cuba Village Board Meeting will be held the second Monday of each month at 7:00 pm in the Cuba Village Municipal Building, 17 E. Main Street, Cuba, New York. A Committee Meeting will be held at 6:30 prior to the board meeting each month. Raymond Wager CPA at Mengel, Metzger Barr and Co. LLP (MMB) is authorized to audit the Village books at least two times a year. The Board of Trustees of Cuba Village agree to pay a fixed rate of .44 ½ cents per mile as mileage reimbursement to officers and employees of the Village who use their personal vehicles while performing official duties on behalf of the Village. Members of the Village Board, Clerk-Treasurer, and Superintendent of Public Works are authorized to attend conferences and schools as provided in Section 7B of the General Municipal Law. Major conferences to be attended are: NYCOM Annual Meeting; NYCOM Fall Training School; NYCOM Winter Legislative Meeting; NYCOM Public Works, Parks & Maintenance School; Annual Highway School and Fall Highway Conference. The Village Clerk is authorized to invest Village funds as per the investment policy passed by the Village Board. The Board also authorizes the Clerk/Treasurer to pay prior to the monthly board meeting, payroll, utilities, health insurance and any contract payments.

GUESTS- Walt Mackney stopped in and is running for Sheriff of Allegany County. He provided the board with pamphlets and brochures. Officer Mackney was employed from 1974- 1984 in the Town of Cuba. He has rejoined the force in the Town of Cuba under Chief Burch.

MINUTES: Discussion took place on the minutes of the 3-12-18 Board Meeting. The minutes were forwarded to the Board for review.

TRUSTEE RETTIG SR. MADE A MOTION TO ACCEPT THE MINUTES AS WRITTEN WITH TRUSTEE RAUB GIVING A SECOND. ALL IN FAVOR AND THE MINUTES WERE APPROVED.

BILLS: **BILLS:** A copy of the Open Invoice report was emailed to the Board members.

These bills consist of Vouchers paid prior to the meeting tonight totaling \$ 25,966.41, and vouchers presented tonight

The 2017-2018 Vouchers - \$11,425.25with the breakdown by funds as

GENERAL FUND	\$8,940.14
WATER FUND	\$817.47
SEWER FUND	\$1667.64

With no questions on bills and prior review of them by Trustee Rettig Sr., Trustee Searl, and Mayor Miller, **A MOTION WAS MADE BY TRUSTEE DOUGLAS RETTIG SR. AND SECONDED BY TRUSTEE SEARL TO PAY THE BILLS AS SUBMITTED. ALL APPROVED.**

POLICE REPORT: On File in The Clerk's Office

BUILDING INSP./CEO/ZONING OFFICER: On file in the Clerk's Office

ANIMAL CONTROL: Mrs. Botens submitted her report and it is on file in the Village Hall.

WASTEWATER PLANT- RT Submitted his report and it is on file in the Village Hall.

PUBLIC WORKS REPORT: SPW Superintendent Hall submitted the monthly report and the full report is on file in the Village Hall. Superintendent Hall read a Resolution for approval-

Title: RESOLUTION #5-2018

APPROVING THE MUTUAL AID AGREEMENT BETWEEN THE MUNICIPALITIES OF ALLEGANY COUNTY, NEW YORK. Offered by: Allegany County Town Highway Superintendents Association WHEREAS, Mayor and the Board of Trustees of the Village of Cuba hereby agrees to all Superintendent of Public Works to extend Mutual Aid assistance to another participating municipality within the County of Allegany when requested to do so by such municipality in the time of abnormal snow or work conditions. This agreement is subject to the conditions listed in the written agreement.

A MOTION WAS MADE BY TRUSTEE RETTIG SR. AND SECONDED BY TRUSTEE SEARL TO GIVE PERMISSION FOR THE SUPERINTENDENT OF PUBLIC WORKS TO SIGN AND SEND IN THIS AGREEMENT. THIS WAS APPROVED UNANIMOUSLY.

CLERK/TREASURER REPORT: Clerk/Treasurer Bump reported on the activities the previous months. The Deputy Clerk helped by getting the water/sewer bills out. Water/sewer bills were mailed out on March 28, 2018. Mary Beth and Corine also completed water/ sewer/ sidewalk re-levy letters for the property owners. Elections were on March 20, 2018. There is a problem with the new mag meter that was installed for Sewer District #5. Weekly reads are being conducted in order to try and pinpoint the cause for the misread. A lot of troubleshooting is being done by the Village crew. All monthly reports except the 941 and schedule B have been submitted and accepted. Logics sent the go ahead as maintenance on the programs are completed and the reports can be done. Much of the month of March was dedicated to the budget process.

COMMITTEE REPORTS: Committee Meetings will continue to be at 6:30pm the second Monday of each month prior to the board meeting.

REFUSE- N/A

PERSONNEL- As of tonight's meeting three interviews for the Deputy Clerk/ Treasurer position have been scheduled for Wednesday 4/11/18. The next meeting for Union Contract negotiations is now May 2 at 1:00.

PARKS AND RECREATION- N/A

FINANCE- TRUSTEE RETTIG SR. MADE A MOTION TO REMOVE MATY BETH TYLER AS OF MAY 15TH FROM ALL THE BANK ACCOUNTS. STEVE RAUB GAVE A SECOND AND THE MOTION CARRIED.

PUBLIC SAFETY-

MAYORS REPORT: Mayor Miller wanted to remind the planning and zoning boards to get their annual training at Houghton and reservations are due May 1st. Mayor Miller and SPW Hall met with Mr. Carney about renegotiating the salt shed agreement, His concern is the Town of Cuba should receive money from the Village while the Town's equipment is idling. Mr. Carney also feels the Town should receive a discount on Sewer District #5's bill. In looking at the agreement drafted by the Town, the Town is to pay the same amount as the village and maintain the District's lines and equipment. They also discussed the Town's Share of Mowing and the Town will no longer reimburse the Village for the mowing. The Town wanted to mulch up the area, but in the interest in keeping the entrance to Cuba inviting, the Village will continue to mow it without reimbursement from the Town. The last item discussed was the four lights the Town of Cuba owns for the Expressway lighting district. Mr. Carney did not realize the Town owns four of the lights. The Village pays this bill and the Town reimburses the Village. Jonathan Engels from NYS DOT called the Mayor and he called The Cuba Cheese Shoppe on Genesee St. to discuss parking in front of the business. The Cheese Shoppe has been given clearance to move parking to the Water St. side of their business. Mr. Engels is referring the project to the Safety Office in Buffalo. The Mayor also reported that The Village is monitoring the Mag Meter from Sewer District #5 closely to try and pinpoint the error using reports and documentation to verify the issue. One of the reports did cost anywhere between \$15- \$30.

The Mayor reported that Arbor Day will hopefully be
April 27, 2018. **PROCLAMATION**

WHEREAS, In 1872 J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and

WHEREAS, this holiday, call Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and

WHEREAS, Arbor Day is now observed throughout the nation and the world,

and

WHEREAS, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the Air, produce oxygen and provide habitat for wildlife, and

WHEREAS, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products, and

WHEREAS, trees in our Village increase property values, enhance the economic vitality of business areas, and beautify our community, and

WHEREAS, trees, wherever they are planted, are a source of joy and spiritual renewal, and

NOW, THEREFORE, I, Michele Miller, Mayor of the Village of Cuba Village, do hereby proclaim April 27, 2018 as

ARBOR DAY

In the Village of Cuba, New York, and I urge all citizens to support efforts to protect our trees and woodlands and to support our city's urban forestry program, and

FURTHER, I urge all citizens to plant trees to gladden the hearts and promote the well-being of present and future generations.

DATED this 9th day of April, 2018.

NEW BUSINESS: A letter was presented by Kevin White- Cuba Chamber of Commerce President.

The Chamber has asked that the open container law be lifted Friday, June 16th and Saturday June 17th for Main St. during Dairy Days. In addition they are requesting to close Main St from Green St. to - Orchard St on Saturday 7:30 am- 7:30pm.

TRUSTEE SWEET MADE A MOTION TO LIFT THE OPEN CONTAINER LAW FOR BOTH DAYS AND TRUSTEE RAUB GAVE A SECOND, ALL IN FAVOR AND THE MOTION CARRIED.

TRUSTEE SEARL MADE A MOTION TO CLOSE THE STREET FROM THE LOCATION POINTS REQUESTED AND TRUSTEE SWEET GAVE A SECOND. ALL IN FAVOR AND THE MOTION CARRIED.

OLD BUSINESS: Elections being moved to November- Trustee Rettig Sr. feels this is giving away too much of the Village's responsibilities. Mayor Miller stated that while it's an expense of around \$700 for the actual election it's over \$1,000 by the time the clerk treasurer and deputy's time is figured in. The issue has been tabled to May's meeting.

At this time and there being no questions or comments on the 2018-2019 fiscal year tentative budget

A MOTION WAS MADE BY TRUSTEE SEARL WITH A SECOND FROM TRUSTEE RAUB TO CLOSE THE PUBLIC HEARING. 8:12 PM

A MOTION WAS MADE BY TRUSTEE SEARL AND SECONDED BY TRUSTEE RAUB TO ADOPT THE 2018-2019 TENTATIVE BUDGET. THE MOTION CARRIED WITH THREE AYES AND ONE NAY FROM TRUSTEE RETTIG SR.. 8:13 PM.

A MOTION WAS MADE BY TRUSTEE SWEET AND SECONDED BY TRUSTEE RETTIG SR TO MOVE INTO EXECUTIVE SESSION TO DISCUSS PERSONNEL. 8:17 PM.

A MOTION WAS MADE BY TRUSTEE RAUB TO MOVE OUT OF EXECUTIVE SESSION AT 8:35 PM WITH A SECOND GIVEN BY TRUSTEE SEARL.

TRUSTEE RETTIG MADE A MOTION TO APPROVE THE MAYOR'S APPOINTMENTS AS PRESENTED. TRUSTEE RAUB GAVE A SECOND AND THE MOTION CARRIED.

TRUSTEE SEARL MADE A MOTION TO ADJOURN THE MEETING AT 8:36 PM WITH A SECOND BY TRUSTEE RETTIG SR. AT 8:37 AM.

Respectfully Submitted,

Corine Bump

Clerk/ Treasurer