

The Village of Cuba Board of Trustees held their monthly Meeting on Monday, August 14, 2017 at 7:00 pm in the Village Hall.

PRESENT: Mayor Michele Miller, Trustees Douglas Rettig Sr, Trustee Lori Sweet, Trustee Randy Searl, Trustee Douglas Clayson

ALSO, PRESENT: Corine Bump Clerk/Treasurer, Rick Hall SPW, Natasha Brown Deputy Clerk

MAYOR MILLER OPENED THIS MEETING WITH THE PLEDGE OF ALLEGIANCE AND WELCOMED EVERYONE.

GUESTS:

MINUTES: The Board was given copies of the 7/10/17 minutes. With no corrections to these minutes a **MOTION WAS MADE BY TRUSTEE DOUGLAS CLAYSON AND SECONDED BY TRUSTEE RANDY SEARL TO APPROVE THE MINUTES ALL IN FAVOR APPROVED**

BILLS: A copy of the Open Invoice report was emailed to the Board members. These bills consist of Vouchers paid prior to the meeting tonight totaling \$12,066.97 with the breakdown by funds as follows:

GENERAL FUND	\$3,479.17
WATER FUND	\$3100.69
SEWER FUND	\$5,487.11

The 2017-2018 Vouchers - totaling \$16,726.28 with the breakdown by funds as follows:

GENERAL FUND	\$12,169.14
WATER FUND	\$1,609.11
SEWER FUND	\$2,948.03

With no other questions on the bills and the vouchers viewed prior the meeting by the Mayor and Trustee Searl.

A MOTION WAS MADE BY TRUSTEE LORI SWEET AND SECONDED BY TRUSTEE DOUGLAS RETTIG SR. TO PAY THE MONTHLY BILLS AS PRESENTED. ALL IN FAVOR APPROVED

POLICE REPORT: Chief Burch sent his report he was unable to attend due to an ambulance meeting. Report on file in the Village Office.

BUILDING INSPECTOR/CEO: Report on file in the Village office. The office had three separate complaint forms dropped off, all concerning a property on East Main Street. The Health Department was notified and will follow up with Mr. Cummings.

ANIMAL CONTROL: On file in the Village Office.

WASTEWATER TREATMENT OPERATORS REPORT: On file, this also includes an Energy Efficiency Assessment Report. Robert Thomas would like to install an upgrade to control the communicator motor.

SUPERINTENDENT REPORT: On file in the Village office.

- Rick would like to look for transportation grant for the replacement for the street sweeper. It is used to help many other amenities such as the school, state and county.
- Rick turned in a proposal for a new truck as discussed at the last meeting. The old truck was advertised in three papers and a bid was accepted of \$22,500.00. Rettig asked if this truck is purchased how long would it be before another truck would need to be purchased. Rick stated that trucks are replaced about every eight years. The truck is on hold in Rochester at Van Bortel awaiting the board approval.

A MOTION WAS MADE TO PURCHASE THE 2017 F550 FROM VAN BORTEL THAT IS PROPOSED BY TRUSTEE DOUGLAS RETTIG SR. AND SECOND BY CLAYSON ALL IN FAVOR.

- Trustee Douglas Rettig Sr. asked SPW if there are any problems with sewer blockage in the Genesee Street area. Rick stated there had been reoccurring problems due to the deli at Giant. There was question of the carwash drains, Rick state that Valero has been good about cleaning out the drains. There have not been any recent problems with the sewer there.

CLERKS REPORT: On file in the Village Office.

- Would like to consider switching from Southern Tier West to Spectrum for the phone, internet and fax. It would cost the village less. The current cost is \$150.00 for phone and \$63.95 for internet, we are getting 3 mg of download and should be getting 60mg. The internet speed at the office is very slow. To switch to Spectrum would be \$129.00 for internet and \$19.95 for phone. WWTP costs the village \$98.00 for internet which includes a second IP address for equipment adding an additional \$34.95. The sewer plant and the shop would continue to have Southern Tier until it is found to be beneficial for them to switch.

A MOTION WAS MADE TO SWITCH THE VILLAGE OFFICE INTERNET, PHONE AND FAX PROVIDER FROM SOUTHERN TIER WEST TO SPECTRUM. A MOTION WAS MADE BY TRUSTEE DOUGLAS RETTIG SR. AND SECOND BY TRUSTEE DOUGLAS CLAYSON ALL IN FAVOR

COMMITTEE REPORTS:

- Trustee Clayson reported that the DVR camera needed replaced at Chamberlain Park. Trustee Clayson trying to contact Frank Schostick of the Cuba Police Department, to find the cost of 10 hours working on the cameras.
- Refuse meeting September 13th at 7pm in Friendship.
- Due to the inclement weather this summer, there has been a concern to have an emergency evacuation plan in place for the summer recreation program. The Wesleyan Church has agreed that recreation is able to use the basement in the case of inclement weather. Mayor Miller spoke that she was impressed that during the weather threats the recreation staff did a great job contacting parents, keeping the kids under the pavilion while maintain a calm and organized manner. Information will be attached to the application for next year.

MAYORS REPORT:

Mayor Miller proposed the ORGANIZATION CHART for the boards approval.

- Organization chart - On fill at the village office

A MOTION WAS MADE TO APPROVE THE PROPOSED ORGANIZATION CHART BY TRUSTEE DOUGLAS RETTIG AND SECOND BY DOUGLAS CLAYSON.

The following resolutions were given to the Board for approval;

Resolution to utilize New York Unified Solar Permit Application and Procedures

WHEREAS, the board of trustees of Cuba village duly adopted a Fire Prevention and Building Construction Code (chapter 105 of the village of Cuba code) to provide for the administration and enforcement of the New York State Uniform Fire Prevention and Building Code in the Village of Cuba: and

WHEREAS, Chapter 105 is administered and enforced by the Village of Cuba Code Enforcement Officer: and

WHEREAS, the Village of Cuba requires the issuance of a building permit for the construction, alteration, improvement, removal, relocation and demolition of any building or structure, with certain exemptions not applications not applicable to solar energy systems; and

WHEREAS, the New York State Uniform Fire Prevention and Building Code regulates the design, construction, installation, alteration and repair of equipment and systems using solar energy: and

WHEREAS, the New York State Energy Research and Development Authority (NYSERDA) has developed a New York State Unified Solar Permit, application form and procedures that reduces the costs for solar energy projects by streamlining municipals permitting processes; and

WHEREAS, the Board of Trustees desires to promote the streamling of the application process for small-scale photovoltaic system installations by adopting the New York State Unified Solar Permit and application form and implementing the uniform permit procedures,

NOW THEREFORE, BE IT RESOLVED, the Board of Trustees hereby adopts the New York State Unified Solar Permit application form and procedures for the issuance of building permits for the installation of small-scale photovoltaic energy systems as defined by NYSERDA; and it is further,

RESOLVED, that the Village of Cuba Code Enforcement Officer is hereby directed to use the New York State Unified Solar Permit application form and procedures for the issuance of building permits for the installation of small-scale photovoltaic systems as defined by NYSERDA; and it is further,

RESOLVED, that any further actions required of the Village to affect the foregoing are hereby authorized and the Mayor is hereby authorized to execute and deliver any instruments, documents or the like as required to effect the same.

A MOTION MADE BY DOUGLAS RETTIG TO ADOPT THE RESOLUTION

	AYE	NAY
Trustee Douglas Rettig Sr. _____	<u> X </u>	_____
Trustee Douglas Clayson _____	<u> X </u>	_____
Trustee Randy Searl _____	<u> X </u>	_____
Trustee Lori Sweet _____	<u> X </u>	_____
Mayor Michele Miller _____	<u> x </u>	_____

NOW THEREFORE; BE IT RESOLVED BY THE BOARD OF TRUSTEES THAT THE VILLAGE OF CUBA WILL SUBMIT THE RESOLUTION TO UTILIZE NEW

YORK UNIFIED SOLAR PERMIT APPLICATION AND PROCEDURES AS PREPARED. ADOPTED THIS 15TH DAY OF AUGUST 2017 AT THE MEETING OF THE BOARD OF TRUSTEES.

RESOLUTION NO. _____

A RESOLUTION OF THE VILLAGE BOARD OF THE VILLAGE OF CUBA, NY NAMING A CONNECTOR STREET BETWEEN GENESEE STREET AND FAMILY DOLLAR PARKING LOT AS "PA INGALLS LANE"

WHEREAS, the Village Board of Trustees would like to recognize people whose names have impacted the community, and

WHEREAS, Pa Ingalls was born in Cuba NY on January 10, 1836, and

WHEREAS, Pa was memorialized in the well-known books authored by his daughter Laura Ingalls Wilder, and

WHEREAS, Pa Ingalls exemplified traits of honesty, industry, faith, and loyalty, and

WHEREAS, this action will assist in creating a connection between past and present, and enhancing the history of the community, and communicating community values.

NOW THEREFORE BE IT RESOLVED, that the Village street between Genesee Street and Family Dollar parking lot is hereby named "Pa Ingalls Lane." The name shall take effect upon the adoption of this Resolution.

The foregoing Resolution was duly introduced and adopted at the regular meeting of the Village Board of Trustees of the Village of Cuba, NY held in said village on the 14th day of August 2017.

A MOTION MADE BY DOUGLAS RETTIG TO ADOPT THE RESOLUTION

AYE NAY

Trustee Douglas Rettig Sr. _____	<u> X </u>	_____
Trustee Douglas Clayson _____	<u> X </u>	_____
Trustee Randy Searl _____	<u> X </u>	_____
Trustee Lori Sweet _____	<u> X </u>	_____
Mayor Michele Miller _____	<u> X </u>	_____

NOW THEREFORE; BE IT RESOLVED BY THE BOARD OF TRUSTEES THAT THE VILLAGE OF CUBA WILL ADOPT A RESOLUTION NAMING THE CONNECTOR STREET BETWEEN GENESEE STREET AND FAMILY DOLLAR PARKING LOT AS "PA INGALLS LANE" AS PREPARED. ADOPTED THIS 14TH DAY OF AUGUST 2017 AT THE MEETING OF THE BOARD OF TRUSTEES

The mayor would like to have this posted in the Patriot and in the Chamber Newsletter. The Mayor is doing research on a sign and the placement of the sign.

- Mayor Michele has submitted 3 Grants: two State Programs and one AARP Grant.
- Met with Sarah Bradley about the Cheese Shoppe parking lot. Sarah has a proposal that the school give them back 12 parking spaces. Cuba Cheese would then in return build a parking lot to give the school back their parking spaces. Superintendent Gildemeister felt this would take a long time, he is trying to find 12 spaces behind Elm St Academy.
- Dave Crowley and Mayor Miller met with Senator Young at the end of July asking to be on the next 5-year plan for reconstruction of Rt. 305. Senator Young is sending a letter to Governor Cuomo supporting the project and asking it to be implemented in the next plan. The mayor also spoke to Senator Young about the ongoing parking issues at the Cheese Shoppe. She is also going to write to the DOT about the parking issues at the Cheese Shoppe and sending a letter to DOT asking them to cooperate with business owners that want to put in sidewalks and relocate parking and not charge a fee.
- Received a thank you letter from Ruthanne. Summer swimming had a total of 95 kids this year. Ruthanne has requested that she would like to see the summer recreation have a swimming day next year. This may not be possible due to transportation. Will suggest that possibly the school has the staff and resources to provide transportation. She would like the board to consider giving the lifeguards a raise. Minimum wage is going up \$0.70 and that will put them at \$10.40 an hour starting January 1, 2018.
- Hometown Hero banners are ready to be made by order at White Imprints. The cost will be \$90.00 for one side of the banner and both sides will be \$180.00 this includes tax. Banners are the same size as the current ones hanging and it can be any service person past or current that has a tie to Cuba. They will be displayed in May for Memorial Day and again after Labor Day through Veteran's Day in November. .

NEW BUSINESS:

- The Cuba Fire Department is holding a demolition derby on August 19th at Fireman's Park. They have requested to have the open container lifted.

A MOTION WAS MADE TO LIFT THE OPEN CONTAINER LAW FOR THE USE OF THE CUBA FIRE DEPARTMENT ON AUGUST 19TH MOTIONED BY TRUSTEE DOUGLAS CLAYSON SR. SECONDED BY TRUSTEE RANDY SEARL ALL IN FAVOR

OLD BUSINESS:

A MOTION WAS MADE BY TRUSTEE DOUGLAS RETTIG SR. TO ENTER INTO EXECUTIVE SESSION FOR PERSONNEL ISSUES AND THIS WAS SECONDED BY TRUSTEE TIME: 7:55 PM

A MOTION WAS MADE BY TRUSTEE RETTIG TO EXIT EXECUTIVE SESSION AND THIS WAS SECONDED BY TRUSTEE CLAYSON TIME: 8:08 PM

WITH NO FURTHER BUSINESS TO DISCUSS A MOTION WAS MADE BY TRUSTEE RETTIG AND SECONDED BY TRUSTEE CLAYSON TO ADJOURN THIS MONTHLY BOARD MEETING. TIME: 8:08 PM

RESPECTFULLY SUBMITTED:

**Natasha Brown
Deputy Clerk**

Respectfully submitted