

The Village of Cuba Board of Trustees held their monthly Board Meeting on Monday, October 9, 2017 at 7:00 pm in the Cuba Village Hall.

**PRESENT:** Mayor Michele Miller, Trustees Douglas Rettig Sr, Trustee Lori Sweet, Trustee Randy Searl, Trustee Douglas Clayson

**ALSO, PRESENT:** Corine Bump Clerk/Treasurer, Rick Hall SPW, Natasha Brown Deputy Clerk, and David Crowley

**MAYOR MILLER OPENED THIS MEETING WITH THE PLEDGE OF ALLEGIANCE AND WELCOMED EVERYONE.**

**GUESTS: NA**

**MINUTES:** The Board was given copies of the 9/11/17 minutes. With no corrections to these minutes a **MOTION WAS MADE BY TRUSTEE CLAYSON AND SECONDED BY TRUSTEE RETTIG TO APPROVE THE MINUTES ALL IN FAVOR; APPROVED**

**BILLS:** A copy of the Open Invoice report was emailed to the Board members. These bills consist of Vouchers paid prior to the meeting tonight **totaling \$16733.18 with** the breakdown by funds as follows:

GENERAL FUND	\$9071.06
WATER FUND	\$3198.01
SEWER FUND	\$4464.11

The 2017-2018 new year Vouchers - totaling \$84,089.03 with the breakdown by funds as follows:

GENERAL FUND	\$81,873.42
WATER FUND	\$640.31
SEWER FUND	\$1,575.30

There was a question about the Voucher for Southern Tier Tree and Lawn. The verbal quote to take down a tree on Grove St. was \$3,000.00 and the charge was \$6,000. After a member from the Tree Board contacted the owner, he explained he charged a reduced rate of \$150 per hour at 40 hours from \$200 per hour. Mayor Miller will speak with the owner of the business tomorrow to inquire about reducing the bill, before paying it.

DPW Super Rick Hall stated he would like to see the tree removal go out to bid in the next fiscal year. The current contractor does a great job for the village. He cuts down the trees, gets rid of all the brush by chipping, takes the wood to the

shop in manageable pieces, grinds the stump and removes the grindings so the village can fill it with gravel then top with topsoil, seed and hay it. He asked the board to consider using a bidding process to ensure the village is getting a fair price. The increase in a quote has never happened before. The board discussed the invoice and would like the mayor to look into further and if it can be reduced they will pay it.

Superintendent Hall asked the board to approve payment of the new truck this week as it will be completed and delivered. The board discussed it and they agreed to stop in and sign the voucher to issue the check.

**A MOTION WAS MADE BY TRUSTEE RETTIG SR. AND SECONDED BY TRUSTEE SEARLTO PAY THE MONTHLY BILLS WITH EXCEPTION OF THE SOUTHERN TIER TREE REMOVAL AS PRESENTED. ALL IN FAVOR. APPROVED**

**POLICE REPORT:** Report on file in the Village office.

**BUILDING INSPECTOR/CEO:** Report on file in the Village office. 15 East Main St. There have been violations issued. The property owners have 30 days to remedy the violation. He was upstairs 9/23 and 9/30. The building has been condemned because of the building code violations. The health department is working closely with the village and the property owners.

**ANIMAL CONTROL:** Report on file in the Village office.

**WASTEWATER TREATMENT OPERATORS REPORT:** On file in the Village office. RT has a quote for \$4500.00 for the tank system. The trickling arm costs \$20,000 from a quote of last year. HE is looking for assistance from the BOCES program and the welding class to repair the trickling arm.

**SUPERINTENDENT REPORT:** On file in the Village office. The new truck will be ready this week and be delivered from Van Bortel.

**CLERKS REPORT:** Clerk Bump reported Advanced Accounting School was a success. She learned a lot of new information and has a lot of information on situations that have not come up in the clerk's office yet. Natasha helped get water/ sewer bills in the mail 10/2/17. Natasha emailed a revised recycling schedule to Friendship for approval to print and prepare for January's mailing. The cockroach infestation at 15 East Main St. only interrupted work in the office for 1 half day and 7 hours of another, because of the Clerk Treasurer's asthma. She worked from home that day. The crew had to re-read some meters from every route due to broken wires, or a malfunction of some sort but it was less than last time. A residence on East Main St. has a question about their billing as well as a business property owner asked for a credit because he is selling the building this week and would like a check issued to him for a credit he has on the

account. The clerk brought back information pertaining to FOIL requests from the Comptroller training.

**TRUSTEE RETTIG MADE A MOTION TO REFUND \$472.25 OF OVER PAYMENT TO C. SANZO FOR THE PROPERTY LOCATED AT 20 WATER ST. DUE TO THE PROPERTY IS CHANGING OWNERS. TRUSTEE CLAYSON GAVE A SECOND. ALL APPROVED AND THE MOTION CARRIED.**

Clerk Bump also spoke with the board regarding NYS Retirement hours being credited to trustees. The board discussed the matter and agreed that 15 hours per month of work is an appropriate number of credit hours given equivalent to 2.5 days. They agreed that they will track their hours for three months to ensure this is a fair allotment.

**TRUSTEE CLAYSON MADE A MOTION THAT 15 HOURS EQUATES TO 2.5 RETIREMENT DAYS AND IS AN ADEQUATE REFLECTION OF THE NUMBER OF HOURS WORKED IN A MONTH BY THE AVERAGE TRUSTEE IN THE VILLAGE OF CUBA. TRUSTEE SWEET GAVE A SECOND, ALL IN FAVOR AND THE MOTION CARRIED.**

**COMMITTEE REPORTS:** The transceiver for the Chamberlain Park will be installed by the end of the month. The Refuse Committee will begin looking at the code as some of the code does not pertain and some needs to be more restricted. There is another refuse meeting in Friendship on 11/6/17. Trustee Searl has been reviewing the Teamster Contract and he needs more time to review it with Trustee Sweet. There is concern that the current contract does not provide adequate methods for corrective action for employees.

MAYORS REPORT: Halloween Trick or Treat hours on 10/31/17 were declared by Mayor Miller as 6:00pm-8:00pm with lights on, if run out of candy or don't want visitors please leave the light off. With the code enforcement officer retiring, Mayor Miller would like to appoint Linda Botens as the Code Enforcement Officer and Zoning Officer effective 10/2/17, and she will complete the required training in the next 18 months. She will work 8-12 hrs a week.

**TRUSTEE RETTIG MADE A MOTION TO APPROVE THE MAYOR'S APPOINTMENT AND TRUSTEE CLAYSON GAVE A SECOND. TRUSTEE SEARL WAS OPPOSED BUT THE MOTION CARRIED.**

The board will retro- active her pay to 10/2/17 and she will continue to shadow current Code/ Zoning Officer Patrick Cummings.

Mayor Miller spoke with a claims adjuster about the property during the cockroach issue. A claim of \$2000.00 was submitted and it includes spraying pesticide around this block on East Main St., as well as lost materials in the village. The Mayor asked the code committee to compare the Village's Code to

the NYS Code, and other Municipalities' codes for more enforcement or oversight pertaining to rental properties, without causing a need for fees or more man power. Aaron Appleby asked for permission to put in a landing pad at Firemen's Park. Trustee Sweet made a motion to allow the Fire Department to put down blacktop for a helicopter landing Pad at Firemen's Park. Trustee Searl gave a second, all in favor and the motion carried.

**NEW BUSINESS:** The North Park Wesleyan Church wants to use Chamberlain Park in December as a Living Nativity. The board has no issue as long as the pooper scooper law is followed and clean up is completed sufficiently. There has been one in the past in Genesee Park. The clerk filled out paperwork to discontinue Sensus as a service for the water/ sewer reader.

**OLD BUSINESS:**

Trustee Clayson inquired about the progress of amending the signs, murals and lights code 200-70. Trustee Rettig is working on editing the document the Planning Board approved at their last meeting.

**A MOTION WAS MADE BY TRUSTEE CLAYSON AND A SECOND BY TRUSTEE SWEET TO ENTER EXECUTIVE SESSION FOR PERSONNEL ISSUES TIME: 8:03 made a motion to re-open the meeting at 8:13 pm .**

**A MOTION WAS MADE BY TRUSTEE SWEET AND A SECOND BY TRUSTEE RETTIG TO MOVE OUT OF EXECUTIVE SESSION AT 8:12 PM**

**TRUSTEE CLAYSON MADE A MOTION TO ADJOURN THE MEETING AT 8:12 AND TRUSTEE SEARL GAVE A SECOND. ALL IN FAVOR AND THE MOTION CARRIED.**

**SUPERINTENDENT HALL ASKED TO RE-OPEN THE MEETING.**

**TRUSTEE CLAYSON MADE A MOTION THAT THE SUPERINTENDENT OF PUBLIC WORKS DECLARE THE DUMPSTERS BEHIND THE GARAGE ON WOODRUFF STREET SURPLUS PROPERTY AND DISPOSE OF THEM AS HE DEEMS APPROPRIATE. TRUSTEE SEARL GAVE A SECOND, ALL IN FAVOR AND THE MOTION CARRIED.**

**WITH NO FURTHER BUSINESS TO DISCUSS TRUSTEE CLAYSON MADE A MOTION TO ADJOURN THE MEETING AT 8:15 PM WITH TRUSTEE RETTIG GIVING A SECOND. ALL IN FAVOR AND THE MEETING ADJOURNED AT 8:16 PM**

Respectfully Submitted: Corine Bump, Clerk Treasurer

