

The Village of Cuba Board of Trustees held their monthly Board Meeting on Monday, November 13, 2017 at 7:00 pm in the Cuba Village Hall.

PRESENT: Mayor Michele Miller, Trustees Douglas Rettig Sr, Trustee Lori Sweet, Trustee Randy Searl, Trustee Douglas Clayson

ALSO, PRESENT: Corine Bump Clerk/Treasurer, Rick Hall SPW, Marlene Doyle, John Doyle

MAYOR MILLER OPENED THIS MEETING WITH THE PLEDGE OF ALLEGIANCE AND WELCOMED EVERYONE. She pointed to an American flag hanging on the board room wall in a protective case given to the Village of Cuba by Major Brian Schmelzer. It is signed by Lieutenant General Harrigan in charge of all air assets in the middle East and was flown over Iraq and Syria.

GUESTS: Marlene Doyle and her son John Doyle- She asked if she could get a chicken variance for her chickens as she has 7, and also notify the board that a new bar and restaurant will be opening at the Inn at 28 Property. They are in the process of obtaining their liquor license. She was advised that because the acreage is actually 3 parcels, she doesn't need a variance and she can split them and move some on the other parcels. The village code is limited to 6 chickens and 6 other animals.

MINUTES: The Board was given copies of the 10/9/17 minutes. With no corrections to these minutes a **MOTION WAS MADE BY TRUSTEE CLAYSON AND SECONDED BY TRUSTEE SEARL TO APPROVE THE MINUTES. ALL IN FAVOR AND THE MOTION CARRIED.**

BILLS: A copy of the Open Invoice report was emailed to the Board members. These bills consist of Vouchers paid prior to the meeting tonight totaling \$69,139.77 and 25, 943.96 the bills for tonight with the breakdown by funds as follows:

The 2017-2018 Vouchers - totaling \$	with the breakdown by funds as
GENERAL FUND	\$80,971.67
WATER FUND	\$5024.62
SEWER FUND	\$9087.44

With no other questions on the bills and the vouchers viewed prior the meeting by the.

A MOTION WAS MADE BY TRUSTEE RETTIG AND SECONDED BY TRUSTEE SWEET TO PAY THE MONTHLY BILLS AS PRESENTED. ALL IN FAVOR, APPROVED

POLICE REPORT: CHIEF BURCH SENT THE POLICE REPORT AND IT IS ON FILE IN THE VILLAGE OFFICE.

BUILDING INSPECTOR/CEO: Linda Botens attended the meeting to update the board on her first month as the new code enforcement officer. She has been attending trainings. She is leaving on a scheduled vacation this week and has arranged for Kevin Marjoram to cover the Village of Cuba area while she is away. He is the code enforcement officer for 12-13 other towns. Her report on file in the Village office

ANIMAL CONTROL: Linda Botens spoke to the board about the cats seized from 15 east Main St. She currently has 9 cats that were trapped in the village and two have died from 15 East Main St. She also has someone else standing in to take care of animal issues while she is away. On file in the Village Office.

WASTEWATER TREATMENT OPERATORS REPORT: None given

SUPERINTENDENT REPORT: On file in the Village office. Rick took the time to give special accolades to all involved in the process of the new Living Veteran's Memorial in Genesee Park. He stated that the Village DPW crew is the best and hardest working group of guys you could meet. They worked very hard on this project to help see it to fruition. The mayor agreed and gave thanks in addition to recognition of all the Village Crew. Rick stated that two employees even helped him work through the paid holiday to ensure everything was ready for the ceremony on Saturday. The mayor thanked Rick, Randy Snyder and Mike Campbell for going the extra mile to ensure the project was as close to completion as possible for Saturday's event.

CLERKS REPORT: The audit will begin Tuesday. Water and Sewer payments are being received with about \$2,000 coming in via online web payment. Corine will attend a training in Belmont on November 28, 2017 to prepare for credit card payments for the 2018-2019 tax roll. Since last month's meeting, Natasha has resigned as Deputy Clerk as she got a job at the school. The personnel committee has been conducting interviews and has made a recommendation to the Mayor as to who to appoint. The mayor will appoint her at tonight's meeting. The firm that currently conducts the Village's Audit Ray wager has merged with a new firm called Mengel, Metzger Barr and Co. LLP (MMB)

COMMITTEE REPORTS:

Personnel Committee- The Board Members completed interviews for the Deputy Clerk/ Treasurer position. Trustee Searl made a motion that the mayor appoint Mary Beth Tyler as Deputy Clerk Treasurer as of 11/13/17. Trustee Sweet gave a second. All approved and the motion carried. Mayor Miller appointed Mary Beth Tyler as Deputy Clerk Treasurer. While Linda Botens is away on a scheduled vacation- Kevin Margeram, a code enforcement officer for several other

municipalities will be covering for code enforcement. He will be paid out of accounts payable, not payroll.

Parks Committee- With any other work on the parks the clerk is authorized to only pay for the materials, all other payment will be through shared services. The new Veterans memorial at Genesee Park has been completed and was dedicated on Veteran's Day.

Refuse Committee- Friendship and Cuba's laws are almost identical. At the December meeting both towns will create identical laws that include 3 containers with lids , handles, and 50 lbs. maximum. The refuse meeting is December 4, 2017 at 7:00pm.

Finance- After a lengthy review by the finance Committee **TRUSTEE RETTIG MADE A MOTION TO GIVE A 15% SEWER CREDIT TO AREA BUSINESSES WITH A HIGH CARRY-OUT VOLUME WITH A SECOND FROM TRUSTEE SEARL. ALL APPROVED AND THE MOTION CARRIED.** He will provide Clerk/ Treasurer Bump with a list of businesses that are due to receive the credit for January water bills.

MAYORS REPORT: Christmas Lights will be lit in the Village of Cuba from 12/2/17 for the Small Town Christmas through Epiphany 1/6/18. The electric supplier contract is up for renewal. National Grid will still be the supplier but there is a competitive list of suppliers. **TRUSTEE CLAYSON MADE A MOTION TO SIGN THE CONTRACT WITH THE LOWEST BIDDER FOR COST AND SERVICE AS OF TOMORROW WITH TRUSTEE RETTIG SR. GIVING A SECOND.** All in favor and the motion carried

OLD BUSINESS: NA
NEW BUSINESS: NA

WITH NO FURTHER BUSINESS TO DISCUSS A MOTION WAS MADE BY TRUSTEE RETTIG SR. AND SECONDED BY TRUSTEE CLAYSON TO ADJOURN THIS MONTHLY BOARD MEETING. TIME: PM

RESPECTFULLY SUBMITTED: Corine Bump Clerk/ Treasurer

