

The Cuba Village Monthly Board Meeting was held on Monday, January 9, 2017 at 7:00 pm in the Cuba Village Hall.

**PRESENT:** Mayor Lon Sweet, Deputy Mayor Michele Miller, Trustee Douglas Rettig Sr. and Trustee Doug Clayson, Excused due to illness- Trustee Lori Sweet

**ALSO PRESENT:** Rick Hall DPW Super., Corine Bump, Deputy Clerk/ Treasurer, Dustin Burch Chief of Police, Jim Lemkin, Connie Doyle, Mike Doyle, Donna Clark and Don Clark.

**MAYOR SWEET OPENED THIS MEETING WITH THE PLEDGE OF ALLEGIANCE AND WELCOMED EVERYONE.**

**GUESTS:** Jim Lemkin is possibly purchasing the Former Big John's and turning into a BBQ restaurant/ Bar. He lives in CA, but is from this area originally. He wanted to introduce himself to the board and turn he is trying to turn the business idea into reality. He was in Cuba Dec. 8<sup>th</sup>, he will meet with Dennis Cook and the health dept. and code enforcement and wants to do his diligence and be welcome in the community. He is saying great growth in downtown Cuba and he is excited to be a part of it. He shared flyers with everyone in attendance and offered a sampling of his food. Connie Doyle- Chairman of the Planning Board was in attendance and stopped to welcome him to Cuba and stated the area is in the historic district, and regulations for the outside of the building are in place but she is happy to work with him and welcomes him to the community.

Donna and Don Clark came in to complain about the sewer and water increase of their bill. Their use is consistent over the past few years. The increase has made it very tough on them. They pay village taxes and feel it is a hardship and too much. They are a family of 3 and 16,000 gallons of usage is too much. The board explained the water and sewer depts. were losing money and the state comptroller's office stated that the village had to do something to increase the funds and sustain repair costs. There isn't money in reserves because the money has spent down to make repairs with not enough of an increase in the charge. They explained that the board researched the water and sewer funds for over 18 months and now everyone pays the same base price per thousand gallons of usage. The Clark's don't drink the village water, they buy bottled water. They like the taste of bottled. Superintendent Hall offered to come out and trouble shoot any issues and they don't feel they have any, they just fill the rates are too high. The board advised the Clark's they are in control of their water bill and there are ways to conserve as it is based on usage for everyone in the community.

Dave Crowley was here as the historian and brought the yearly report. He and his wife were in a little shock for the water and sewer bill as well, but they know it is based on usage and their usage is consistent.

**MINUTES:** The minutes of the 12/12/16 monthly board meeting were emailed to the Mayor and the Board. With no discussion on these minutes a **MOTION WAS MADE**

**BY TRUSTEE MILLER AND SECONDED BY TRUSTEE CLAYSON TO APPROVE THE MINUTES. ALL APPROVED AND THE MOTION CARRIED.**

**BILLS:** A copy of the Open Invoice report was emailed to the Board. Deputy Clerk Treasurer Bump stated that because the meeting is so early this month and with the holidays a few late bills came in since the invoice batches were processed and asked permission to Pay 4 additional bills. The board approved payment and would like the balance looked at to stay within budget for tree removal. Friendship was asked to submit dump tickets and invoices from I86. With no further questions on the bills and the vouchers were reviewed prior to this meeting by the Mayor and Trustee Rettig. The total amount of bills to be paid this month is with the breakdown by funds as follows \$25,148.47.

GENERAL FUND	\$22,943.88
WATER FUND	\$1119.14
SEWER FUND	\$1085.45

**A MOTION WAS MADE BY TRUSTEE RETTIG AND SECONDED BY TRUSTEE MILLER TO PAY THE MONTHLY BILLS. THIS PASSED UNANIMOUSLY.**

**POLICE REPORT:** Report on file in the Clerk's Office.

**CODE ENFORCEMENT:** Report on file in the Clerk's Office.

**ANIMAL CONTROL:** Report on file in the Clerk's Office.

**SUPERINTENDENT OF PUBLIC WORKS:** Report on file in The Clerk's Office. He stated we need a resolution for a NYS DOT permit to work on RTE 305 and 446 water and sewer lines. We also need a resolution to pay for the F550. Water production this year was less than 70,000,000 gallons!

**CLERK-TREASURER REPORT:** Deputy Clerk Treasurer Bump informed the Board that she has been keeping busy with various items throughout the day and Clerk Wilson came in all last week to help with end of the year payments, reports, and getting water and sewer bills mailed. The village crew went out with 24 hour Water/sewer shutoff notices for over 70 people with over 60 days past due bills totaling almost \$21,000. Four were shut off and three of them are back on. Deputy Clerk Bump sent a pdf of the previous quarters billing cycle, and the current quarter for comparison of the cycles after the rate change. We need a motion to set the polling place for the village election, in addition to date and time in new business. David Crowley and Lynnette Clayson will work the Village election poles.

**COMMITTEE REPORTS:**

Utility Billing- Troy and Banks have called to inquire about utility audits, but the village has contracted with a company that NYCOM recommended.

Personnel Committee- Trustee Sweet and Trustee Miller interviewed applicants for the Deputy Clerk position Trustee Miller recommended to hire Natasha Brown as Deputy Clerk. **THE MAYOR APPOINTED NATASHA BROWN AS DEPUTY CLERK. TRUSTEE MILLER MADE A MOTION TO APPOINT NATASHA BROWN AS DEPUTY CLERK AND SECONDED BY TRUSTEE RETTIG. ALL IN FAVOR AND THE MOTION CARRIED.**

Parks- It was noticed that a repair to the snow fence at Willow Bank Park is needed, and put bales of hay at the end of the snow hill line to try and keep the kids safe and out of the creek.

**MAYORS REPORT:** New Business- Dave Crowley submitted his report. **A MOTION WAS MADE BY TRUSTEE CLAYSON AND SECONDED BY TRUSTEE MILLER TO PAY FOR THE NEW DUMP TRUCK INCLUDING ALL UPFITTER CHARGES WHEN THE BILL COMES. ALL IN FAVOR AND THE MOTION CARRIED. A MOTION WAS MADE BY TRUSTEE RETTIG SR. AND SECONDED BY TRUSTEE MILLER FOR THE POLLING PLACE AND HOURS FOR THE VILLAGE ELECTION WAS SET FOR THE VILLAGE OFFICE 3/21/17 NOON-9 (Hours as required by NYCOM and NYS).**

#### **RESOLUTION FOR THE NYS DOT ANNUAL PERMIT**

Whereas, the New York State Department of Transportation requires municipalities who maintain existing utilities or who need to make emergency repairs apply for an annual Maintenance Permit and provide proof of insurance before working on such.

Whereas, the Village of Cuba has applied for a work permit in that past and has utility lines that cross both State Route 446 and 305.

Whereas, the NYS DOT has provided an alternative to the PERM 17. A Municipal Undertaking, for PERM 1, The PERM 1 satisfies insurance requirements, avoids bonding for some permits, and will be effective indefinitely, unless rescinded by the municipality of the State. This will alleviate the requirement of filing the PERM 17 with the NYS DOT on a yearly basis.

NOW THEREFORE BE IT RESOLVED, that the Board of Trustees, has authorized the filing of the PERM 1, Municipal Undertaking, instead of filing the annual work permit and instead of obtaining PERM 17 Insurance Requirements Annually,

This resolution was adopted with a **MOTION MADE BY TRUSTEE MILLER AND SECONDED BY TRUSTEE RETTIG , WITH A ROLL CALL VOTE OF MAYOR SWEET AYE, RETTIG AYE, CLAYSON AYE, MILLER AYE.**

LU Engineering would like the Village to sign a contract sign contract for the work at the landfill, A MOTION WAS MADE BY TRUSTEE CLAYSON AND SECONDED BY TRUSTEE RETTIG TO SIGN THE CONTRACT WITH LU ENGINEERING. ALL IN FAVOR AND THE MOTION CARRIED.

OLD BUSINESS: Cuba Cultural Center feed the children Grant, Trustee Clayson will get in Touch with Trustee Sweet to discuss the issue.

**OLD BUSINESS: N/A**

**WITH NO FURTHER BUSINESS TO DISCUSS A MOTION WAS MADE BY TRUSTEE RETTIG SR. AND SECONDED BY TRUSTEE MILLER TO ADJOURN THIS MONTHLY BOARD MEETING. TIME: 8:15 PM**

**RESPECTFULLY SUBMITTED**

**C>.BUMP**