

The Cuba Village Monthly Board Meeting was held on Monday May 8, 2017 at 7:00 pm in the Cuba Village Hall, 17 E. Main St.

**PRESENT:** Mayor Michele Miller, Trustees Lori Sweet, Douglas Rettig Sr., Randy Searl and Douglas Clayson.

**ALSO, PRESENT:** Superintendent of Public Works Rick Hall Deputy Clerk/ Treasurer- Natasha Brown, Police Chief Dustin Burch, Citizen David Sirianni

**MAYOR MILLER OPENED THE MEETING WITH THE PLEDGE OF ALLEGIANCE.**

**GUESTS:** Greg Schnurle from the Allegany County Land Bank (AmeriCorps member)- He spoke about the opportunity to assist villages with vacant and dilapidated properties. He would like to speak with the Code enforcement officer regarding this. Dave Sirianni came in to say thank you to the mayor and the board for their efforts with the property on Bishop.

**MINUTES:** The board was sent the minutes from the April 2017 meeting. With no discussion on these minutes a **MOTION WAS MADE BY TRUSTEE CLAYSON TO APPROVE THE MINUTES AS SENT AND SECONDED BY TRUSTEE SEARL. THE MOTION CARRIED.**

**BILLS:** The Board members were given a copy of the open invoice batch of bills to be paid this month of which bills were paid prior to the meeting totaling \$10,997.94. The remaining bills to be paid totaled: \$11,490.03. The following is a breakdown of the bills:

GENERAL FUND	\$8,544.20
WATER FUND	\$1,106.20
SEWER FUND	\$1,839.63

**A MOTION WAS MADE BY TRUSTEE RETTIG SR. AND SECONDED BY TRUSTEE SWEET TO PAY THE MONTHLY BILLS. UNANIMOUSLY APPROVED.**

**POLICE REPORT:** The report was emailed by Chief Burt in order to conserve paper for the town and copies are on file at the Village Office.

**BUILDING INSPECTOR/ CODE ENFORCEMENT:** Report on file in the Clerk's Office at The Village Hall.

**ANIMAL CONTROL:** Report on file in the Clerk's Office at The Village Hall.

**PUBLIC WORKS:** Report on file in the Clerk's Office at The Village Hall.

**CLERK/ TREASURER REPORT:** Water and Sewer Bills are being paid by consumers. The penalty posting has been processed. The property manager at The Erin Isles Company has stated that if a tenant’s water bill is not paid after the 24-hour shut off notice is issued- shut off the water immediately. Traditionally payments have been accepted but a few tenants took severe advantage of the situation and the Company was saddled with the bill. Deputy Clerk Treasurer Brown said she is learning new things daily and she is becoming familiar with the ins and outs of the Village Office. Corine and Natasha also thanks Rick, Randy, RT and the whole crew for their continued work in the village keeping it running smoothly and efficiently. The Deputy Clerk’s hard drive was replaced over the weekend, and the Sensus reader program needs to be re-installed. The rep from EJP that makes the repairs is away in LA for the Reserves until the last week of May and may delay meter readings. The clerk will complete payroll 5/9/17 and mail bills prior to leaving the country on vacation 5/9/17.

A Resolution was presented for the submittance of the AUD by Ray Wager’s office. The resolution reads as follows...

**RESOLUTION**

WHEREAS, the Village of Cuba, with the assistance from Ray Wager CPA office has gathered information and prepared the Annual Update Document for the fiscal year 2015-2016

WHEREAS, the Village of Cuba Annual Update Document 2015-2016 has been prepared in accordance with the NYS Comptroller’s General Accounting Practices and will be submitted with the understanding that an amendment may need to be made due to inconsistencies in accounting software programs.

WHEREAS, the Village of Cuba is a local unit of government with the community’s fiscal health in mind

WHEREAS, The Board of Trustees has reviewed the Annual Update Document and understands the necessity to submit the document as prepared by Ray Wager CPA and Mike Debadts CPA

NOW THEREFORE; BE IT RESOLVED by the Board of Trustees that the Village of Cuba will submit the Annual Update Document for 2015-2016 as prepared.

ADOPTED this 8<sup>th</sup> day of May 2017 at the meeting of the Board of Trustees.

		AYE	NAY
Trustee Douglas Rettig Sr.	_____	X_____	_____
Trustee Douglas Clayson	_____	X_____	_____
Trustee Randy Searl	_____	X_____	_____

Trustee Lori Sweet  
Mayor Michele Miller

_____	X	_____	_____
_____	X	_____	_____

**COMMITTEE REPORTS:**

**FINANCE-** Still reviewing the LED lighting of the village office and the garage. The finance and refuse committees have been meeting with Friendship to look at the refuse contract. Recyclables have not been generating any revenue for the community. The village pays about \$7 per ton to get rid of it. The village will no longer pick up e-waste.

**PERSONNEL-** An ad will be sent to the Wellsville Daily Reporter and The Cuba Patriot for Summer Rec help.

**SIGNS-** Information has been given to the Planning Board for approval to update the sign laws.

**PARKS-** Electric service to be installed at the Willowbank Park and then security Cameras to come in the \near future. Tom Campbell will be completing the project.

**SETBACKS-** The Village Board agrees as a whole it should be based on a case by case application.

**MAYORS REPORT:** Mayor Miller reported that the tree board planted 3 new trees and are looking at removing three other trees in front of residences from the storm damage.

Mayor Miller is looking for funding opportunities to repair the water lines. She is investigating all possibilities. Mayor Miller met with Lori Cornell the Governor's representative about the condition of Route 305, and the lack of repair planned by the NYS Department of Transportation. Dave Crowley and Lon Sweet wrote to the Senator's Office to seek out when a repair would be made. The district DOT person states, despite what the Village of Cuba has been told, the current five-year plan does not include route 305. His estimate of 5-6 million dollars makes the project difficult. If funding becomes possible we will be the first to know. Mayor Miller has contacted Senator Young's office and will meet with her, along with several concerned citizens to try and encourage a repair sooner.

She spoke with a rep from Southern Tier West to apply Clean energy community funding.

She spoke with Carlos Gildemeister to sell a piece of property to the Cheese Shoppe to assist with the Parking situation. He is in favor of the sale.

She spoke with Former Mayor Tom Taylor about establishing the roadway into Gallmann's Named "Pa Ingalls Lane"

Governor Cuomo has legislated that all municipalities have to have shared services to save taxpayer's money. The Village currently has several shared service agreements. Mayor Miller is a member of the Governor Cuomo mandated Allegany County Shared Services Panel, and they will be meeting on May 30<sup>th</sup>.

**NEW BUSINESS:** The board reviewed the following policies and made no changes at this time.

INVESTMENT POLICY AND GUIDELINES  
WATER SUPPLY EMERGENCY PLAN  
SEXUAL HARASSMENT POLICY  
POLICY- DUTIES- RESPONSIBILITIES CROSSING GUARDS  
PROCUREMENT POLICY  
CREDIT CARD USE POLICY  
LOCAL HAZARD ASSESSMENT PLAN  
EMPLOYEE HANDBOOK

The following policies will be reviewed at a later date-

WORKPLACE VIOLENCE  
CELL PHONE POLICY

**A MOTION MADE BY TRUSTEE RETTIG SR. TO REVIEW AND UPDATE THE POLICIES AT A LATER DATE AND SECOND BY TRUSTEE CLAYSON. THE MOTION CARRIED.** Annual Contract with the library, Animal Control and The Code Enforcement, the board would like to give the code enforcement officer notice that they are looking at changing his contract. **TRUSTEE RETTIG SR. MADE A MOTION TO APPROVE THE ANIMAL AND LIBRARY CONTRACTS TRUSTEE SEARL SECOND. UNANIMOUSLY APPROVED.**

**OLD BUSINESS- N/A**

**WITH NOTHING ELSE TO DISCUSS, TRUSTEE CLAYSON MADE A MOTION TO ADJOURN WITH TRUSTEE RETTIG SR. GIVING A SECOND. ALL IN FAVOR AND THE MEETING ADJOURNED AT 8:10PM.**

**RESPECTFULLY SUBMITTED**  
**C. Bump**  
**Clerk/ Treasurer**

