

CUBA VILLAGE

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CLERK-TREASURER *CORINE BUMP*
DEPUTY CLERK *NATASHA BROWN***

**MAYOR *MICHELE MILLER*
TRUSTEE *DOUGLAS RETTIG SR.*
TRUSTEE *LORI SWEET*
TRUSTEE *DOUGLAS CLAYSON*
TRUSTEE *RANDY A SEARL***

The Village of Cuba Board of Trustees held a Public Hearing on Local Law #1, 2017 to override the Tax Levy Limit on Monday, April 10, 2017 at 7:00 pm with the Public Hearing on the 2017-2018 Fiscal Year Budget to follow also at 7:00 pm and the Monthly Board Meeting.

PRESENT: Mayor Michele Miller (Sworn in April 3, 2017 at 1:00 pm at the Village of Cuba Office by Clerk Bump), Trustees Douglas Clayson, Douglas Rettig, Sr. and Lori Sweet.

ALSO PRESENT: Corine Bump Clerk-Treasurer, Natasha Brown, Deputy Clerk-Treasurer, Richard Hall, SPW, Nicholas Sweet, Pamela Zygaj, Dave Crowley, and Randy Searl.

THE MAYOR OPENED THIS MEETING WITH THE PLEDGE OF ALLEGIANCE. She also thanked former Mayor Lon Sweet for his two years as Mayor and former Trustee for his hard work and effort offering his research and intelligence to the Village of Cuba. Mayor Miller would like to renew contracts with animal control and Code enforcement in addition to check book policies etc. at the May meeting. At this time Clerk Corine Bump delivered the Oath of Office for all newly elected and appointed officials. Randy Searl and Douglas Rettig Sr. recited the oath of office for their two year terms as members to the Board of Trustees. Rick Hall was appointed as The DPW Superintendent.

Mayor Miller stated the first order of business as to address a proposed Local Law.

The proposed Local Law #1, 2017 to OVERRIDE THE TAX LEVY LIMIT DEFINED IN SUBSECTION 3 OF GENERAL MUNICIPAL LAW SECTION 3-C FOR FISCAL YEAR 2017-2018. 1. PURPOSE: The purpose of this Local Law is to allow the Village Board of Trustees to enact a budget for Fiscal Year 2017-2018 which contains a tax levy in excess of the Real Property Tax Levy limit set forth in General Municipal Law Section 3-C in order to meet necessary expenses. 2. BUDGET YEAR: This Local Law shall be effective only for the Village Budget adopted for Fiscal Year 2017-2018. 3. OVERRIDE: Pursuant to Subsection 5 of General Municipal Law Section 3- C. The Real Property Tax Levy shall exceed the tax levy limited by .998%. Mayor Miller asked if there were any questions or comments on the proposed Local

Law. The public Hearing was kept open in case of comments or concerns. In the May meeting they will review village policies such as sexual harassment policies.

The public hearing will remain opening. She asked if there were any more questions about the Law. Trustee Rettig wanted to inform the Public that if the Village was allowed a true 2% there would not be a need to create a local law. Trustee Rettig made a motion to close the public hearing for Local Law #1-2017. A second was given by Trustee Searl. All in favor and the motion carried. A motion was made by Trustee Clayson to approve Local Law #1-2017 and a second was given by Trustee Sweet. A roll call vote by Clerk Bump was requested and the trustees responded Trustee Clayson- yea,

Mayor Miller -yea,

Trustee Rettig- yea,

Trustee Searl- yea,

Trustee Sweet- yea

Mayor Miller gave the following Budget Message: The 2017-2018 Cuba Village Tentative Budget was prepared at three budget workshops held on March 1, 15, and March 29th. 2017. It is on file and is available for public review. The Village Budget consists of several funds: the General Fund, which is funded mainly by taxes and other revenues. The Water Fund and the Sewer Fund are funded by water and sewer rents. Capital Accounts are used for Capital Projects and there are none active at this time. All funds are managed according to accounting standards set by the New York State Comptroller's Office.

The General Fund Budget: The Town of Cuba 2016 assessment will be in effect for the 2017-2018 Village Budget. The new assessments show a total assessed taxable value of \$42,300,341.00, which is a decrease of \$689,023 less than last year's total. The \$774,803.11 General Fund appropriation includes a \$673,845.00 tax levy a tax rate of \$15.93 per \$1,000 of assessed value, which is an increase of .48 cents over last year's budget. This year the additional expenditures include: a 2% increase for salaried employees, an increase in the minimum wage per hour, and an increase in health insurance. \$2,000. was put in the street lighting to save for a new street light on Hardy and Sibley St. The original cost was over \$7,000. A Village property assessed at 60,000 will have a tax bill of \$955.80. This increase is necessary to offset the increases in wages and benefits, a majority of which are the result of state wage mandates and contractual agreements and to counter the decrease in the assessed values.

The Water Fund is entirely financed by water rents received and miscellaneous revenues. The NYS Comptroller's office found that improvements were necessary to maintain the Water Treatment Plant and that the Village lacked the financial resources to provide these necessities. Additionally, water lines need to be replaced as the infrastructure is old, as it is in other communities. The Village Board of Trustees began a process of analyzing the water and sewer rates and revenues. After over a year of study and discussion, a new rate was implemented in the fall of 2016. The new rates are based on actual usage per 1,000 gallons and are a more

equitable rate plan. This should enable setting aside funds for water line replacement and other needed improvements.

The Sewer Fund Budget is entirely financed by sewer rents and charges. This fund has not been in sound condition and has had increases in rents the past year to cover recent sewer line repairs and updates at the wastewater plant.

The Village's total outstanding debt balances for the fiscal year ending on May 31, 2017 are:

- GENERAL FUND Bristol Street resurfacing Balance \$24,600. matures 9/2018;
- WATER FUND (water tank) Balance \$200,000 matures 10/2032;
- SEWER FUND Balance \$180,000. matures 10/2032
- Clean Water (ARRA Project) Balance \$641,949.49. matures 6/2033
- Route 446 Balance \$230,000 matures 6/2025

We are fortunate to be able to continue to provide quality services to the village. Leaf pick-up, snow removal, tree maintenance, brush pick-up, street sweeping, summer recreation, garbage and recycling pick-up, and well-maintained parks are some of the services available to all. In addition, we have a ready supply of clean, good-tasting water, available at the turn of a faucet. We wish to thank the Village employees who, as always, have been outstanding in their daily tasks to include the Public works, Clerk's Office and waste Water Treatment Plant. .

Mayor Miller asked if there were any questions or comments on the tentative budget. The hearing will remain open if there are any questions later in the meeting.

Mayor Miller presented her appointments for the 2016-2017 fiscal year and they are as follows:

**Appointments made by the Mayor
2017-2018 fiscal year**

Five year appointment 2021

Hazard Mitigation Officer — Randy Snyder

Two year appointments 2019

Clerk/Treasurer —Corine Bump

Registrar —Nancy Orcutt

One year appointments 2018

Deputy Mayor — Doug Rettig, Sr.

Budget Officer —Corine Bump

Records Management — Corine Bump

Deputy Clerk —Natasha Brown

Superintendent of Public Works — Rick Hall

Deputy SPW — Randy Snyder

Village Attorney — Underberg & Kessler

Official Depositories —Community Bank and Five Star Bank

Official Newspapers —Patriot and Wellsville Daily Reporter
Code Enforcement/Building officer/ Zoning officer —Patrick Cummings
Civil Defense Officer —Nick Sweet
Village Historian — Dave Crowley

Village Board Committees

Personnel

Lori Sweet
Randy Searl

Planning/Zoning/Code

Doug Rettig
Doug Clayson

Finance

Doug Rettig
Randy Searl

Refuse/Recycling

Doug Clayson
Lori Sweet

Infrastructure

Doug Rettig
Randy Searl

Parks & Recreation

Lori Sweet
Doug Clayson

Public Safety

Doug Clayson
Doug Rettig

Clerk/Treasurer Bump read the following:

ORGANIZATIONAL MEETING

APRIL 10, 2017

The Cuba Village Board Meeting will be held the second Monday of each month at 7:00 pm in the Cuba Village Municipal Building, 17 E. Main Street, Cuba, New York. A Committee Meeting will be held at 6:30 prior to the board meeting each month. Raymond Wager CPA. is authorized to audit the Village books at least two times a year. The Board of Trustees of Cuba Village agree to pay a fixed rate of .44 ½ cents per mile as mileage reimbursement to officers and employees of the Village who use their personal vehicles while performing official duties on behalf of the Village. Members of the Village Board, Clerk-Treasurer, and Superintendent of Public Works are authorized to attend conferences and schools as provided in Section 7B of the General Municipal Law. Major conferences to be attended are: NYCOM Annual Meeting; NYCOM Fall Training School; NYCOM Winter Legislative Meeting; NYCOM Public Works, Parks & Maintenance School; Annual Highway School and Fall Highway Conference. The Village Clerk is authorized to invest Village funds as per the investment policy passed by the Village Board. The Board also authorizes the Clerk/Treasurer to pay prior to the monthly board meeting, payroll, utilities, health insurance and any contract payments.

GUESTS- Pamela Zygaj came as a representative of AFLAC asking for permission to offer AFLAC as a benefit to employees of the Village. She spoke for 15 minutes and stated that offering this benefit would not be of cost to the Taxpayers, it was on an individual employee

purchase basis. She will touch base sometime next week to inquire of employee interest in the program.

Nicholas Sweet attended the meeting as the new Fire Chief for Cuba and he is also the new Civil Defense Officer for The Village of Cuba as appointed by Mayor Miller.

David Crowley was in attendance as a spectator and as the Village Historian.

MINUTES: Discussion took place on the minutes of the 3-13-17 Board Meeting. The minutes were forwarded to the Board for review. **TRUSTEE SWEET MADE A MOTION TO ACCEPT THE MINUTES AS WRITTEN WITH TRUSTEE SEARL GIVING A SECOND. ALL IN FAVOR AND THE MINUTES WERE APPROVED.**

BILLS: With no questions on bills and prior review of them by Trustee Douglas Rettig,

Sr. and mayor Miller and Trustee Searl- **A MOTION WAS MADE BY TRUSTEE DOUGLAS RETTIG SR. AND SECONDED BY TRUSTEE SWEET TO PAY THE BILLS AS SUBMITTED. ALL APPROVED.**

POLICE REPORT: None Submitted

BUILDING INSP./CEO/ZONING OFFICER: None Submitted

ANIMAL CONTROL: Ms. Botens submitted her report and it is on file in the Village Hall. Ted Adams will cover the duties of Animal Control while Linda is away on vacation.

PUBLIC WORKS REPORT: SPW Superintendent Hall submitted the monthly report and the full report is on file in the Village Hall. Superintendent Hall read a Resolution for approval-

Title: RESOLUTION APPROVING THE MUTUAL AID AGREEMENT BETWEEN THE MUNICIPALITIES OF ALLEGANY COUNTY, NEW YORK. Offered by: Allegany County Town Highway Superintendents Association WHEREAS, the Board of Trustees of the Village of Cuba hereby agrees to all Superintendent of Public Works to extend Mutual Aid assistance to another participating municipality within the Count of Allegany when requested to do so by such municipality in the time of abnormal snow or work conditions. This agreement is subject to the conditions listed in the written agreement.

Trustee Clayson asked SPW Super Hall for an estimate for electric service camera in Willow Bank Park for the May Meeting. This is in efforts to prevent repeated vandalism in addition to other illegal issues in the park.

Trustee Rettig spoke about Parking at SPS Medical/ Crosstech and the Cuba PD and the property owners are satisfied with the parking situation in front of the building provided everyone parks in the same parallel direction with no vehicles in the roadway.

A MOTION WAS MADE BY TRUSTEE DOUGLAS RETTIG, SR. AND SECONDED BY TRUSTEE DOUGLAS CLAYSON TO GIVE PERMISSION FOR THE SUPERINTENDENT OF

PUBLIC WORKS TO SIGN AND SEND IN THIS AGREEMENT. THIS WAS APPROVED UNANIMOUSLY.

CLERK/TREASURER REPORT: Clerk/Treasurer Bump reported on the activities the previous months. Much time was spent on getting the water/sewer bills out. Water/sewer bills were mailed out on April 4, 2017. Natasha and Corine also completed re-levy letters for the property owners. Corine asked for the Board's permission to add Deputy Clerk Natasha Brown and Mayor Michele Miller to all Village of Cuba Bank accounts as signers. **TRUSTEE RETTIG SR. MADE A MOTION TO ADD DEPUTY CLERK NATASHA BROWN AND NEW MAYOR MICHELE MILLER AS AUTHORIZED SIGNATURES TO ALL VILLAGE BANK ACCOUNTS AND REMOVE SIGNERS THAT ARE NO LONGER EMPLOYEED OR APPLICABLE. TRUSTEE SEARL GAVE A SECOND, ALL IN FAVOR AND THE MOTION CARRIED.**

COMMITTEE REPORTS: Committee Meeting will now be at 6:30pm the second Monday of each month prior to the board meeting.

REFUSE- Trustee Clayson reported the Mayor and Trustee Rettig Sr. and himself met with the Town of Friendship about the refuse contract. There will be another meeting on 4/26/17 at 7pm to discuss refuse further.

PARKS AND RECREATION/ PERSONNEL- Trustee Sweet reported that applications are coming in for summer recreation workers and the board will be hiring sometime in May.

FINANCE- Trustee Rettig spoke about the introduction of the financials to the new Board Member and the Board has been working on the Budget. They also discussed straightening out the accounts in the Financials program to finalize the AUD. Corine will speak with the Comptroller's office and ask for their advice.

PUBLIC SAFETY- The Mayor and Super. Hall spoke with the owners of The Cuba Cheese Shoppe to solve the Parking issues in front of their building.

MAYORS REPORT: Mayor Miller wanted to remind the planning and zoning boards to get their annual training. A letter was presented by Kevin White- Cuba Chamber of Commerce President. **TRUSTEE RETTIG MADE A A MOTION TO LIFT THE OEPEN CONTAINER LAW FOR CUBA'S FIREMEN'S PARK DURING THE ALLEGANY COUNTY CELTIC FESTIVAL JUNE 2ND AND 3RD. TRUSTEE CLAYSON GAVE A SECOND, ALL IN FAVOR AND THE MOTION CARRIED.**

The Chamber has also requested that the open container law be lifted Friday June 16 and Saturday June 17th for Main St. during Dairy Days. In addition they are requesting to close Main St from Grace St. to Orchard St on Saturday 7:30 am- 7:30pm. Mayor Miller will get further clarification from Kevin about the times for the open container Law to be lifted. There will be a Street Dance in front of the Firehall. There was a question as to whether the street will be closed from Union to Grace St? There is nothing in the letters about that.

A MOTION WAS MADE BY TRUSTEE CLAYSON AND SECONDED BY TRUSTEE SWEET TO CLOSE MAIN ST. ST FROM GRACE ST. TO ORCHARD ST ON SATURDAY 7:30 AM- 7:30PM.

PROCLAMATION

WHEREAS, In 1872 J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and

WHEREAS, this holiday, call Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and

WHEREAS, Arbor Day is now observed throughout the nation and the world,

and

WHEREAS, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the Air, produce oxygen and provide habitat for wildlife, and

WHEREAS, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products, and

WHEREAS, trees in our Village increase property values, enhance the economic vitality of business areas, and beautify our community, and

WHEREAS, trees, wherever they are planted, are a source of joy and spiritual renewal, and

NOW, THEREFORE, I, Michele Miller, Mayor of the Village of Cuba Village, do hereby proclaim April 28, 2017 as

ARBOR DAY

In the Village of Cuba, New York, and I urge all citizens to support efforts to protect our trees and woodlands and to support our city's urban forestry program, and

FURTHER, I urge all citizens to plant trees to gladden the hearts and promote the well-being of present and future generations.

DATED this Twenty-eighth day of April, 2017.

OLD BUSINESS: none to report

NEW BUSINESS: none to report

AT THIS TIME AND THERE BEING NO QUESTIONS OR COMMENTS ON

THE 2017-2018 FISCAL YEAR TENTATIVE BUDGET **A MOTION WAS MADE**

BY TRUSTEE CLAYSON WITH A SECOND FROM TRUSTEE RETTIG TO CLOSE THE PUBLIC HEARING.

8:08 PM

A MOTION WAS MADE BY TRUSTEE RETTIG AND

SECONDED BY TRUSTEE SEARL TO ADOPT THE 2017-2018 TENTATIVE BUDGET. THIS PASSED UNANIMOUSLY. 8:09 PM

WITH NO FURTHER BUSINESS TO DISCUSS **A MOTION WAS MADE BY**

TRUSTEE DOUGLAS CLAYSON AND SECONDED BY TRUSTEE RETTIG

TO CLOSE THIS MEETING. ALL APPROVED 8:10 PM.

Respectfully Submitted,

Corine Bump

Clerk/ Treasurer