

The Village of Cuba Board of Trustees held a Public Hearing on Local Law #1, 2016 to Override the Tax Levy Limit on Monday, April 11, 2016 at 6:30 pm with the Public Hearing on the 2016-2017 Fiscal Year Budget to follow at 7:00 pm and the Monthly Board Meeting.

PRESENT: Mayor Lon Sweet, Trustees Douglas Clayson, Douglas Rettig, Sr. Lori Sweet and Andrew Swift. Trustee Michele Miller was excused.

ALSO PRESENT: Lloyd Lewis, WWTP Operator, Lynette Clayson, Diane Wilson, Clerk-Treasurer, Corine Bump, Deputy Clerk-Treasurer, Randy Snyder, Deputy SPW and Dan Smith.

THE MAYOR OPENED THIS MEETING WITH THE PLEDGE OF ALLEGIANCE.

At this time Deputy Clerk Corine Bump delivered the Oath of Office for all newly elected and appointed officials.

The proposed Local Law #1, 2016 to OVERRIDE THE TAX LEVY LIMIT DEFINED IN SUBSECTION 3 OF GENERAL MUNICIPAL LAW SECTION 3-C FOR FISCAL YEAR 2016-2017.

1. **PURPOSE:** The purpose of this Local Law is to allow the Village Board of Trustees to enact a budget for Fiscal Year 2016-2017 which contains a tax levy in excess of the Real Property Tax Levy limit set forth in General Municipal Law Section 3-C in order to meet necessary expenses.
2. **BUDGET YEAR:** This Local Law shall be effective only for the Village Budget adopted for Fiscal Year 2016-2017.
3. **OVERRIDE:** Pursuant to Subsection 5 of General Municipal Law Section 3-C. The Real Property Tax Levy shall exceed the tax levy limited by 1.7%.

Mayor Sweet asked if there were any questions or comments on the proposed Local Law. The public hearing will remain opening.

At this time Mayor Sweet talked about moving any committee meetings to the first Thursday of each month at 6:00 pm for any committee members that have items to discuss with the Board. If there are items for discussion a note will be put on the door saying so.

Mayor Sweet would like to table discussing sidewalks until Trustee Miller can be present. Trustees Swift and Rettig have reviewed the water and sewer rates and gave to the Board their proposals for the Board to review for the May 9, 2016 Board Meeting. Also the policies, contracts and agreements should be reviewed at this time.

Lloyd spoke at this time thanking both former and current Board Members for all they have done to help him at the plant and other items. He also let the Board know that they found a gem with Mr. Thomas although he did have some concerns with him working

weekends as he has not done this and Paul Shaller is experiences on this. The Mayor will talk to Rick. Mr. Lewis also felt that the smoke testing needs to be done again and enforced this time. This was discussed further and lastly he informed the Board that rotary distributor arm of the trickling filter is eroding pretty bad and will need to be fixed. Other then that the plant is in real good shape.

A MOTION WAS MADE AT THIS TIME BY TRUSTEE DOUGLAS RETTIG, SR. AND SECONDED BY TRUSTEE LORI SWEET TO CLOSE THE PUBLIC HEARING ON LOCAL LAW #1, 2016. THIS PASSED UNANIMOUSLY. 7:00 PM

A MOTION WAS MADE BY TRUSTEE DOUGLAS RETTIG, SR. AND SECONDED BY TRUSTEE DOUGLAS CLAYSON TO ADOPTED LOCAL LAW #1, 2016. THIS PASSED UNANIMOUSLY. 7:01 PM

MAYOR SWEET OPENED THE PUBLIC HEARING ON THE TENTATIVE BUDGET FOR FISCAL YEAR 2016-2017. 7:02 PM

Mayor Sweet gave the following Budget Message:
2016 BUDGET MESSAGE

The 2016-2017 Cuba Village Tentative Budget was prepared at two budget workshops held on March 2nd and March 16th. 2016. It is on file and is available for public review. The Village Budget consists of several funds: the General Fund, which is funded mainly by taxes and other revenues. The Water Fund and the Sewer Fund are funded by water and sewer rents. Capital Accounts are used for Capital Projects and there are none active at this time. All funds are managed according to accounting standards set by the New York State Comptroller's Office.

The General Fund Budget: The Town of Cuba 2015 assessment will be in effect for the 2016-2017 Village Budget. The new assessments show a total assessed taxable value of 42,989,364, which is a decrease of the 39,551 less than last year's total. Exempt property assessment is 25,406,089 or 36.68% of the total assessed value. The \$783,986.73 General Fund appropriation includes a \$664,186.00.73 tax levy a tax rate of \$15.45 per 1,000 of assessed value, which is an increase of \$.50 over last year's budget. This year the additional expenditures include: a 2% increase for salaried employees, increase in the minimum per hour. \$2,000. was put in the street lighting to save for a new street light on Hardy and Sibley St. The original cost was over \$7,000. A Village property assessed at 60,000 will have a tax bill of \$927.00. Our unreserved fund balance has continued to grow as revenues have come in over estimated budget amounts and expenditures have been less than anticipated.

The Water Fund is entirely financed by water rents received and miscellaneous revenues. This fund has to be monitored due to decreases in revenues and increases in expenditures. This fund has had increases due to unexpected costs. This fund will be monitored throughout the fiscal year as to level off and be able to set funds aside for water line replacement as the infrastructure as in other communities is old.

The Sewer Fund Budget is entirely financed by sewer rents and charges. This fund has not been in sound condition and has had increases in rents the past year to cover recent sewer line repairs and updates at the wastewater plant. This will be monitored as to eventually get this fund where money can be put in reserves for future work.

The Village's total outstanding debt balances for the fiscal year ending on May 31, 2015 are:

GENERAL FUND (street resurfacing Bristol)	Balance \$73,800. matures 9/2018
WATER FUND (water tank)	Balance \$212,000. matures 10/2032
SEWER FUND (new WWTP)	Balance \$199,000. matures 10/2032
(ARRA Project)	Balance \$672,535. matures 6/2033
(Route 446)	Balance \$230,000 matures 6/2025

We wish to thank the Village Employees who, as always have been outstanding in their daily tasks.

Mayor asked if there were any questions or comments on the tentative budget. The hearing will remain open if there is any later in the meeting.

Mayor Sweet presented his appointments for the 2016-2017 fiscal year and they are as follows:

Five year appointment 2021

Hazard Mitigation Officer--Randy Snyder

Two year appointment ending upon retirement

Clerk/Treasurer Diane Wilson, Corine Bump after Dianes retirement

One Year Appointments 2017

Deputy Mayor--Michelle Miller

Budget Officers--Diane Wilson/Corine Bump

Records Management--Diane Wilson/Corine Bump

Deputy Clerk--Corine Bump

Superintendent of Public Works--Rick Hall

Deputy SPW--Randy Snyder

Village Attorney--Underberg & Kessler

Official Depositories--Community Bank & Five Star Bank

Official Newspapers--Patriot & Wellsville Daily Reporter

Code Enforcement/building Officer/Zoning Officer--*Patrick Cummings

Civil Defense Officer--Dave Hardman

Village historian--Dave Crowley

Village Board Committees

Personal

Lori Sweet

Michelle Miller

Finance

Doug Rettig
Michelle Miller

Infrastructure

Michelle Miller
Doug Rettig

Public Safety

Michelle Miller
Doug Clayson

Parks/Recreation

Doug Clayson
Lori Sweet

Refuse/ Recycling

Lori Sweet
Doug Clayson

Planning/Zoning/Code

Doug Rettig
Doug Clayson

Clerk/Treasurer Wilson read the following:

**ORGANIZATIONAL MEETING
APRIL 11, 2016**

Cuba Village Board Meeting will be held the second Monday of each month at 7:00 pm in the Cuba Village Municipal Building, 17 E. Main Street, Cuba, New York. A Committee meeting will be held the first Thursday of each month at 6:00 pm in there are items to be discussed.

Raymond Wager CPA. is authorized to audit the Village books at least two times a year. The Board of Trustees of Cuba Village agree to pay a fixed rate of .44 ½ cents per mile as mileage reimbursement to officers and employees of the Village who use their personal vehicles while performing official duties on behalf of the Village.

Members of the Village Board, Clerk-Treasurer, and Superintendent of Public Works are authorized to attend conferences and schools as provided in Section 7B of the General Municipal Law. Major conferences to be attended are: NYCOM Annual Meeting; NYCOM Fall Training School; NYCOM Winter Legislative Meeting; NYCOM Public

Works, Parks & Maintenance School; Annual Highway School and Fall Highway Conference.

The Village Clerk is authorized to invest Village funds as per the investment policy passed by the Village Board. The Board also authorizes the Clerk/Treasurer to pay prior to the monthly board meeting, payroll, utilities, health insurance and any contract payments.

GUESTS: Dan Smith attended this meeting to discuss his property on Route 446. The Code Enforcement, Patrick Cummings gave him a stop work order and stop putting fill on his property. Back in April 13, 2015 he was asked by the Committee meeting of the Board to provide receipts of what kind of fill was being put on his property as there were some concerns of what fill was being deposited. He has not complied and also a no dumping sign needed to be placed on this property. A SEQR was never completed and a floodplain development permit application was applied for. Mayor Sweet feels that Mr. Smith has gone over his original scope of work. The Mayor told Mr. Smith he needs to meet come in on Saturday and meet with Mr. Cummings.

MINUTES: Discussion took place on the minutes of the 3-14-16 Board Meeting. The minutes were forwarded to the Board for review and some changes were made per the Mayor. Trustee Rettig feels a little more detail should be entered regarding the discussion of the guest at this meeting. This will be discussed further therefore the approval of these minutes will be tabled for more clarification with a **MOTION MADE BY TRUSTEE DOUGLAS RETTIG, SR. AND SECONDED BY TRUSTEE LORI SWEET TO TABLE THE APPROVAL OF THE 3-14-16 MINUTES FOR FURTHER REVIEW. THIS PASSED UNANIMOUSLY.**

BILLS: With no questions on bills and prior review of them by Trustee Douglas Rettig, Sr. and Mayor Sweet a **MOTION WAS MADE BY TRUSTEE DOUGLAS RETTIG, SR. AND SECONDED BY TRUSTEE DOUGLAS CLAYSON TO PAY THE BILLS AS SUBMITTED. ALL APPROVED.**

POLICE REPORT: none

BUILDING INSP./CEO/ZONING OFFICER: Mr. Cummings submitted his report prior to this meeting and it is on file in the Village Hall.

ANIMAL CONTROL: Ms. Botens submitted her report and it is on file in the Village Hall.

PUBLIC WORKS REPORT: Deputy SPW Randy Snyder presented the Superintendent's report. The full report is on file in the Village Hall.

Clerk/Treasurer read the following resolution on behalf of Superintendent Hall.

Title: **RESOLUTION APPROVING THE MUTUAL AID AGREEMENT BETWEEN THE MUNICIPALITIES OF ALLEGANY COUNTY, NEW YORK.**

Offered by: Allegany County Town Highway Superintendents Association

WHEREAS, the Board of Trustees of the Village of Cuba hereby agrees to all Superintendent of Public Works to extend Mutual Aid assistance to another participating municipality within the Count of Allegany when requested to do so by such municipality in the time of abnormal snow or work conditions. This agreement is subject to the conditions listed in the written agreement. **A MOTION WAS MADE BY TRUSTEE DOUGLAS RETTIG, SR. AND SECONDED BY TRUSTEE DOUGLAS CLAYSON TO GIVE PERMISSION FOR THE SUPERINTENDENT OF PUBLIC WORKS TO SIGN AND SEND IN THIS AGREEMENT. THIS WAS APPROVED UNANIMOUSLY.**

CLERK/TREASURER REPORT: Both Clerk/Treasurer Wilson and Deputy Bump reported on the activities the following months. Much time was spent on getting the water/sewer bills out. Being that the handheld for reading meters was not working, readings were not completed on time and this put us behind on printing bills. The Village crew was sent back out after readings were taken to reread about 91 customers meters. This was much appreciated it. Water/sewer bills were mailed out on April 9, 2016.

MAYORS REPORT: Mayor Sweet wanted to remind the planning and zoning boards to get their annual training. Mayor Sweet contacted Town Supervisor Rob Carney to have the town files removed from this office as they have been in the new building for awhile now and they should be removed. Mayor has not heard from Mr. Carney.

NEW BUSINESS: Mayor Sweet presented the following proclamation: PROCLAMATION

WHEREAS, In 1872 J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and

WHEREAS, this holiday, call Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and

WHEREAS, Arbor Day is now observed throughout the nation and the world, and

WHEREAS, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the

Air, produce oxygen and provide habitat for wildlife, and

WHEREAS, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products, and

WHEREAS, trees in our Village increase property values, enhance the economic vitality of business areas, and beautify our community, and

WHEREAS, trees, wherever they are planted, are a source of joy and spiritual renewal, and

NOW, THEREFORE, I, Lon Sweet, Mayor of the Village of Cuba Village, do hereby proclaim April 29, 2016 as ARBOR DAY

In the Village of Cuba, New York, and I urge all citizens to support efforts to protect our trees and woodlands and to support efforts to protect our trees and woodlands and to support our city's urban forestry program, and

FURTHER, I urge all citizens to plant trees to gladden the hearts and promote the well being of present and future generations.

DATED *this Twenty-ninth day of April, 2016.*

Clerk/ Wilson presented a letter from the Cuba Fire Department requesting that the open container law be lifted for June Dairy Week for the week of June 15th thru June 18th, 2016. **A MOTION WAS MADE BY TRUSTEE LORI SWEET AND SECONDED BY TRUSTEE DOUGLAS CLAYSON TO APPROVE THE LIFTING OF THE OPEN CONTAINER LAW FOR THE 2016 DAIRY WEEK CELEBRATION.**

OLD BUSINESS: none to report

AT THIS TIME AND THERE BEING NO QUESTIONS OR COMMENTS ON THE 2016-2017 FISCAL YEAR TENTATIVE BUDGET A MOTION WAS MADE BY TRUSTEE DOUGLAS RETTIG, SR. TO CLOSE THE PUBLIC HEARING.

7:51 PM

A MOTION WAS MADE BY TRUSTEE DOUGLAS CLAYSON AND SECONDED BY TRUSTEE LORI SWEET TO ADOPT THE 2016-2017 TENTATIVE BUDGET. THIS PASSED UNANIMOUSLY. 7:52 PM

WITH NO FURTHER BUSINESS TO DISCUSS A MOTION WAS MADE BY TRUSTEE DOUGLAS RETTIG, SR. AND SECONDED BY TRUSTEE LORI SWEET TO CLOSE THIS MEETING. UNANIMOUSLY APPROVED. 7:53 PM