

The Cuba Village monthly Board Meeting was held on Monday July 11, 2016 at 7:00 pm in the Cuba Village Hall, 17 E. Main St.

**PRESENT:** Mayor Lon Sweet, Trustees; Michele Miller, Lori Sweet, and Douglas Clayson.

**ALSO PRESENT:** Superintendent of Public Works Richard Hall, Clerk/Treasurer Diane Wilson, Deputy Clerk/ Treasurer- Corine Bump.

**MAYOR SWEET OPENED THE MEETING WITH THE PLEDGE OF ALLEGIANCE AND A MOMENT OF SILENCE FOR THE RECENT SHOOTINGS ACROSS THE NATION AND WELCOMED EVERYONE.**

**GUESTS:** N/A

**MINUTES:** The board was sent the minutes from the June 13, 2016 meeting. With no discussion on these minutes a **MOTION WAS MADE BY TRUSTEE CLAYSON TO APPROVE THE MINUTES AS SENT AND SECONDED BY TRUSTEE MILLER. THE MOTION CARRIED.**

**BILLS:** The Board members were given a copy of the open invoices batches of bills to be paid this month of which bills were paid prior to the meeting totaling \$9,739.05. The remaining bills to be paid totaled \$23,293.44. The following is a breakdown of the bills:

GENERAL FUND	\$19,445.90
WATER FUND	\$1,426.58
SEWER FUND	\$2,420.96

**A MOTION WAS MADE BY TRUSTEE MILLER AND SECONDED BY TRUSTEE CLAYSON TO PAY THE MONTHLY BILLS. UNANIMOUSLY APPROVED.**

**POLICE REPORT:** N/A

**BUILDING INSPECTOR/ CODE ENFORCEMENT:** N/A

**ANIMAL CONTROL:** Report on file in the Clerk's Office at The Village Hall.

**PUBLIC WORKS:** Report on file in the Clerk's Office at The Village Hall. Rick spoke with the board about the purchase of the new pickup truck in addition to the new F550. He feels it is in the best interest to expedite the purchase in the hopes both trucks will

be here and ready when inclement weather arrives. He also discussed with the board getting quotes for a sander.

Deputy Superintendent Snyder spoke with the Board about the Mitigation information for the Office of Emergency Services. There was discussion amongst the board and it was decided That Randy will speak with Bonnie Vanhusen from Office of Emergency Services, along with The Village Code Enforcement Officer, The Town of Cuba, The Fire Department, The Lake Association, and Cuba- Rushford School, to get a specific plan in place.

Waste Water Treatment Plant Operator Robert Thomas introduced himself to the board and spoke about the activities at the plant. He invited the board to come down and tour the facility. He said that former WWTP Operator Lloyd Lewis has done a phenomenal job and he is enjoying the new challenging position.

**CLERK/ TREASURER REPORT:** Water and Sewer Bills were generated, processed, and mailed. Paid Village tax bills have been being received in the clerk's office. There have been many people stopping in and phone calls expressing how nice the rec program is this year. The Cuba Elementary PTO has generously donated snacks for the sessions and Joe Miller's Office donated a small refrigerator to keep the drinks cold. Cuba-Rushford has donated balls and several community members have donated items to the program. Diane is working with Julie at Logics to remedy a few issues still in the program.

#### **COMMITTEE REPORTS:**

**WATER AND SEWER-** Mayor Sweet spoke briefly about the water sewer increase and will bring more information back to the board next month as he would like to get the information to the Town of Cuba for their Budget process. Michele and Lon will get together and discuss this ASAP.

Trustees Clayson spoke about his and Trustee Rettig Sr.'s work at updates to the code book and will speak with the Village attorney to ensure they are legal.

Trustees Miller and Sweet have made revisions to the employee handbook and will copy the remainder of the board on the updates for review and approval.

#### **MAYORS REPORT:**

The mayor received a letter from a resident regarding the possible purchase of property next to the Champlain St. well. The village will have the property assessed and the potential buyer will be responsible for all legal fees.

**NEW BUSINESS: N/A**

**Transfers and Amendments Year End May 31, 2016  
General Fund**

Revenues

1. INCREASE A1000-1230 TREASURER FEES \$157.99 AND INCREASE A1325-4 TREASURER CONTRACTUAL
2. INCREASE A1000-2130 CMH REFUSE \$448.01 AND INCREASE A1990-4 CONTINGENCY
3. INCREASE A1000-2705 DONATIONS \$156.99 AND INCREASE A4042-4 ANIMAL
4. INCREASE A1000-2770 MISC. REVENUES \$570.00 AND INCREASE A1620-2 GARAGE EQUIP. \$178.00 AND INCREASE A5182-42 ST. LTS \$392.00
5. INCREASE A1000-3501 CHIPS \$7087.67 AND INCREASE A5110-47 MAINT. RDS IMP.
6. INCREASE A1000-3840 STATE YOUTH AID LIBRARY \$2774.00 A7410-4 LIBRARY ST. AID.

Expenditures

1. From 1325-1 CLK- TREAS. PR \$70.00 TO A1325-13 ASSISTANT
2. FROM 1325-1 CLERK TREAS PR \$1350.68 TO A1325-4 CLK TREASURER CONTRACTUAL
3. FROM A1620-45 BLDG IMPR. \$205.30 TO A1620-2 BLDG EQUIP.
4. FROM A1640-2 GARAGE EQUIP \$1,152.46 TO A1640-1 GARAGE PAYROLL
5. FROM A1990-4 CONTINGENCY \$2389.75 TO A3120-1 GDS PR
6. FROM A5110\*11 SNYDER PR \$4060.14 TO A5110-1 STS PR
7. FROM A5142-1 SNOW PR \$1794.53 AND FROM A5142-12 SNOW OT \$5,996.79 AND FROM A5142-5 SNOW GAS \$1,516.36 TO A5110-1 MAIN. OF RDS PR.
8. FROM A7140-4 PARKS CONTRACTUAL \$2,402.38 AND FROM A7140-2 PARKS EQUIP. \$1,331.52 TO A7140-1 PARKS PR
9. FROM A8161-4 LANDFILL MONITORING \$4,424.78 TO A7140-6 PARK REPAIRS
10. FROM A 8140-4 STORM SEWER CONTR. \$128.88 AND FROM A8140-5 STORM SEWER GAS \$462.75 TO A8140-41 STORM SEWER IMP.

11. FROM A8160—5 REFUSE GAS \$500.00 AND FROM A8160-6 REFUSE REPAIR \$500.00 AND FROM A8160-45 REFUSE CONTRACT \$1,991.31 TO A8160-4 REFUSE CONTRACTUAL
12. FROM A8560-4 TREES CONTRACTUAL \$2,969.89 TO A8560-42 TREE REMOVAL
13. FROM A9060-8 HEALTH INS. \$1,279.18 TO A9030-8 FICA

EXPENDITURES WATER FUND

1. FROM F8310-4 WATER ADM CONTRACTUAL \$205.30 TO F8310-2 WATER ADMIN EQUIP.
2. FROM 8310-5 GAS AND OIL \$56.08 TO F8320-4 SOURCE OF SUPPLY CONTRACTUAL.
3. FROM F8310-5 WATER ADM GAS \$715.21 TO F8320-42 SOURCE OF SUPPLY

EXPENDITURES SEWER FUND

1. FROM G906-8 HEALTH INS. \$604.55 TO G9030-8 FICA
2. FROM G8130-2 WWTP EQUIP \$5242.90 TO G8130-42 WWTP UTILITIES
3. FROM G8130-5 WWTP GAS \$1,033.02 TO G8130-45 PURIFICATION
4. FROM G8130-11 PAYROLL \$6,429.08 TO G8120-1 PAYROLL
5. FROM G8130-111 PAYROLL \$3,941.00 TO G8120-1
6. FROM G8120-11 PAYROLL \$880.00 TO G8120-1 PAYROLL
7. FROM G8130-11 PAYROLL \$2122.42 TO G8120-1 PAYROLL
8. FROM G8130-11 PAYROLL \$2744.61 TO G8130-1 PAYROLL
9. FROM G8130-111 PAYROLL \$2,755.32 TO G8130-1 PAYROLL
10. FROM G8130-12 PAYROLL \$905.26 TO G8130-1 PAYROLL

**TRUSTEE MILLER MADE A MOTION TO ACCEPT THE TRANSFERS AND AMMENDMENTS AS PRESENTED AND TRUSTEE SWEET GAVE A SECOND. ALL IN FAVOR AND THE MOTION CARRIED.**

**OLD BUSINESS: N/A**

**WITH NOTHING ELSE TO DISCUSS, TRUSTEE CLAYSON MADE A MOTION TO ADJOURN WITH TRUSTEE MILLER GIVING A SECOND. ALL INFAVOR AND THE MEETING ADJOURNED AT 7:50.**

**RESPECTFULLY SUBMITTED  
C.Bump  
Deputy Clerk Treasurer**

