

The Cuba Village monthly Board Meeting was held on Monday May 9, 2016 at 7:00 pm in the Cuba Village Hall, 17 E. Main St.

PRESENT: Mayor Lon Sweet, Trustees, Michele Miller, Douglas Rettig Sr., Lori Sweet, and Douglas Clayson. .

ALSO PRESENT: Superintendent of Public Works Richard Hall, Clerk/Treasurer Diane Wilson, Deputy Clerk/ Treasurer- Corine Bump, and Cuba Police Chief Dustin Burch

MAYOR SWEET OPENED THE MEETING WITH THE PLEDGE OF ALLEGIANCE AND WELCOMED EVERYONE.

GUESTS: N/A

MINUTES: The board was sent the minutes from the April 11, 2016 meeting, and the meeting minutes from March as well. With no discussion on these minutes a **MOTION WAS MADE BY TRUSTEE RETTIG TO APPROVE THE MINUTES AS SENT AND SECONDED BY TRUSTEE DOUG CLAYSON. THE MOTION CARRIED.**

BILLS: The Board members were given a copy of the open invoices batches of bills to be paid this month of which bills were paid prior to the meeting totaling \$48,401.01. The bills remaining bills to be paid totaled \$9,447.30. The following is a breakdown of the bills:

GENERAL FUND	\$8,110.13
WATER FUND	\$548.70
SEWER FUND	\$788.47

A MOTION WAS MADE BY TRUSTEE MILLER AND SECONDED BY TRUSTEE RETTIG TO PAY THE MONTHLY BILLS. UNANIMOUSLY APPROVED.

POLICE REPORT: Report on file in the Clerk's Office at the Village Hall.

BUILDING INSPECTOR/ CODE ENFORCEMENT: Report on file in the Clerk's Office at The Village Hall.

ANIMAL CONTROL: Report on file in the Clerk's Office at The Village Hall. Cats will be available for adoption soon. Trustee Rettig asked if it would be beneficial to write letters to Joe Gigilio and Senator Cathy Young about the abundance of cats and be put on record asking for change and regulations to

put the responsibility on the owner. After discussion amongst the board A MOTION WAS MADE BY TRUSTEE RETTIG AND SECONDED BY TRUSTEE CLAYSON TO WRITE LETTERS TO ASSEMBLYMAN GIGLIO AND SENATOR YOUNG ASKING FOR CHANGE AND REGULATIONS FOR THE FERAL CAT ISSUES.

PUBLIC WORKS: Report on file in the Clerk's Office at The Village Hall. Rick asked the Trustees for permission to put Truck #9 up on an auction site and in the newspaper. He also asked for bids on a new truck as there is money in the budget. TRUSTEE CLAYSON MADE A MOTION TO PUT TRUCK #9 UP FOR AUCTION AND TRUSTEE MILLER GAVE A SECOND. ALL IN FAVOR AND THE MOTION CARRIED. Superintendent Hall also presented about purchasing a DR Trimmer to assist with mowing including the landfill as this would assist with more efficient work time and less employee hours on the project. TRUSTEE RETTIG MADE A MOTION TO SPEND BETWEEN \$500 AND NOT TO EXCEED \$1400 ON A NEW TRIMMER, AND TRUSTEE MILLER GAVE A 2ND. ALL AGREED AND THE MOTION CARRIED.

CLERK/ TREASURER REPORT: Three park use applications were submitted. Katie Dewe's application for Chamberlain Park July 30th was approved for the Willover Family Reunion, in addition to Mel Dye's application on behalf of North Park Wesleyan Church for The weekend of August 27, 28th for a group size of approximately 200. Mr. Dye explained they will be putting up a huge tent for a weekend church celebration and Superintendent of Public Works Hall advised Mr. Dye to Call 811 Before you dig as the group is unsure where the tent will be placed. Mr. Dye was advised to call at least 4 business days prior to the event. Also approved was Jonas Perry and Ashley Maynard's application for the use of Chamberlain Park on May 22nd. TRUSTEE CLAYSON MADE A MOTION TO APPROVE THE PARK APPLICATIONS AS PRESENTED WITH A SECOND FROM TRUSTEE MILLER. ALL IN FAVOR AND THE MOTION CARRIED.

Water and sewer relevies have been sent to the county to be added to the tax rolls. The water amount is \$1,900.94 and the sewer amount is \$2,825.86. The constitutional tax limit was filed and the tax cap override law was sent to the state.

A letter was presented from the Cuba Chamber of Commerce asking that on Saturday June 18th from 8:00 am- 4:00 pm East Main Street from Maple St. to Rte. 305 and West Main St. to Orchard St. (allowing traffic through the Community Bank ATM) They also requested the use of Genesee Park for vendor setup and the petting zoo spanning from 9:00 am- 4:00 pm, with the possibility of vendors setting up early. TRUSTEE MILLER MADE A MOTION TO APPROVE THE STREET CLOSING AS PRESENTED AND THE APPROVAL FOR THE USE OF GENESEE PARKWAY.

COMMITTEE REPORTS:

WATER AND SEWER- Trustee Rettig would like to have a session with the public to discuss the water and sewer increases. The Mayor is concerned about the

Town's Budget so they can budget for the increase as their fiscal year begins January 1st. He would like to make them aware of the increase by September for their budget talks. Trustee Miller would like a list of the highest users in the Village to ensure they are aware and can better understand the increase.

ZONING- Trustee Miller inquired about raising the fee for a Zoning variance. The current fee is \$25 and the cost to publish in the newspaper ranges in cost from \$30-\$50. After discussion **TRUSTEE MILLER MADE A MOTION TO INCREASE THE RATE TO \$50 FOR A ZONING VARIANCE AND IT WAS SECONDED BY TRUSTEE RETTIG. ALL IN FAVOR AND THE MOTION CARRIED.**

REFUSE AND RECYCLING-

Trustee Clayson spoke about the Allegany County Landfill closing as of June 1, 2016. He spoke with Dean Scholes the Deputy Superintendent of Allegany County of Public Works and they discussed the options that the municipalities of Allegany County will have.

1. LaForge is constructing a dump site in Hornell and then transferring to Bath. The cost for this option is \$60.00 per ton.
2. Cuba, Friendship Truck would haul the refuse and recycle to the Olean Facility on Homer Street, Olean. The cost would be \$60.00 per ton.
3. Cuba Friendship Truck would continue to work and have nothing interrupted. It would be trucked to the Hyland facility in the town of Angelica. The cost would be as follows for a three year period- 2016 \$34.80 per ton, 2017- \$35.55 per ton and 2018 & 2019 \$37.05 per ton.

In speaking with Bob Cummins from the Town of Friendship the tonnage the Village of Cuba in 2015 was 883.07 tons using

\$60.00 per ton x 883.07=\$52,984.20 for a year.

\$34.80 per ton x 883.07= \$28,990.84 for a year

That would be a difference of \$23,993.36 more per year. **TRUSTEE CLAYSON MADE A MOTION TO LOCK INTO THE THREE YEAR DEAL WITH THE HYLAND FACILITY. TRUSTEE MILLER GAVE A SECOND. ALL IN FAVOR AND THE MOTION CARRIED.**

SIDEWALK ON WEST MAIN ST- Trustee Miller has been speaking with Mr. Sargent regarding the sidewalk issue. Mr. Sargent is going to replace the sidewalk he removed once his construction project is complete. There was more discussion regarding the options of crosswalks and the Engineering survey. Mayor Sweet is concerned that the Village is being left open for liability as there was citizen concern about the lack of safe pedestrian travel before the Sargent project began. The crosswalk project cannot go forward without the engineering study with a cost of \$4500 and Tom Swift's portion of \$4500. The total cost for research of the project cost would be \$9,000. Superintendent Hall expressed concern about the pooling of water turning to ice at the bottom of the driveway at 108 West Main Street. Mayor Sweet reminded him that's partially in the Village right-of-way. **TRUSTEE SWEET MADE A MOTION TO**

ORDER 4 SIGNS THAT SAY CAUTION PEDESTRIAN TRAFFIC A SECOND WAS GIVEN BY TRUSTEE CLAYSON. ALL IN FAVOR AND THE MOTION CARRIED.

Trustee Rettig inquired as to whether there needs to be minutes for the committee meetings. Clerk Wilson reminded them if there are more than three board members present it's considered a quorum and minutes are required and the meeting is open to the public. Deputy Clerk Treasurer Bump will leave the recorder to record the meeting and type up the minutes the following day.

MAYORS REPORT:

The mayor received a letter from a resident regarding metal poles in the farm league field in addition to a large tree dumped on the premises. When the resident called in the fall the mayor contacted the Little League to take care of the problems as it was their waste. The Village Crew took care of the issue today. There was also a written complaint about an out of town resident bringing trash into the village and putting it by the curb. The people own the property and pay the taxes in The Village of Cuba but live in the Town of Cuba, so they misunderstood their property rights. The mayor states it's in violation of the code. Chief Burch said he will talk to the property owners and give a friendly reminder of the code and he would like to share a reminder on the Cuba PD Social Media in addition to The Village sharing it as well for a gentle reminder to all that it is against the law to bring trash into the village if you do not live here.

Cuba-Rushford School has contacted the Mayor regarding using the capped landfill area as a place for solar panel energy. Clerk/ Treasurer Wilson said to Contact the DEC to ensure there is not a list we cannot do. Rick Hall will get the number of Dave Symanski to Mayor Sweet to assess provisions.

Tree Board, Planning Board, Zoning Board of Appeals- a Tree Board member's five year term is up and The Mayor has appointed Paul Shaller as the replacement and after discussion, the village board confirmed his appointment. Sue Hillman's five year term on the Planning Board also expired, and the Mayor appointed Shannon Appleby. After discussion regarding experienced Planning Board Members, the Village Board did not confirm the mayor's appointment because the Mayor did not make contact to notify Sue before making the new appointment; therefore it will now be a four person planning board. The Zoning Board of Appeals term currently filled by Patti Metler, has expired Michele spoke with Patti and she is willing to continue and the mayor reappointed her. The Village Board confirmed her appointment. Trustee Rettig asked to have a report from the tree board and to be kept informed about how and why they do what they do. Mayor Sweet will ask them to do a report.

At the March meeting Mayor Sweet was presented with a bill for delayed work from Jeff Sargent. The mayor is unsure how he delayed work.

NEW BUSINESS: Policies and Contracts for the Code Enforcement/ Zoning Officer, Animal Control Officer, Empire Cheese, Cuba Circulating Library, Cell phone, internet, credit card, drug, emergency plan, procurement, sexual harassment, smoking, water supply emergency planning, and work place violence policy.

TRUSTEE RETTIG MADE A MOTION TO PROCEED WITH THE EMPLOYMENT CONTRACTS FOR THE CODE/ ZONING OFFICER AND THE ANIMAL CONTROL OFFICER, TRUSTEE CLAYSON GAVE A SECOND ALL IN FAVOR AND THE MOTION CARRIED.

A MOTION WAS MADE BY TRUSTEE RETTIG TO PROCEED WITH THE LIBRARY CONTRACT AS WRITTEN AND SECONDED BY TRUSTEE MILLER, ALL IN FAVOR AND THE MOTION CARRIED.

A MOTION WAS MADE BY TRUSTEE RETTIG TO PRE- APPROVE THE MAYORS SIGNATURE TO PROCEED WITH EMPIRE CHEESE CONTRACT AS PRESENTED UNLESS CHANGES ARE MADE, AND SECONDED BY TRUSTEE CLAYSON. ALL IN FAVOR AND THE MOTION CARRIED.

A MOTION WAS MADE BY TRUSTEE MILLER TO APPROVE THE POLICY AND PROCEDURES AND SECONDED BY TRUSTEE SWEET WITH ALL IN FAVOR AND THE MOTION CARRIED.

OLD BUSINESS:

Lighting-Trustee Miller inquired about the lighting issue in the village. The code committee will research it and proceed.

Minutes-TRUSTEE RETTIG MADE A MOTION THAT THE VILLAGE CLERK INSERTS SUFFICIENT VERBIAGE IN THE MINUTES OF ALL MEETINGS THAT WOULD PROVIDE ENOUGH INFORMATION TO ALLOW ANYONE READING SUCH MINUTES, TO BE ABLE TO KNOW WHAT THE TOPIC WAS ABOUT, WITHOUT HAVING TO ASK ANY OF THOSE PRESENT AT THE MEETING WHAT TRANSPIRED. SUCH INFORMATION SHOULD BE LIMITED TO 75 WORDS OR LESS, BUT MAY CONTAIN MORE, INCLUDING VERBATIM, IF THE SUBJECT MATTER CLARITY REQUIRES IT. THIS MOTION SHALL TAKE EFFECT WITH THE MAY 9, 2016 MEETING MINUTES. TRUSTEE CLAYSON GAVE A SECOND ALL APPROVED AND THE MOTION CARRIED.

A utility audit will be done by NYCOM.

EXECUTIVE SESSION: TRUSTEE MILLER MADE A MOTION TO MOVE INTO EXECUTIVE SESSION WITH TRUSTEE SWEET GIVING A SECOND. ALL IN

FAVOR AND THE BOARD MOVED INTO EXECUTIVE SESSION AT 8:40 PM. TRUSTEE SWEET MADE A MOTION TO MOVE OUT OF EXECUTIVE SESSION AND TRUSTEE CLAYSON GAVE A SECONG AT 8:46 WITH ALL IN FAVOR. WITH NO FURTHER BUSINESS TO DISCUSS TRUSTEE CLAYSON MADE A MOTION TO ADJOURN THE MONTHLY BOARD MEETING AT 8:46 PM AND TRUSTEE SWEET GAVE A SECOND. ALL IN FAVOR AND THE MEETING ADJOURNED AT 8:46PM

SUBMITTED
C.Bump
Deputy Clerk Treasurer