

The Cuba Village monthly Board Meeting was held on Monday January 11, 2016 at 7:00 pm in the Cuba Village Hall, 17 E. Main St.

PRESENT: Mayor Lon Sweet, Trustees, Michele Miller, Douglas Rettig Sr., Lori Sweet, and Andrew Swift. Superintendent of Public Works Richard Hall, Clerk/Treasurer Diane Wilson, Deputy Clerk- Corine Bump.

ALSO PRESENT: Police Chief Dustin Burch

MAYOR SWEET OPENED THE MEETING WITH THE PLEDGE OF ALLEGIANCE AND WELCOMED EVERYONE.

MINUTES: The minutes of the 12/14 monthly board meeting were emailed to the Mayor and the Board. With no discussion on these minutes a **MOTION WAS MADE BY TRUSTEE DOUGLAS RETTIG SR. TO APPROVE THE MINUTES AS SENT AND SECONDED BY THE TRUSTEE ANDREW SWIFT. THE MOTION CARRIED.**

BILLS: The Board received the Abstract of Vouchers 405-437 totaling \$35,993.59. The following is a breakdown of the bills:

GENERAL FUND	\$20,522.23
WATER FUND	\$7,318.78
SEWER FUND	\$8,152.58

Trustee Rettig Sr. would like to see the packing slips attached to the invoices as part of the procedures for bill pay. With no further comments or questions on the bills a **MOTION WAS MADE BY TRUSTEE ANDREW SWIFT AND SECONDED BY TRUSTEE MICHELE MILLER TO PAY THE MONTHLY BILLS. UNANIMOUSLY APPROVED.**

POLICE REPORT: Report on file in the Clerk's Office at the Village Hall.

BUILDING INSPECTOR/ CODE ENFORCEMENT: Report on file in the Clerk's Office at The Village Hall.

ANIMAL CONTROL: Report on file in the Clerk's Office at The Village Hall.

PUBLIC WORKS: Report on file in the Clerk's Office at The Village Hall.

CLERK/ TREASURER REPORT: Water and Sewer Bills- \$43,872.72 water and \$66,010.92 sewer.

The board needs a motion for the election polling place and time for March's election, and the election inspectors are Marilyn Winchell, Lois Lester. The new Logics Software is now in full use for Payroll, Utilities and Financials and the new billing system was used for January's water/ sewer billing cycle. Both the Clerk/ Treasurer and Deputy Clerk are becoming better acquainted with the programs and have worked through many lunch hours and come in after hours in order to get water and sewer bills out on time. Mark Brown will be in this month to compare the old program with the new.

TRUSTEE MICHELE MILLER MADE A MOTION FOR THE POLLING PLACE TO BE THE CUBA VILLAGE ON WEDNESDAY MARCH 15TH FROM 12:00 NOON TO 9:00 PM. TRUSTEE SWIFT GAVE A SECOND AND THE MOTION CARRIED UNANIMOUSLY.

COMMITTEE REPORTS: Trustee Rettig Sr. is looking into the water and sewer incomes and expenses.

MAYORS REPORT: The mayor thanked the Village crew for their diligent work on the major water leak during the week of Christmas on the corner of Stevens Avenue and Grove Street. He has information about changing the election from March to November and putting the county in charge of the election. The board will need a resolution before July to have it go to a vote. There terms OF OFFICE THAT WOULD BE UP IN March would be extended to November with installation being in January of elected officials.

NEW BUSINESS: N/A

OLD BUSINES: N/A

EXECUTIVE SESSION: TRUSTEE RETTIG SR. MADE A MOTION THE BOARD MOVE INTO EXECUTIVE SESSION TO DISCUSS PERSONNEL ISSUES AT 7:30PM. THE MOTION WAS SECONDED BY TRUSTEE MILLER AND THE MOTION CARRIED UNANIMOUSLY.

A MOTION TO ADJOURN EXECUTIVE SESSION WAS MADE BY TRUSTEE RETTIG SR. AT 7:51 PM AND SECONDED BY TRUSTEE SWIFT. THE MOTION CARRIED UNANIMOUSLY.

WITH NO FURTHER BUSINESS TO DISCUSS A MOTION TO ADJOURN THE BOARD MEETING WAS MADE BY TRUSTEE SWIFT AND SECONDED BY TRUSTEE RETTIG SR. THE MOTION CARRIED UNANIMOUSLY.

7:51 PM

**RESPECTFULLY SUBMITTED
C.Bump**

