

The Village of Cuba Board of Trustees held the monthly board meeting on Monday, February 8, 2016 at the Cuba Village Cuba Hall.

PRESENT: Mayor Lon Sweet, Trustees Michele Miller, Douglas Rettig, Sr., Lori Sweet and Andrew Swift.

ALSO PRESENT: Rick Hall, SPW, Diane Wilson, Clerk/Treasurer, Lee James, Leah Vooys, Cuba Circulating Library, Doug and Lynette Clayson.

MAYOR SWEET OPENED THIS MEETING WITH THE PLEDGE OF ALLEGIANCE AND WELCOMED EVERYONE.

GUESTS: none to speak

MINUTES: The Board was given a copy of the minutes of the 1-11-16 board meeting. With no question, comments these minutes were approved with a **MOTION FROM TRUSTEE ANDREW SWIFT AND SECONDED BY TRUSTEE MICHELE MILLER.**

BILLS: The board was given the open invoice batches of bills to be paid this month of which were bills that were paid prior to the board meeting. The total of bills to be approved is \$61,964.31 with the breakdown by fund as follows:

GENERAL FUND	\$32,456.42
WATER FUND	\$19,026.71
SEWER FUND	\$10,481.18

A MOTION WAS MADE BY TRUSTEE DOUGLAS RETTIG, SR. AND SECONDED BY TRUSTEE ANDREW SWIFT AND PASSED TO PAY THE MONTHLY BILLS AS WELL AS APPROVAL OF THE BILLS PAID PRIOR TO THE MEETING.

Trustee Rettig asked if the Board would approve the paying of credit card bills on line, to prevent them from being late even though the check to pay on these bills is sent two weeks prior to be due.

POLICE REPORT: Chief Burch dropped off a report for the Board. The department responded to 243 calls in January and 39 cases developed from these. Full report is on file in the Village Hall.

BUILDING INSP. /CEO: The Mayor and Trustee Rettig said that a meeting between the Zoning Officer and Code Enforcement Office needs to be done to clarify their duties. Both the Zoning Officers and Code Enforcement Officers report was emailed to the Board prior to this meeting. Full report on file in the Village Hall.

ANIMAL CONTROL: Linda submitted her report to the Board and a full copy is on file in the Village Hall.

SPW REPORT: Rick submitted his report. Annual "Lockout/Tag-Out" and "Respirator" training has been completed. Thanks to the Town of New Hudson for the use of their chipper on brush day. Traced out old drainage system behind Maple Street houses. Blockage in pipe and will be dug up later this week. Been working on water meter issues, thirty four corrections have been made. Broken read out wires, new wires run, 5 new smart eyes installed, 8 new meter heads installed and 3 complete new meters. His full report is on file in the Village Hall.

CLERK/TREASURERS REPORT: Ms. Wilson reported on the activities of her and the Deputy this past month. Quarterly payroll reports, W2s and 1099s. Still iron out the software program. Annual invoices were sent out for sidewalks. Will be working with Mark Brown and Julie from Logics on Thursday, 2-11 to go over out general ledger reports to make sure balances are correct with the transition from the old software to the new.

COMMITTEE REPORT: Mayor Sweet wants the public safety committee to review all the sidewalks on West Main St. He is concerned with the elevation and icing with poor drainage in that area. The committee will take a look at these sidewalks. Trustee Rettig after interviewing for the village crew position that has recently opened up, he recommend that Kris Krzos be hired with a start date of February 11, 2016. Also the committee met with Robert Thomas regarding the WWTP operator position and he also has been hired starting date of 2-29-16.

MAYORS REPORT: Mayor Sweet informed the Board that Robert has a 2A license, but he will need a 3A license because our plant is a 3A. He has to have 4 ½ years experience, but some of those can be verified with the job he is leaving. Accreditation will have to be obtained by Robert.

NEW BUSINESS: Clerk Wilson informed the Board that dates need to be set for the 2016-17 budget workshops. She stated that March 2, 16 and 23, 2016 at 6:00 pm in the Cuba Village Hall would be the dates if all approve. Also she wanted them to remember that the tentative budget has to be in place by the end of March. After that the tentative budget cannot be changed except at the public hearing in April.

OLD BUSINESS: Trustee Rettig is still working on the water/sewer increases that may still need to be made. He has no recommendations at this time.

WITH NO FURTHER BUSINESS TO DISCUSS A MOTION WAS MADE BY TRUSTEE ANDREW SWIFT AND SECONDED BY TRUSTEE MICHELE MILLER TO ADJOURN THIS MEETING.

TIME: 7:33 PM

**RESPECTFULLY SUBMITTED
D. WILSON**

