

The Cuba Village monthly Board Meeting was held on Monday, February 9, 2015 at 7:00 pm in the Cuba Village Hall, 17 E. Main St.

**PRESENT:** Mayor Thomas Taylor, Trustees Lon Sweet, Andrew Swift, Robert Gleason, and Judith Zayac. Superintendent of Public Works Rick Hall, Clerk/Treasurer Diane Wilson, and Deputy Clerk- Corine Bump.

**ALSO PRESENT:** Police Chief Dustin Burch

**MAYOR TAYLOR OPENED THE MEETING WITH THE PLEDGE OF ALLEGIANCE AND WELCOMED EVERYONE.**

**MINUTES:** The minutes of the 1/12/15 monthly board meeting were emailed to the Mayor and the Board. With no discussion on these minutes a **MOTION WAS MADE BY TRUSTEE LON SWEET TO APPROVE THE MINUTES AS SENT AND SECONDED BY THE TRUSTEE ROBERT GLEASON. THE MOTION CARRIED.**

**BILLS:** Treasurer Wilson emailed the Board the Abstract of Vouchers 457-509 totaling \$70,926.99. The following is a breakdown of the bills:

GENERAL FUND	\$36568.71
WATER FUND	\$21832.14
SEWER FUND	\$12526.14

With no further comments or questions on the bills a **MOTION WAS MADE BY TRUSTEE LON SWEET AND SECONDED BY TRUSTEE ROBERT GLEASON TO PAY THE MONTHLY BILLS. UNANIMOUSLY APPROVED.**

**BUILDING INSPECTOR/CODE ENFORCEMENT OFFICER:** Deputy Clerk Bump emailed the report to the Board- Report is on file at The Village Office. Mr. Cummings reported that A Water Street property owner in the flood zone needs a DEC permit to comply. The DEC, Landowner and Mr. Cummings are working together to resolve the issue. Clean up is nearly complete at a Main Street business after a fire and safety inspection found some violations. A demolition permit was issued to remove a single family dwelling on West Main Street. After a safety inspection at the new town hall, stamped plans were requested and a Code Compliant Review along with a permit to continue progress. An inspection was completed at three Water Street addresses, violations were issued and Mr. Cummings is waiting for the compliance and bringing the buildings to code.

**ANIMAL CONTROL:** Deputy Clerk Bump emailed Linda Botens' report to the Board. The Animal Control Officer monitored a pooper scooper violation. Photos were taken concerning the situation and the owner has been in compliance with the law. A cat that the animal control officer had was adopted out and she provided vaccination and health information to the new owner for the vet. The new owner will be paying for the cat to be spayed. A West Main Street resident contacted the Animal Control Officer because he had a new puppy and the owner's older dog was biting the puppy. The owner wanted the ACO to take the older dog. The ACO provided the owner with information on who may take the dog and she also notified the Town of Cuba Dog Control Officer. The ACO received a call from a woman that has been caring for a cat for over a month, however she has decided not to keep the cat. The cat has become aggressive with her other cats. The ACO gave her contact numbers for other agencies that may be able to take the cat. The ACO has 7 cats at her farm that were trapped in the past two months.

**SUPERINTENDENT OF PUBLIC WORKS:** Mr. Hall reported the following:

1. Scraping and sanding the streets as needed.
2. Shoveling sidewalks and bridges, salting as needed.
3. Hauled snow from the downtown business district twice over the last month and several times from other normal locations.
4. The Village Crew was asked to plow the cemetery twice.
5. Christmas decorations were taken down and put in storage with the exception of a few that are frozen down in Genesee Parkway.
6. Christmas trees were picked up from the curbs.
7. There was a break in the weather to cold patch potholes.
8. Jason passed his CDL permit test with air brake endorsement.
9. A load of scrap steel was hauled from behind the shop worth \$743.15 of which will be added to the equipment fund.
10. They are working on updating the Bi-centennial well house- All old gas chlorination equipment was removed, the ceiling, walls and piping were painted. The floor will be painted this week. A new faucet with eyewash attachment was also installed.
11. Water Issues; Diane Wilson reported hearing a leak under an East Main Street Business which was shut off at the street. Water was shut off to an Orchard Street residence until repairs could be made. The gas company shut off the gas to a Chapel Street residence so there was no heat therefore the meter froze and broke. It is now off at the street. Multiple broken meter plates were replaced.
12. Equipment repairs: A New cutting edge on Truck #1 and an electric plow harness for the same truck was installed. The tires on Truck #1 were rotated. Truck #3 was taken to Kendal Karn's Automotive to have an exhaust sensor replaced. The backhoe was greased after many hours of loading out snow. The wiper seal on Truck #9 was replaced on the plow angle cylinder.

13. The Annual water quality report was submitted and accepted by the Department of Health. It was published in the Pennysaver 2/8/15.
14. C.H.I.P.S. paperwork is completed. There is a \$5,430.28 in rollover for this year.

**POLICE REPORT:** Police Chief Dustin Burch was present to give his report. He reported in January there were 326 calls- 11 cases- 16 accidents (7 in town, 2 in the village, 4 on the lake and 6 on I86)- 23 summons issued (12 in the town, 7 in the village, 6 on the lake, 0 on I86) 2 noise complaints in the village- 8 motorist assists- 7 vehicle lockouts- 4 parking tickets- 8 other agency assists- 4 domestic disputes. The police department assisted with 7 ambulance calls- There was 1 safety car seat installation, 9 pill drop offs were completed, and 1 Needle/ sharps disposal completed. Patrols checked Cuba Businesses and property checks 52 times. Officers monitored the school zones 17 different times and completed walkthroughs of the school buildings on 12 different occasions.

**CLERK/TREASURER REPORT:** The Clerk and Deputy Clerk had a Kickoff phone conference meeting with Logics- the new software company. Corine will be training beginning in April with the financial portion and implementing the new software beginning with the new fiscal year in June while Diane continues the old software for a smooth transition. Training will begin for the water and sewer portion of the software sometime in July to be implemented with September billing and training for payroll will begin in late September or October for implementation at the 2016 payroll year. Corine contacted ACME Business Machines rep. Ralph Fox for a quote on a new printer as the new software requires quality printing and the old printer/ copier is old and tired. Water and Sewer bill payments are being received daily. A memo was sent to department heads for budget requests. Two election inspectors were secured for elections in March- Lois Lester and Marilyn Winchell will be taking on the task. W 2's and 1099 Misc were mailed. The information for the workman's comp audit was completed and is ready for the auditors to review in the next couple weeks. Quarterly payroll reports for 941 and state reports were completed, The payroll taxes were paid, The tax cap information was submitted, Sidewalk invoices were mailed and some payments have been received. Judith Zayac made a motion that The Budget workshop hearings be set for Mondays March 16<sup>th</sup> and 23<sup>rd</sup> both at 6:00 pm. Trustee Andrew Swift seconded the motion all approved and the motion was carried. Trustee Lon Sweet made a motion to approve the Clerk Treasurer to make the Transfers and Amendments as needed for the 2014- 2015 fiscal year- and Trustee Robert Gleason seconded the motion. The motion carried. A park application for Darlene Tyler was approved for a family reunion in July.

After discussion of the upcoming park rental season and reminders of last years unreturned keys, and the parks being left messy, Trustee Judith Zayac made a motion to impose a \$10 deposit for all park facility keys due upon receipt of the key and added to the park rental application, renters will be charged a \$100 fee if the park is not left in the clean condition it was rented in. Trustee Andrew Swift seconded the motion and the motion carried unanimously.

**COMMITTEE REPORTS:** Trustee Lon Sweet stated that the Infrastructure committee met with Tom Swift of Clark Patterson, and Pat Morris of Morris Associates to look at upgrading the water lines and apply for a grant to do the study to apply for a Small Cities Grant. There was a motion by Lon Sweet to hold the public hearing March 9<sup>th</sup> at 7:00 pm. Judith Zayac seconded the motion and it was carried. Judith reported that Andrew Swift and she met with the union representatives and the new offer to the village department of public works employees was rejected again.

**MAYORS REPORT:** The mayor would like to remind people to shovel their sidewalks.

**NEW BUSINESS:** N/A.

**OLD BUSINESS:** A motion was made by Trustee Lon Sweet to set a date for the Public Hearing of Local Laws Monday March 9<sup>th</sup> at 7 pm- 138-12 A Local Law Amending Chapter 138 of the Code of the Village of Cuba to provide that responsibility for the development and maintenance of the buildings and property, as well as the control of the use of Firemen's Park, lies with the Cuba Fire Department

173-7 A local law Amending Chapter 173 of the Code of the Village of Cuba to establish the Village assumes no liability for personal injury or property damage claims arising as a result of defects and or disrepair of public sidewalks.

173-7-1 A local law Amending Chapter 173 of the Code of the Village of Cuba regarding the identification of deficient sidewalks and responsibility for repair.

**Chapter A205-** A local Law deleting the Chapter A205 of the Code of the Village of Cuba relating to the organization of the Cuba Fire Department.

Trustee Robert Gleason seconded the motion and it carried unanimously.

After much discussion of the water and sewer funds it was decided there is a need for a water and sewer increase. The revenues are cutting into the reserves and the reserves are dwindling. Trustee Andrew Swift made a motion to increase rates inside the village 10% for water and sewer and increase rates outside the village 15%. Trustee Robert Gleason seconded the motion and the motion carried unanimously.

WITH NO FURTHER BUSINESS TO DISCUSS A MOTION WAS MADE BY TRUSTEE ROBERT GLEASON AND SECONDED BY TRUSTEE ANDREW SWIFT TO ADJOURN THE MONTHLY BOARD MEETING.

TIME: 7:41 PM

RESPECTFULLY SUBMITTED  
C.Bump