

The Village of Cuba Board of Trustees held their Monthly Board Meeting and Public Hearing on the 2014-2015 Tentative Budget on Monday, April 7, 2014 at 7:00 pm in the Cuba Village Hall, 17 E. Main St.

**PRESENT:** Mayor Thomas Taylor, Trustees Judith Zayac, Lon Sweet, Andrew Swift and Robert Gleason, Sr.

**ALSO PRESENT:** Diane Wilson, Clerk/Treasurer; Randy Snyder, Deputy SPW, Duane Hopkins of the Village Crew, and Darlene Donahue, Reporter Olean Times Herald.

**THE MAYOR OPENED THIS MEETING WITH THE PLEDGE OF ALLEGIANCE AND WELCOMED EVERYONE.**

**THE FOLLOWING APPOINTMENTS WERE MADE BY THE MAYOR:**

Appointments made by the Mayor:

Five-Year appointment 2016

Hazard Mitigation Officer	Randy Snyder
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Two-Year appointments 2015

Clerk/Treasurer	Diane Wilson
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Registrar	Nancy Orcutt
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One-Year appointments 2015

Deputy Mayor	Judith Zayac
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Budget Officer	Diane Wilson
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Records Management	Diane Wilson
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Deputy Clerk

Superintendent of Public Works	Rick Hall
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Deputy SPW	Randy Snyder
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Village Attorneys	Underberg & Kessler
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Official Depositories	Community Bank
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Five Star Bank
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Official Newspapers	Patriot & Free Press
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Wellsville Daily Reporter
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CEO/Building Inspector/Zoning Officer	Patrick Cummings
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Civil Defense Officer	David Hardman
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Village Historian	David Crowley
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Village Board Committees

Personnel	Judith Zayac
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Andrew Swift
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Finance

Judith Zayac
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Andrew Swift
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Infrastructure

Andrew Swift
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Lon Sweet
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Public Safety

Robert Gleason
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Lon Sweet
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Parks/Recreation

Robert Gleason
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Judith Zayac
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Refuse/Recycling

Robert Gleason  
Lon Sweet

Planning/Zoning/Code

Andrew Swift  
Lon Sweet

Ellen Scott to the Planning Board to expire 2019.

Carol Donovan on the Tree Board to expire 2019

Mike Miller on the Zoning Board of Appeals to expire 2019 appointed by the Board of Trustees

**OATH OF OFFICE WAS GIVEN TO ANDREW SWIFT AND ROBERT GLEASON, SR. FOR THEIR POSITIONS AS TRUSTEES FOR THE VILLAGE OF CUBA TERM TO EXPIRE 2016.**

**THE MAYOR OPENED THE PUBLIC HEARING ON THE 2014-2015 TENTATIVE BUDGET. TIME: 7:04 PM**

**MAYOR TAYLOR PRESENTED HIS BUDGET MESSAGE WHICH READS AS FOLLOWS:**

The 2014-2015 Cuba Village Tentative Budget was prepared at two budgets workshops held on March 4 and March 24, 2014. It is on file and is available for public review. The Village budget consists of several funds: the General Fund, the Water Fund and the Sewer Fund. There are several Capital Funds used for Capital projects. These funds are managed according to accounting standards set by the New York State Comptroller's Office.

The General Fund Budget: The Town's 2013 reassessment will be in effect for the 2014-2015 Village Budget. The new Village assessment shows a total assessed value of 43,391,745 which is a decrease of 1449 over last year's total. Exempt property assessment is 24,734,662 or 36.31% of the total assessed value. The 803,964.96 General Fund appropriations includes a 630,915 tax levy and a tax rate of 14.54 per 1,000 of assessed value, which is a increase of 2% over last year's budget. The 2013-2014 tax rate was 14.25 per 1,000 of assessed value. This year's additional expenditures include: an increase in state retirement cost, a modest raise for salaried employees and an anticipated wages and health insurance increase pending the outcome of union negotiations.

A Village property assessed at 60,000 will have a tax bill of 872.40. Our Unreserved fund balance has continued to grow as revenues have come in over estimated budget amounts and expenditures have been less than anticipated.

The Water Fund Balance is entirely financed by water fees and charges. This fund remains in a sound condition; however there may be a need for a water rate increase in 2014.

The Sewer Fund Budget is entirely financed by sewer user fees and charges. This fund is not in sound condition, and sewer rates are currently under review.

The Village's total outstanding debt balances for the fiscal year ending on May 31, 2014 are:

GENERAL FUND	\$123,000
WATER FUND	\$248,000
SEWER FUND	\$1,259,401

I wish to thank the Village Trustees and the Department Heads for their conscientious efforts to keep the tax increase at 2%, which conforms to the state's 2% tax cap. I also wish to thank the Village Employees who, as always have been outstanding in their daily tasks.

Mayor Taylor asked if there were any questions or comments. There being none at this time the Public Hearing will remain open.

**MINUTES:** The Board were given copy of the minutes of the 3-10-14 Board Meeting. **WITH NO AMENDMENTS TO THESE MINUTES A MOTION WAS MADE BY TRUSTEE JUDITH ZAYAC AND SECONDED BY TRUSTEE ANDREW SWIFT AND PASSED TO APPROVE THE MINUTES OF 3-10-14.**

**BILLS:** Trustee Sweet stated that he feels the Verizon phone bills are still high. It was suggested that alternate phone companies be looked at. The bills totaling \$76,059.47 with the breakdown OF Vouchers 605-678 by fund as follows:

GENERAL FUND	\$36,203.28
WATER FUND	\$11,062.68
SEWER FUND	\$28,793.51

**A MOTION WAS MADE BY TRUSTEE LON SWEET AND SECONDED BY TRUSTEE ROBERT GLEASON, SR. TO PAY THE BILLS PRESENTED FOR APRIL 7, 2014 MEETING. THIS WAS APPROVED UNANIMOUSLY.**

**BUILDING INSP/CEO/ZONING OFFICER:** Mr. Cummings gave to the Board his report for March 2014. It was felt that this was a good report and will be on file in the Village Hall.

**POLICE AND ANIMAL CONTROL REPORT:** No report, as it is believed that both did not realize the Board Meeting had changed.

**PUBLIC WORKS REPORT:** Superintendent Hall was not at this meeting. Deputy Superintendent Snyder gave the monthly report:

- Plowed/sanded streets, shoveled/salt walks and bridges as needed
- Hauled snow from behind bank and from fire department
- Broke up and hauled away ice W. Main St. business area
- Multiple underground locates

- Removed the snowflake decorations at Genesee Pak now that the ground thawed enough to remove the cords
- Cold patching potholes. Tentative date for hot mix April 28<sup>th</sup>
- Sluice pipe that crosses Spring St. just above tracks froze sold AGAIN!! Thanks to the Town of Cuba for their help.
- Installed curb boxes at 20 Orchard St. and 26 Genesee St.
- Went out with water shutoff list given by the Clerk.
- Department of Health came to do their yearly inspection of the well houses and reservoir-everything is in order.
- Water issues: New York Leak Detection found multiple leaks that we started immediate repairs on. Crack on 4" main on Medbury Ave. repaired. Service line leak on Chapel Street located and repaired. Crack on 4" main on Orchard Street repaired. Also received call of water spraying in basement of vacant house at 11 Bishop St. and this now shut off at street.
- Frozen meters with broken meter plates at 23 Grove St., 69 E. Main St., 18 Willow St. and 14 Woodruff St.
- Equipment repairs: New PTO housing for International dump truck, pavement saw had internal broken wire to electronic module
- Service the street sweeper, new rear door seal, four electronic water solenoids and new front tires. It has been inspected and we have a good jump on the spring sweeping. (Thanks to CRCS for the use of the old bus garage for service)

Randy read a letter from the DOT that the Village could receive to license plates to put on two pieces of equipment to help with getting through areas that are shut down to others but will let them through in an emergency. His thought would be to put on Superintendents truck and the backhoe. Rick wanted to get the Board's thought on this.

**CLERK-TREASURER REPORT:** Clerk Wilson informed the Board that she received a park use application for Chamberlain Park for June 14, 2014 and this applicant is asking for a variance for alcohol. The Board approved this as long they get a one day insurance certificate. This should not cost them anything. **A MOTION WAS MADE BY TRUSTEE ANDREW SWIFT AND SECONDED BY TRUSTEE LON SWEET TO APPROVE THIS PARK VARIANCE ONCE PROOF OF INSURANCE IS RECEIVED.**

Water and sewer bills were sent out April 4, 2014.

## **ORGANIZATIONAL MEETING APRIL 07, 2014**

Cuba Village Board Meeting will be held the second Monday of each month at 7:00 pm in the Cuba Village Municipal Building, 17 E. Main Street, Cuba, New York.

Raymond Wager, CPA, P.C. is authorized to audit the Village books at least two times a year.

The Board of Trustees of Cuba Village agree to pay a fixed rate of .44 ½ cents per mile as mileage reimbursement to officers and employees of the Village who use their personal vehicles while performing official duties on behalf of the Village.

Members of the Village Board, Clerk-Treasurer, Superintendent of Public Works are authorized to attend conferences and schools as provided in Section 7B of the General Municipal Law. Major conferences to be attended are: NYCOM Annual Meeting; NYCOM Fall Training School; NYCOM Winter Legislative Meeting; NYCOM Public Works, Parks & Maintenance School; Annual Highway School and Fall Highway Conference.

The Village Clerk is authorized to invest Village funds as per the investment policy passed by the Village Board. The Board also authorizes the Clerk/Treasurer to pay prior to the monthly board meeting, payroll, utilities, health insurance and contract payments. **A MOTION WAS MADE BY TRUSTEE JUDITH ZAYAC AND SECONDED BY TRUSTEE ANDREW SWIFT TO APPROVE THE ORGANIZATIONAL MEETING.**

**COMMITTEE REPORT:** none

**MAYORS REPORT:** Mayor Taylor read the following Proclamation:

## **PROCLAMATION**

**WHEREAS,** In 1872 J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and

**WHEREAS,** this holiday, call Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and

**WHEREAS,** Arbor Day is now observed throughout the nation and the world, and

**WHEREAS,** trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce oxygen and provide habitat for wildlife, and

**WHEREAS,** trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products, and

**WHEREAS,** trees in our Village increase property values, enhance the economic vitality of business areas, and beautify our community, and

**WHEREAS,** trees, wherever they are planted, are a source of joy and spiritual renewal, and

**NOW, THEREFORE, I,** Thomas Taylor, Mayor of the Village of Cuba Village, do hereby proclaim April 25, 2014 as

## **ARBOR DAY**

In the Village of Cuba, New York, and I urge all citizens to support efforts to protect our trees and woodlands and to support efforts to protect our trees and woodlands and to support our city's urban forestry program, and

**FURTHER,** I urge all citizens to plant trees to gladden the hearts and promote the well being of present and future generations.

**DATED** *this Twenty-fifth day of April, 2014.*

**OLD BUSINESS:** The agreement of Order of Consent from the Department of Environmental Conservation regarding the landfill was briefly discussed. **A MOTION WAS MADE BY TRUSTEE ANDREW SWIFT AND SECONDED BY TRUSTEE JUDITH ZAYAC TO TABLE THE APPROVAL OF THIS AGREEMENT UNTIL MAY 12, 2014.**

**A MOTION WAS MADE BY TRUSTEE LON SWEET AND SECONDED BY TRUSTEE JUDITH ZAYAC TO HOLD A PUBLIC HEARING ON LOCAL LAW #1-2014 A PROPOSED LOCAL LAW TO IMPLEMENT REAL PROPERTY TAX LAW SECTION 485-a A MIXED USE EXEMPTION FOR NON-RESIDENTIAL REAL PROPERTY. ALSO ON LOCAL LAW #2-2014 TO AMEND CHAPTER 195 SECTION 195-15 ARTICLE IV THE REQUIREMENT FOR THE SUPPLY AND INSTALLATION OF WATER METERS. THIS PUBLIC HEARING WILL BE SCHEDULED FOR MAY 12, 2014 AT 7:00 PM. THIS PASSED UNANIMOUSLY.**

**NEW BUSINESS:** NONE

**AT THIS TIME THE MAYOR ENTERTAINED A MOTION TO CLOSE THE PUBLIC HEARING ON THE 2014-2015 TENTATIVE BUDGET BEING THERE WERE NO MORE COMMENTS OR QUESTIONS. A MOTION WAS MADE BY TRUSTEE JUDITH ZAYAC AND ANDREW SWIFT AND PASSED. 7:26 PM**

**A MOTION WAS MADE BY TRUSTEE JUDITH ZAYAC AND SECONDED BY TRUSTEE LON SWEET TO ADOPT THE TENTATIVE 2014-2015 BUDGET. THIS PASSED UNANIMOUSLY.**

**A MOTION WAS MADE BY TRUSTEE JUDITH ZAYAC AND SECONDED BY TRUSTEE LON SWEET TO GO INTO EXECUTIVE SESSION TO DISCUSS PERSONNEL ISSUES. 7:28 PM**

**A MOTION WAS MADE BY TRUSTEE LON SWEET AND SECONDED BY TRUSTEE ANDREW SWIFT TO COME OUT OF EXECUTIVE SESSION. 8:15PM**

**WITH NO FURTHER BUSINESS TO DISCUSS A MOTION WAS MADE BY TRUSTEE ANDREW SWIFT AND SECONDED BY TRUSTEE LON SWEET TO ADJOURN THIS MEETING.**

**TIME: 8:16 PM**

**RESPECTFULLY SUBMITTED  
D.WILSON**

