

The Cuba Village Monthly Board Meeting was held on Monday, September 8, 2014 at 7:00 pm in the Cuba Village Hall.

PRESENT: Mayor Thomas Taylor, Trustees Robert Gleason, Sr., Andrew Swift, Lon Sweet and Judith Zayac

ALSO PRESENT: Diane Wilson, Clerk-Treasurer, Randy Snyder, Deputy SPW, Corine Bump, Deputy Clerk and Dustin Burch, Town of Cuba Police Chief.

MAYOR TAYLOR OPENED THIS MEETING WITH THE PLEDGE OF ALLEGIANCE AND WELCOMED EVERYONE.

MINUTES: The minutes of the 8-18-14 monthly board meeting was emailed to the Mayor and the Board. With no discussion on these minutes a **MOTION WAS MADE BY TRUSTEE ANDREW SWIFT AND SECONDED BY TRUSTEE ROBERT GLEASON, SR.**

BILLS: A copy of Abstract of Vouchers 156-213 were emailed to the Board. Clerk Wilson noted that the first payment for the Bristol Street paving loan had been made. With no further questions on the bills and the vouchers were reviewed prior to this meeting by the Mayor and Trustee Lon Sweet. The total amount of bills to be paid this month is \$93,399.71 with the breakdown by funds as follows:

GENERAL FUND	\$65,127.79
WATER FUND	\$13,308.88
SEWER FUND	\$14,963.04

A MOTION WAS MADE BY TRUSTEE LON SWEET AND SECONDED BY TRUSTEE JUDITH ZAYAC TO PAY THE MONTHLY BILLS. THIS PASSED UNANIMOUSLY.

POLICE REPORT: Chief Dustin Burch attended this meeting and went over the police report as well as the ambulance report.

- ❖ The department responded to 350 calls to service in August of which 33 cases developed from these.
- ❖ The police handled 10 motor vehicle accidents, 8 in the Village.
- ❖ There were 83 Traffic stops conducted with 39 traffic summons issued of which 10 were in the Village.
- ❖ Some of calls responded to were noise complaints, motorist assists, and vehicle lock-outs, parking tickets, other agency assists and domestic disputes.
- ❖ The department also assists the ambulance, conduct safety car seat installations, pill drops offs. Business escorts were completed, and local businesses were checked 15 times on off hours. The next pill drop is scheduled for September 27th at 10:00 am at the Cuba Fire Hall, Chief Burch also commented that the pill drops are real close to the one million mark collected.

CODE ENFORCEMENT: Mr. Cummings emailed his report. He has been conducted fire inspections in places of assembly. Has been dealing with complaints that are filed in the Village Hall and working with local contractors and properties owners that are

making improvements to their properties. He wrote up a sidewalk violation at 88 South St. as it is a safety hazard.

ANIMAL CONTROL: Received Linda Boten's report. Cats continue to be a problem and are being trapped. It should be noted that people who move out of apartments in the Village sometimes abandoned their cats. Ms. Botens tries to track the previous tenants down, but it sometimes is not possible.

SUPERINTENDENT OF PUBLIC WORKS: Deputy Superintendent Snyder attended this meeting to deliver the report of the Public Works Department.

- ❖ Hot patching potholes
- ❖ Four new picnic tables have been built and put in Chamberlain Park under the pavilion and four of the old ones removed from there and put in Willowbank Park.
- ❖ Dug out previous water leak locations and put down binder and top, more to do when time permits.
- ❖ Cut three trees down
- ❖ Took "Stage 2 Disinfection By-Products" sample for the Dept. of Health
- ❖ Worked along with the Bothar Contractors paving crew installing valve box risers
- ❖ Clean brush out of ditch on Spring St. Hill that utility company cut
- ❖ Formed up and poured new catch basin on Bristol that froze and popped apart this past winter. Had enough concrete left over to fill in the single block in front of the new Chamber office.
- ❖ Replaced fire hydrant between Woodruff and Center Streets. Repaired water main break on Woodruff Street. The Superintendent gave a big thanks to Randy and the crew for taking care of this as he was out of town. Replaced a curb box and stem at 52 E. Main St. and dug up an abandoned the "old" water service that went to Swier's house on Prospect St.
- ❖ Painted parking areas, unloading zone and crosswalks on Elm St. to be ready for opening day of school. Put up 4 crosswalk sign on Elm St.
- ❖ Youth worker is done for the year, but Cole was a great help.
- ❖ Swept up loose stone on a couple of roads for the Town of Cuba. The Village keeps the stone and it is used for bedding pipes.
- ❖ Back to sweeping Main St. every Friday morning early once again.
- ❖ Installed new heater core in the International Dump Truck and had to replace the rear tires and the bearing on the front wheels of the Husky mower

The Mayor asked Police Chief Burch how the new crosswalks with new lines on Elm St. are working. The Chief said good and his patrols also walk the area in the morning. There have been some complaints of vehicles parking on the crosswalks in the afternoon and pedestrians have to go around the vehicle. Chief Burch will let the patrols know about this.

CLERK-TREASURER REPORT: Clerk Wilson informed the Board that she and the Deputy Clerk have been keeping busy with various items throughout the day. Water/sewer shutoff notices for over 60 days past due bills were sent out, (approximately 160 of them). The last day to pay is 9-15-14. Brief discussion took place on the new

software program for financial, water/sewer and payroll. The cost of the new software is in the budget. The first to be installed will be the financial program and in June 2015 the water/sewer and payroll program will be installed. The Board was given a copy of the contract from Logics LLC as well as the Systems Features. **A MOTION WAS MADE BY TRUSTEE ANDREW SWIFT AND SECONDED BY TRUSTEE LON SWEET TO GIVE PERMISSION TO THE CLERK/TREASURER TO SIGN THE CONTRACT WITH LOGICS LLS FOR NEW SOFTWARE IMPLEMENTATION.**

Clerk Wilson informed the Board that she contacted Kelly Lathan, from Fiscal Advisors to fill out and send in the application to apply for Exclusion of the two new Sewer Debt from Municipal Debt Limits.

COMMITTEE REPORTS: The Infrastructure Committee will be meeting with JC Smith from Environmental Facilities Corp. and Tom Swift, engineer from Clark Patterson Engineers to discuss water line replacement. They will talk about any funding or grants that the Village could apply for. The meeting will be held at the Village Hall on September 23, 2014 at 2:45 pm.

Trustee Zayac told the Board that she Trustee Swift, Village Attorney Jennifer Castaldo of Underberg and Kessler, Jeff Griswold, Village Employee and his union representative met and developed a proposed contract. Attorney Castaldo took it with her to look over and would get back to everyone in two weeks. It has been more that two weeks and the Board asked the Mayor to contact her boss to get this moving on this.

Trustee Swift proposes a water rate increase with a progressive 25% for larger users to be in line with smaller users. The larger users will still have a discount but not as much of a spread. **A MOTION WAS MADE BY TRUSTEE ANDREW SWIFT AND SECONDED BY TRUSTEE LON SWEET TO INCREASE THE WATER RATES. WITH THE VOTE THERE WERE 3 AYES AND 1 NAY. THIS PASSED WITH THE MAJORITY VOTE.**

MAYORS REPORT: N/A

NEW BUSINESS: N/A

OLD BUSINESS: N/A

A MOTION WAS MADE BY TRUSTEE JUDITH ZAYAC TO ENTER INTO EXECUTIVE SESSION FOR PERSONNEL ISSUES AND THIS WAS SECONDED BY TRUSTEE ANDREW SWIFT. TIME: 7:29PM

A MOTION WAS MADE BY TRUSTEE ANDREW SWIFT AND SECONDED BY TRUSTEE ROBERT GLEASON, SR. TO COME OUT OF EXECUTIVE SESSION. TIME: 7:46 PM

A MOTION WAS MADE BY JUDITH ZAYAC TO ADD TO THE WATER BILLS THAT THE HYDRANTS WILL BE FLUSHED DURING THE DAY TIME

**STARTING OCTOBER 2014, WITH THE DATES INCLUDED. THIS WAS
SECONDED BY TRUSTEE ANDREW SWIFT AND ALL APPROVED.**

**WITH NO FURTHER BUSINESS TO DISCUSS A MOTION WAS MADE BY
TRUSTEE ROBERT GLEASON, SR. AND SECONDED BY JUDITH ZAYAC TO
ADJOURN THIS MONTHLY BOARD MEETING. TIME: 7:47 PM**

**RESPECTFULLY SUBMITTED
D. WILSON**