

The Village of Cuba Board of Trustees held their Monthly Board Meeting on Monday, January 13, 2014 at 7:00 pm in the Cuba Village Hall.

**PRESENT:** Mayor Thomas Taylor, Trustees Lon Sweet, Andrew Swift, Judith Zayac and Michael Doyle.

**ALSO PRESENT:** Rick Hall, SPW, Diane Wilson, Clerk/Treasurer, Doug Rettig and Darlene Donahue, Olean Times Herald.

**MAYOR TAYLOR OPENED THIS MEETING WITH THE PLEDGE OF ALLEGIANCE.**

**GUEST:** none to speak

**MINUTES:** The Board was given copies of the Minutes of 12-9-13. Trustee Sweet informed the Board that an amendment needs to be made with these minutes. Under GUESTS the sentence "His first question was where the Board is with the sign law amendments" This is not what Mr. Rettig stated, he asked on behalf of Wayne Butts of the Cuba Fire Department has the Board moved forward with the fire departments sign permit? **A MOTION WAS MADE BY TRUSTEE JUDITH ZAYAC AND SECONDED BY TRUSTEE ANDREW SWIFT AND APPROVED, WITH THE ABOVE AMENDMENT, THE MINUTES OF 12-9-13.**

**BILLS:** The Board had a couple questions on the Abstract of Vouchers #s 428-494 totaling \$99,246.78 they were answered. The breakdown by funds is as follows:

GENERAL FUND	\$62,655.39
WATER FUND	\$22,602.39
SEWER FUND	\$13,989.00

**A MOTION WAS MADE BY TRUSTEE LON SWEET AND SECONDED BY TRUSTEE MICHAEL DOYLE TO APPROVE THE PAYING OF THE MONTHLY BILLS. APPROVED UNANIMOUSLY.**

**POLICE REPORT:** Police Chief Dustin Burch dropped off his monthly report, which also included his 2013 year end report. As always these are filed in the Village Clerk's office. Chief Burch noted that in 2013 the calls to service decreased by 9.51% and the number of criminal cases had decreased by 26.31%. This number can be directly attributed to a more visible presence with officers monitoring the school zones and walking the school hallways daily as well as selective traffic enforcement grants to place more officers on the lake to deal with the rising speeding issues. Chief Burch noted that he is proud to report that the Cuba Police Department has increased their services to the Cuba Community by offering a neighborhood network, gun safety classes, bullying seminars at the schools, driver education classes at the high school, child safe ID programs, pill drops and a booth at the Garlic Festival with free information and gun locks handed out. Chief Burch also noted some other accomplishments this past year, which included 24 hour a day police protection on the weekends.

**BUILDING INSP/CEO: none**

**ANIMAL REPORT:** Ms. Botens submitted her report. She reported that she had been assisting the new owners of the Medbury Apartments with multiple cats in those apartments. She received a call from the Post Office regarding a dog on South Street that is chasing people. Depositions are being taken as well as a thorough investigation. This particular dog owner has been warned several times concerning this situation.

**SUPERINTENDENT OF PUBLIC WORKS:** Superintendent Hall reported the following;

- ✓ Plowed and sanded streets, shovel/salted walks and bridges as needed.
- ✓ Hauled snow from behind bank and from the fire department
- ✓ Helped Clerk move boxes at the Village Hall
- ✓ Cleaned off catch basins so they would accept rain water
- ✓ Plowed Cuba Cemetery for a funeral
- ✓ New overhead door was installed at N. Well.
- ✓ Keeping up with Christmas light repairs on Genesee Parkway due to unusual amount of rain
- ✓ Multiple underground locates done
- ✓ Water issues- a couple of hydrants were found to be leaking, a service line at 3 Orchard St. ended up being homeowner's responsibility, changed multiple meter plates and the biggie was an 8" water main break on Bull St. Thanks to C.F.D. for their assistance.
- ✓ Cutting and splitting wood behind the shop
- ✓ Equipment repairs-lower bearing on sander shaft (Truck #3), plow lift cable (Truck #9), starter replacement, installed inline block heater, transmission leak, loose shifter plate and repaired PTO cable all in the International Dump Truck.
- ✓ Received over 50 employment applications for the vacancy in the public works department.

**CKERK/TREASURER REPORT:**

- ✓ The Clerk/Treasurer reported that water/sewer bills were sent out January 3, 2014 for the current quarter.
- ✓ Received the project finance agreement from Environmental Facilities for the Wastewater Project. The closing on this project to long term (20 years) took place on January 2, 2014. The first payment will be due in the amount of \$29,057.00 on 6-27-14.

**A MOTION WAS MADE BY TRUSTEE JUDITH ZAYAC AND SECONDED BY TRUSTEE LON SWEET TO HOLD THE NEXT GENERAL ELECTION ON TUESDAY, MARCH 18, 2014 FROM NOON TO 9:00 PM IN THE CUBA VILLAGE HALL, 17 E. MAIN ST. THIS PASSED UNANIMOUSLY.**

Clerk Wilson reminded the Board that the 2014-2015 fiscal year budget memos will be sent out the first of February with budget requests to be returned to her by February 28,

2014. Ms. Wilson stated that at the February Board meeting budget workshop dates will need to be set.

- **COMMITTEE REPORTS:** The budget committee reported that a tax cap override law will need to be adopted this year. The Board is not sure this will be needed, but would like to have it in place, just to be cautious. **A MOTION WAS MADE BY TRUSTEE MICHAEL DOYLE AND SECONDED BY TRUSTEE ANDREW SWIFT AND PASSED TO HOLD A PUBLIC HEARING ON 2-10-14, ENTITLED LOCAL LAW #1 OF THE YEAR 2014 TO OVERRIDE THE TAX LEVY LIMIT DEFINED IN SUBSECTION 3 OF GENERAL MUNICIPAL LAW SECTION 3-c FOR FISCAL YEAR 2014-2015.**

Mayor Taylor reported that he had received the Historian's Annual Report for 2013. This report will be on file in the Village Hall.

**MAYORS REPORT:** Mayor Taylor made the following appointments. He appointed Nancy Orcutt as Registrar for the Village of Cuba  
Jeffrey Orcutt as Deputy Registrar  
Both for a two-year term.

**NEW BUSINESS:** none

**OLD BUSINESS:** none

**AT THIS TIME A MOTION WAS MADE BY TRUSTEE JUDITH ZAYAC AND TRUSTEE ANDREW SWIFT TO GO INTO EXECUTIVE SESSION DUE TO PERSONNEL ISSUES. 7:30 PM**

**A MOTION WAS MADE BY TRUSTEE LON SWEET AND SECONDED BY TRUSTEE ANDREW SWIFT AND APPROVED TO ANDJOURN EXECUTIVE SESSION. 8:26 PM**

**WITH NO FURTHER BUSINESS TO DISCUSS A MOTION WAS MADE BY TRUSTEE ANDREW SWIFT AND SECONDED BY TRUSTEE MICHAEL DOYLE TO CLOSE THE MEETING. 8:27 PM**

**REPECTFULLY SUBMITTED  
D. WILSON**