

The Village of Cuba Board of Trustees held their monthly board meeting on Monday, December 9, 2013 at 7:00 pm in the Cuba village Hall.

PRESENT: Mayor Thomas Taylor, Trustees Lon Sweet, Judith Zayac and Andrew Swift. Trustee Michael Doyle was excused.

ALSO PRESENT: Diane Wilson, Clerk/Treasurer, Richard Hall, SPW, Dustin Burch, Police Chief, Jeremy Clawson, Zoning Officer, and Doug Rettig. The boy scouts also attended and they are Ian Snopawski, Ryan Witter, Lance Weaver, Beth Murray, Leader, Rob Cornell Leader, and Leader, Kevin Kranock.

THE MAYOR OPENED THE MEETING WITH THE PLEDGE OF ALLEGIANCE AND WELCOMED EVERYONE.

GUESTS: Mr. Rettig attended the meeting with two topics he wanted to talk about. His first question was where the Board is with the sign law amendments. Trustee Swift said that the Board is working on this. In fact, he had some changes that they were going to review for the next Board meeting. The other topic Mr. Rettig addressed was his application for the vacant position on the Planning Board. He would like to be a member to fulfill the original intent of the Zoning code and Cuba Village Plan. He stated that there were no business people on the Planning Board and this Board needs diversity.

The Boy Scouts were attending this meeting to earn one of their merit badges, and they will have some questions for the Board once the meeting is over for the Board.

MINUTES: The Board of Trustees was given copies of the 11-12-13 Board Meeting minutes. With no amendments to these minutes a **MOTION WAS MADE BY TRUSTEE LON SWEET AND SECONDED BY TRUSTEE JUDITH ZAYAC AND PASSED TO APPROVE THE MINUTES OF 11-12-13.**

BILLS: Superintendent Hall had two additional bills for Board approval to pay at this meeting. He received a bill from R.D. Brown for top soil and hay (\$99.00) and Absolute Auto Glass Inc. for windshield replacement in Truck #3 (\$180.00). The Board was also given prior to this meeting a copy of the Abstract of Vouchers 369-427 totaling \$139,784.23 with the breakdown by funds as follows:

GENERAL FUND	\$83,957.49
WATER FUND	\$31,201.48
SEWER FUND	\$24,625.26

A MOTION WAS MADE BY TRUSTEE ANDREW SWIFT AND SECONDED BY TRUSTEE JUDITH ZAYAC TO PAY THE ABOVE BILLS INCLUDING THE ADDITIONAL BILLS. THIS PASSED UNANIMOUSLY.

POLICE REPORT: Chief Burch gave both his Ambulance Service report and Police Department report. The Chief informed the Board that the ambulance responded to a total of 21 calls in November. The police department responded to 396 calls to service in November of which 23 were in the Village and 17 motor vehicle accidents of which 4 were in the Village. There were 39 traffic summons issued of which 20 were in the Village. Chief Burch wanted to remind everyone that **WINTER PARKING BAN** is in effect and that vehicles need to be removed from the road ways from 2am to 6am for plowing purposes.

BUILDING INSP/CEO: Mr. Putt emailed his report. (on file in Village Hall)

ANIMAL CONTROL: Ms. Botens submitted her report. (on file in Village Hall)

SUPERINTENDENT OF PUBLIC WORKS: Superintendent Hall submitted his report:

- Plowed/sand streets, shovel/salt walks and bridges as needed.
- Hauled snow from behind bank and from South side of West Main Street for Christmas Parade.
- Repaired sidewalk corner by Road Runner. Concrete all broke up so put cold patch in it for now.
- Put up catch fence in Willowbank Park where kids sled.
- Leaf collection box was cleaned up and put away for the season.
- Replaced faded signs on East Main St.
- Read water meters.
- Brought Christmas decorations into the shop and went through all of them and got them working properly.
- Put up Christmas decorations in the Business District and decorated Genesee Parkway (took down American Flags for winter)
- Sidewalk at 93 w. Main St. has been saw cut and invoiced.
- Multiple sewer cleanings.
- Made a trip around the Village to cut low hanging branches.
- Cutting and splitting wood behind the shop
- Serviced air compressor at the shop
- Bristol Street work: finished putting gravel behind the new curbing and tamped that in place. Put top soil where needed and gave residents a letter informing them that we would be back in the spring to put down grass seed. Installed the lawn edging that had been promised to the residents that we would put in to separate the grass from the ballast and leveled out the ballast.
- Equipment repairs: new cutting edge on Truck #9, man lift carb rebuilt, winterized street sweeper, greased international, serviced truck #9 including transmission filter.

Superintendent Hall presented the following resolution to the Board:

RESOLUTION NYS DOT ANNUAL PERMIT

WHEREAS, the New York State Department of Transportation requires Municipalities who maintain existing utilities or who need to make emergency repairs apply for an annual Maintenance Permit and provide proof of insurance before working on such.

WHEREAS, the Village of Cuba has applied for a work permit in that past and has utility lines that cross both State Route 446 and 305.

WHEREAS, the NYS DOT has provided an alternative to the PERM 17. A Municipal Undertaking, for PERM 1. The PERM 1 satisfies insurance requirements, avoids bonding for some permits, and will be effective indefinitely, unless rescinded by the municipality or the State. This will alleviate the requirement of filing the PERM 17 with the NYS DOT on a yearly basis.

NOW THEREFORE BE IT RESOLVED, that the Board of Trustees, has authorized the filing of the PERM 1, Municipal Undertaking, instead of filing the annual work permit and instead of obtaining PERM 17 Insurance Requirements annually,

This resolution was adopted with a MOTION MADE BY LON SWEET, TRUSTEE AND SECONDED BY JUDITH ZAYAC ,TRUSTEE.

ROLL CALL VOTE:

Mayor Thomas Taylor	Aye X
Trustee Michael Doyle	NOT PRESENT
Trustee Lon Sweet	Aye X
Trustee Andrew Swift	Aye X
Trustee Judith Zayac	Aye X

CLERK/TREASURER REPORT:

- o Meter readings have been completed
- o Water shutoff notices for unpaid bills were sent out and last day to pay 12-16-13.
- o Clerk Wilson asked what the Board wanted to do about the unpaid water/sewer bills of the hospital. The Board asked the Clerk to contact the Village Attorney to send them a letter.
- o Working with the Deputy Clerk on more activities of the position.

COMMITTEE REPORTS: NONE

MAYORS REPORT: Mayor Taylor informed the Board that he had received a copy of Allegany County Comprehensive Plan "20/20 Vision". This is also online.

Mayor Taylor also complimented the Chamber on the great job with the Christmas parade this year.

Mayor Taylor informed the Board that he would like to appoint Doug Rettig for the vacant position on the Planning Board with the resignation of Mansel Wells.

A MOTION WAS MADE BY TRUSTEE LON SWEET AND SECONDED BY TRUSTEE ANDREW SWIFT TO GIVE THE MAYOR THE BOARDS SUPPORT IN HIS APPOINTMENT OF DOUG RETTIG.

NEW BUSINESS: N/A

OLD BUSINESS: N/A

WITH NO FURTHER BUSINESS TO DISCUSS A MOTION WAS MADE BY TRUSTEE JUDITH ZAYAC AND SECONDED BY TRUSTEE LON SWEET TO ADORN THIS MEETING.

TIME: 7:32 PM

RESPECTFULLY SUBMITTED
D. WILSON

(The Board, Mayor, SPW, Police Chief stayed after this meeting to answer any questions the boy scouts had for them)