

The Village of Cuba held its monthly board meeting on Monday, September 9, 2013 at 7:00 pm in the Cuba Village Hall.

PRESENT: Mayor Thomas Taylor, Trustees Lon Sweet, Michael Doyle, Judith Zayac and Andrew Swift.

ALSO PRESENT: Richard Hall, SPW, Diane Wilson, Clerk-Treasurer, Dustin Burch, Police Chief and Doug Rettig.

THE MAYOR OPENED THE MEETING WITH THE PLEDGE OF ALLEGIANCE AND WELCOMED EVERYONE.

GUESTS: Mr. Rettig informed the Board that he delivered a FOIL request to Walt Putt, code Enforcement Officer. Mr. Putt had not responded within the 5 day time frame as is the law. Mayor Taylor told him that he talked to Mr. Putt this day and he will have them shortly. Trustee Sweet stated that the files should be kept in the Village Hall. Mayor Taylor had also discussed this with Mr. Putt and he was told that if the permit is still active and not closed out he keeps them with him. Everything else is on file at the Village Hall. Mayor will talk to Mr. Putt again.

MINUTES: The Village Board was given copies of the minutes of the 8-12-13 and there being no amendments a **MOTION WAS MADE BE TRUSTEE JUDITH ZAYAC AND SECONDED BY TRUSTEE MICHAEL DOYLE TO APPROVE THE MINUTES OF 8-12-13. THIS PASSED UNANIMOUSLY.**

BILLS: Clerk/Treasurer Wilson copied the Board on the Abstract of Vouchers 173-226 totaling \$108,136.47 with the breakdown as follows:

GENERAL FUND	\$52,632.93
WATER FUND	\$ 7,584.47
SEWER FUND	\$ 7,166.57
CAPITAL SIDEWALKS	\$ 314.50
CAPITAL SEWER	\$40,438.00

Trustee Sweet asked about the charge to the Capital One credit card. Ms. Wilson explained that this was a fee charged for Contractor Registration for the receiving of grants. This is a maintenance fee for any updates throughout the years. **A MOTION WAS MADE BY TRUSTEE MICHAEL DOYLE AND SECONDED BY TRUSTEE ANDREW SWIFT AND PASSED UNANIMOUSLY TO PAY THE MONTHLY BILLS.**

POLICE REPORT: Chief Burch read his monthly report for both the police and the ambulance. Mr. Rettig had a concern with one of the Town Police Officer being the Zoning Officer for the Village and wearing his police uniform. It was explained that Mr. Clawson would not be acting as the Zoning Officer of the Village while on duty or in uniform for the Town of Cuba. The responsibility of the Zoning Officer will only be done on his own time and in civilian clothes.

BUILDING INSP/CEO: Mr. Putt emailed his monthly report to the Board. Trustee Sweet commented that he did not see that he has started his fire inspections. Mayor Taylor talked to Mr. Putt about that earlier today and Mr. Putt will be starting them.

ANIMAL CONTROL: Ms. Botens brought in her report for this past month. Barking dogs seem to be most of the issue this past month.

SUPRINTENDENT OF PUBLIC WORKS: Mr. Hall gave his report to the Board and it is as follows:

- Put up “Tow Away” signs under “No Parking” signs on Windsor Street as requested.
- Put stripes on Elm Street as well as cross walks to be ready for opening day of school
- Put up “Garlic Fest” banners
- Continued with hot patching of potholes
- Poured sidewalk at 93 W. Main St. (driveway apron left to do)
- “Greenway Trail” work: continued clearing overgrowth and poured concrete in tubes for gates on west end of trail, continued installing mile marker signs
- Equipment repairs: had front end of Truck #3 lined up and had new tires put on
- Read water meters
- Replaced curb boxes at 20 Willow St. and 24 Genesee St.
- Took lead and copper samples as part of our 2013 Department of Health testing requirements
- Water main breaks on Genesee St and Maple St
- Broken 4” water main valve on Medbury Avenue (abandoned)
- Defective 4” water main valve at intersection of Woodruff and Keller Streets that was replaced less than 10 years ago blew apart
- Would like to thank the crew for working so hard while Mr. Hall was off due to surgery. Mr. Hall commented that he knew there were many long days put in and it much appreciated. Also Mr. Hall wanted to thank Cal and Norm Ungermann and the police department for helping to keep water out of basements and traffic control. There were so many people bringing food and drinks. Also for the fire department and for John Wilson staying until late with lighting and assisting the crew. Mr. Hall commented on what a great community Cuba is. The Mayor commented that he was very impressed with the crew during all the water leaks.
- Mr. Hall asked the board at this time if he could send one of the Village crew to water school at a cost of schooling, room and meals of \$1200. to \$1500. **A MOTION WAS MADE BY TRUSTEE JUDITH ZAYAC AND SECONDED BY TRUSTEE MICHAEL DOYLE TO SEND JEFF GRISWOLD TO WATER SCHOOL.**

CLERK/TREASURER:

- Clerk/Treasurer Wilson reported that the Annual Update Document for fiscal year ending 5-31-13 has been given to the Board. She requested the Board to review so this can be discussed at the next Committee Meeting.
- Water shut off notices have been sent and last day to pay is 9-16-13.

- Second notices have been sent out for unpaid taxes. About 70 notices went out.
- Closing took place on a Statutory Installment Bond on 9-5-13 in the amount of \$123,000 for 5 years for the Bristol St. project.

COMMITTEE REPORTS: Trustee Zayac reported that the Personnel Committee met with one of the two applicants the committee felt qualified for the Deputy Clerk job. Penny Walt was interviewed and the committee felt that she was most qualified for this position. At this time Trustee Zayac asked for board approval to hire Penny Walt as Deputy Clerk. **A MOTION WAS MADE BY TRUSTEE JUDITH ZAYAC AND SECONDED BY TRUSTEE ANDREW SWIFT AND THIS PASSED.**

NEW BUSINESS: Trustee Sweet feels this best way to thank the crew for the work they have done on the recent water leaks is to talk to the village engineer about replacing the old lines. We will consider putting money in the next budget. Some discussion took place on this and everyone felt this should be pursued.

Trustee Doyle asked if he could attend a workshop on Saving of Small Towns. He feels that he could get some good ideas. Money is in the Trustees budget for this.

Trustee Swift talked to the Board about switching internet, phone and fax carriers. We currently use Verizon. He explained the companies and the cost. Phone power would be an annual charge of \$259.00 for two years and it has free calling in the US and Canada. The internet would be through Southern Tier Wireless at about \$28.95 per month. He has both and has had no problems. There is a \$75.00 fee to attach to the mini tower. The Board agreed to this and Trustee Swift will help everyone to get this established.

Trustee Swift also talked to the Board about the recent proposed changes to the sign law submitted by the Planning Board. This will be discussed by the Code Committee and then brought back to the Board for approval.

OLD BUSINESS: The final drafts of the proposed law amendments were given to the Board for the following laws:

Refuse Law

Animal Law

A parking ticket increase to \$25.00

A MOTION WAS MADE BY TRUSTEE LON SWEET AND SECONDED BY TRUSTEE MICHAEL DOYLE TO SEND THE PROPOSED LAW CHANGES TO THE VILLAGE ATTORNEY TO PUT INTO LAW FORM. WITH THE PUBLIC HEARING DATE TO BE SET AT THE OCTOBER BOARD MEETING.

TRUSTEE LON SWEET	AYE
TRUSTEE JUDITH ZAYAC	NAY
TRUSTEE ANDREW SWIFT	AYE
TRUSTEE MICHAEL DOYLE	AYE
MAYOR THOMAS TAYLOR	AYE

Mayor Taylor called the appraiser today regarding the Village property that Mr. Hupp would like to purchase. The appraiser apologized and said that he had been very busy and will get on it right away with an apology.

WITH NO FURTHER BUSINESS TO DISCUSS A MOTION WAS MADE BY TRUSTEE ANDREW SWIFT AND SECONDED BY TRUSTEE JUDITH ZAYACE TO ADJOURN THIS MEETING.

TIME: 7:48 PM

Respectfully submitted
D. Wilson