

The Village of Cuba Board of Trustees held their monthly Board Meeting on Monday, February 11, 2013 at 7:00 pm in the Cuba Village Hall.

**PRESENT:** Mayor Thomas Taylor, Trustees Michael Doyle, Judith Zayac and Andrew Swift. Trustee Patricia Petroni was excused.

**ALSO PRESENT:** Richard Hall, SPW, Diane Wilson, Clerk/treasurer, Lon Sweet, Leah Vooyo, Cuba Circulating Library, Doug and Cindy Rettig and Police Chief Dustin Burch.

**THE MAYOR OPENED THIS MEETING WITH THE PLEDGE OF ALLEGIANCE AND WELCOMED EVERYONE.**

**GUESTS:** Leah Vooyo, Library Director presented the library's annual report. Ms. Vooyo stated that the library is a vital part of Cuba's community, providing traditional library resources such as books, audio books, magazines, newspapers, music CDs, and DVDs as well as technological resources including public access computers, high speed wireless Internet, and downloadable media including eBooks and EAudiobooks. The library is a "popular materials" style library. This means the focus is on bestsellers, nonfiction for personal use, and homework aids rather than building a collection meant primarily for academic research. Circulation in 2012 was 45,321; this figure includes both physical and digital transactions. The number of digital downloads increased dramatically, moving from 509 in 2011 to 1,402 in 2012. The community room was used 354 times by a variety of local groups. Ms. Vooyo presented a handout which also highlighted programs at the library. She also stated that the Friends of the Cuba Library remains a vibrant and active group. She also informed the board that a crucial function of the modern library is to help bridge the digital gap. In 2012, the library purchased two iPad2 with funds provided by the Cuba Lions Club and the Friends of the Cuba Library. The Mayor thanked Ms. Vooyo for presenting her annual report and asked her if the library was going to ask for an increase in contract funds from the Village this next fiscal year budget. She said no, that it will remain at \$18,000.

The next guest to address the Board was Doug Rettig. Mr. Rettig had been asking the Village Clerk, the Superintendent of Public Works and the Wastewater Treatment Operator for information to help him to better understand the Village budget and the lack of funds in the sewer fund. He had many questions and more questions each time he talked to any one of these people. He felt that there were inconsistencies in information provided. He gave to the Board copies of his research information, which had several questions listed in it. This will be reviewed. The Mayor thanked Mr. Rettig for his information.

At this time the Board went ahead with a 15% Sewer Increase, which will take effect immediately. This will be reviewed again at the 2014-15 Fiscal Year Budget process. **A MOTION WAS MADE BY TRUSTEE ANDREW SWIFT AND SECONDED BY TRUSTEE JUDITH ZAYAC TO APPROVE A 15% SEWER INCREASE TO TAKE EFFECT IMMEDIATELY. THIS WAS APPROVED UNANIMOUSLY.**

**MINUTES:** The Village Board was given copies of minutes of 1-14-13 and 1-23-13. With no amendments to these minutes a **MOTION WAS MADE BY TRUSTEE**

**JUDITH ZAYAC AND SECONDED BY TRUSTEE MICHAEL DOYLE AND PASSED TO APPROVE THE MINUTES OF 1-14-13 AND 1-23-13.**

**BILLS:** The Abstract of Vouchers 511-565 were given to the Board prior to this meeting. The bills to be paid including prepaid bills were \$69,514.78, with the breakdown by funds as follows:

GENERAL FUND	\$35,732.65
WATER FUND	\$13,348.87
SEWER FUND	\$20,133.26
CAPITAL 3	\$ 300.00

With no questions or comments on these bills a **MOTION WAS MADE BY TRUSTEE MICHAEL DOYLE AND SECONDED BY TRUSTEE ANDREW SWIFT TO PAY THE MONTHLY BILLS TOTALING \$65,514.78. THIS PASSED UNANIMOUSLY.**

**POLICE REPORT:** Chief Burch gave a copy of his monthly report to the Board. (also on file in the Village Hall) In this report it stated that the police responded to 250 calls to service in January of which 41 cases were developed from these. Twenty four motor vehicle accidents were handled of which 4 were in the Village. The next Neighborhood Network Meeting is scheduled for March 13<sup>th</sup>, 2013 at 7:00 pm in the A. Arnold Community Center. There will be a live demonstration and information on how the police K-9 unit works, and how the department is working to make the community a safer place to live, work and play. The Police Department would like to thank every resident and business owner that has sent donations for their K-9 unit. The Police Department has completed active school shooter training and will be setting up a time to train employees at our schools. Bomb threat training is also being completed and will be taught on the same date. The department has also created a bomb threat checklist sheet and distributed this form to all our local banks and school employees in an effort to help deal with this type of situation should we run into it in the future.

**BUILDING INSPECTOR/CEO:** This will be tabled until Mr. Putt arrives later in this meeting.

**ANIMAL CONTROL REPORT:** Ms. Botens submitted her report to the Board and it is on file in the Village Hall.

**WWTP:** No report

**SUPERINTENDENT OF PUBLIC WORKS:** Mr. Hall reported the following:

- Multiple sewer lines were cleaned
- Finished hauling millings and smoothed out with backhoe on the Greenway Trail. Cut a tree and hauled away wood from a large tree that fell across the trail.
- Cleaned snow off catch basins, before rain.
- Shoveling/salting walks and bridges as well as plowing and sanding streets as needed.
- Hauled snow from C.F.D. and the parking area behind the bank.

- Equipment repairs: replaced the hydraulic cylinder that angles the plow on Truck #3 and repaired the lights on rear of the truck. Replaced the control cable that angles the plow on truck #9, Repaired fuel tank on tamp.
- Hauled junk steel from behind the shop, received \$397.04 to use for the equipment fund.
- Thanks to the Town of New Hudson for the use of their chipper.
- Worked on replacing water meters and ended up changing several meters and base plates due to freezing.
- Cleaned out basement at Clerk's office-old decorations.
- Completed Annual Water Quality Report for 2012 and it was approved by the Department of Health and will be advertised soon.
- Total overhaul of sewer machine to make it last. New fenders, paid etc.
- Just a reminder that wells/reservoir are checked daily, garbage twice weekly and steel goods and brush monthly.
- Still looking for water leak. (reading meters soon may help)

**CLERK/TREASURERS REPORT:** Clerk Wilson informed the Board that she had received a Park Use Application for Chamberlain Park, for July 13, 2013 from Tyler Campbell for a 20 year Class Reunion. In this application he is asking for a variance for alcohol. **A MOTION WAS MADE BY TRUSTEE ANDREW SWIFT AND SECONDED BY TRUSTEE MICHAEL DOYLE TO APPROVE THE VARIANCE FOR OPEN CONTAINER AT CHAMBERLAIN PARK FOR THIS EVENT. ALSO IN THE LETTER SENT TO MR. CAMPBELL HE SHOULD BE ADVISED TO CONTACT HIS HOME OWNERS INSURANCE TO HAVE COVERAGE FOR THE ONE DAY ALCOHOL RELATED EVENT. THIS WAS APPROVED UNANIMOUSLY.**

**A MOTION WAS MADE TRUSTEE MICHAEL DOYLE AND SECONDED BY TRUSTEE JUDITH ZAYAC TO STATE THE POLLING PLACE AND TIME FOR THE MARCH 19, 2013 GENERAL VILLAGE ELECTIONS. THE PLACE WILL BE AT THE CUBA VILLAGE HALL, 17 E. MAIN ST. AND THE TIME IS NOON TO 9:00PM. THIS PASSED UNANIMOUSLY.**

The Election Inspectors will be Lois Lester and Diane Wilson.

Clerk informed the Board that another Single Audit has to be done for Fiscal Year ending May 31, 2012 due to receiving \$500,000. or more in funds for both the Wastewater Project and the Greenway Project together. The amount of the Accounting Services for this audit from Raymond Wager, CPA is \$10,850.00. This is the firm that is used for the Village's other accounting service and is familiar with the accounting process of the Village of Cuba. **A MOTION WAS MADE BY TRUSTEE MICHAEL DOYLE AND SECONDED BY TRUSTEE ANDREW SWIFT TO ACDEPT THE QUOTE FROM RAYMOND WAGER, CPA OF \$10,850. TO DO A SINGLE AUDIT FOR FISCAL YEAR ENDING May 31, 2012. THIS PASSED UNANIMOUSLY.**

At this time the Clerk asked to Board to set the dates for the 2013-14 Fiscal Year Budget Workshops. The dates that the Board decided on are March 7<sup>th</sup> and March 21<sup>st</sup> at 6:00pm in the Cuba Village Hall. These dates will be posted and anyone is welcomed to attend.

**COMMITTEE REPORTS:** N/A

**MAYORS REPORT:** Mayor Taylor reported that a draft copy of an “Order on Consent and Administrative Settlement” drafted by the Department of Environmental Conservation for the Landfill was given to him. The Village Landfill Attorney recommends that the Village approve this and authorize entering into the Order on Consent. **A MOTION WAS MADE BY TRUSTEE ANDREW SWIFT AND SEONDED BY TRUSTEE MICHAEL DOYLE TO AUTHORIZE THE MAYOR TO SIGN THE FINAL COPY OF THE “ORDER ON CONSENT AND ADMINSTRATIVE SETTLEMENT” ONCE IT IS RECEIVED. THIS PASSED UNANIMOUSLY.**

A resolution is needed this night to move forward with closing out the Wastewater Treatment Facilities Improvement Project. This is one step that the Village Board needs to do and then there are other documents the Village Engineer Tom Swift of Clark-Patterson Lee needs to provide to USDA Rural Development for the an ARC Grant.

**RESOLUTION**

**THE VILLAGE OF CUBA BOARD OF TRUSTEES IS ACCEPTING THAT THE WASTEWATER TREATMENT FACILITIES IMPROVEMENT PROJECT IS COMPLETED AND IS RECOMMENDING FINAL PAYMENT. THIS RESOLUTION WAS PER THE VILLAGE OF CUBA ENGINEERS, CLARK PATTERSON LEE, TOM SWIFT ENGINEER. THIS RESOLUTION WAS PRESENTED WITH A MOTION BY TRUSTEE JUDITH ZAYAC AND SECONDED BY TRUSTEE ANDREW SWIFT.**

<b>TRUSTEE MICHAEL DOYLE</b>	<b>AYE</b>
<b>TRUSTEE ANDREW SWIFT</b>	<b>AYE</b>
<b>TRUSTEE JUDITH ZAYAC</b>	<b>AYE</b>
<b>TRUSTEE PATRICIA PETRONI</b>	<b>NOT PRESENT</b>
<b>MAYOR THOMAS TAYLOR</b>	<b>AYE</b>

Mayor Taylor informed the Board that in a conversation with Barb Deming, Town of Cuba Supervisor he was asked if the Village Board would be interested in visiting the idea of a Joint Town/Village Hall to be built on the Town property on Water St. (Route 446). It was unanimous that the Village is not interested; they want to remain on Main Street.

**NEW BUSINESS:** Amendment to the Park Use Rules will be tabled as this is a local law change and will need to be worded and sent to the attorney.

**OLD BUSINESS:** After review of Water/Sewer District #3 (Tracewell) Agreements and Water District #4 (Cuba-Rushford Middle School) Agreement and there being no changes and these agreements which will expire 5 years from this date a **MOTION WAS**

**MADE BY TRUSTEE ANDREW SWIFT AND SECONDED BY TRUSTEE JUDITH ZAYAC TO SIGN THESE AGREEMENTS FOR ANOTHER 5 YEARS. THIS PASSED UNANIMOUSLY.**

**A MOTION WAS MADE BY TRUSTEE JUDITH ZAYAC AND SECONDED BY TRUSEE ANDREW SWIFT TO HOLD A PUBLIC HEARING ON LOCAL LAW #1, HANDICAPPED PARKING AN AMENDMENT TO THE CURRENT VEHICLE AND TRAFFIC LAW AND LOCAL LAW #2 GARAGE SALE REGULATIONS. THIS PUBLIC HEARING WILL BE HELD ON MARCH 11, 2013 AT 7:00 PM IN THE CUBA VILLAGE HALL.**

**A MOTION WAS MADE BY TRUSTEE ANDRW SWIFT AND SECONDED BY TRUSTEE MICHAEL DOYLE AND PASSED TO ENTER IN TO EXECUTIVE SESSION FOR PERSONNEL ISSUES. 8:03 PM**

**A MOTION WAS MADE BY TRUSTEE ANDREW SWIFT AND SECONDED BY TRUSTEE MICHAEL DOYLE AND PASSED TO COME OUT OF EXECUTIVE SESSION. 8:50 PM**

**WITH NO FURTHER BUSINESS TO DISCUSS A MOTION WAS MADE BY TRUSTEE MICHAEL DOYLE AND SECONDED BY TRUSTEE ANDREW SWIFT TO ADJOURN THIS MEETING.**

**TIME: 8:51PM**

**RESPECTFULLY SUBMITTED  
D. WILSON**