

**Regular Meeting**  
**Of the Town Board of the Town of Cuba**

Held at the Cuba Library, 39 East Main Street, Cuba, NY

**Present:**

Supervisor: Robert Carney  
 Council Persons: Steven Nease, Timothy Ramsey  
 Also, Present: Nancy Orcutt, Town Clerk, Chad Smith, Hwy. Supt.  
 Dustin Burch, Police Chief & Ambulance Admin., Richard Patter, DCO,  
 Dana Harvey, Sewer District # 5 Maintenance  
 Absent: Joseph Miller, Daniel McGraw, Council Persons

Supervisor Carney called the meeting to order with the Pledge of Allegiance at 7:00pm.

**Approve Minutes 2/09/2016:** Nease motioned to accept the Minutes as presented by the Clerk. Ramsey seconded, all in agreement, passed.

**Approve Supervisor's Report for February:** The General Fund received \$540,015.81 and disbursed \$132,771.91 while the Highway Fund Received \$621,021.00 and disbursed \$48,743.52. Water & Sewer received \$105,300.70. Through tax collection we received on behalf of the Lake District, \$40,458.00 and on behalf of the Fire District, \$261,428.00. Nease motioned to accept the Supervisor's Report as presented, seconded by Ramsey. All in favor, passed.

**Approve General & Highway Abstracts for March:** A discussion took place regarding one of the vouchers. Afterward, Nease motioned to approve the Abstract less voucher #148, Ramsey seconded, all agreed, passed. The General Fund is \$334,462.03 and the Highway Fund totaled \$35,157.45.

**Clerk's Correspondence:** Moonwink's has submitted there letter of intent to renew their liquor license for the upcoming year.

Orcutt explained the Town has never officially passed a resolution to follow the Records Retention and Disposition Schedule, MU-1. It is a system devised by the State to be able to destroy certain records after they are no longer necessary and to free up storage space. It is something the Town has been doing since 2005. An official resolution is necessary in order to have the Clerk's records digitized through a grant of which Southern Tier West is the lead agency. The resolution, after being read, was offered by Nease, seconded by Ramsey and was passed with the agreement of the Board. A copy of the resolution is attached at the end of the Minutes in the Clerk's office.

**Board Comments:** Carney explained why voucher #148 was submitted on the abstract. Last month it was voted and passed that Sewer District #5 would no longer pay rent for a shop for the District. With the move of Town Hall, space in the Bull St. building can be utilized for this purpose. Without consultation as to modifications need to be made, the decision was put into effect too quickly. Carney approved the voucher to be submitted knowing it would be discussed with the possibility of rent being temporarily reinstated. Further discussion took place to get an approximate cost and timeframe for the move of the shop to take place. A guesstimate was made of \$1,000 for equipment such as a basin, trolley to lift pumps, pressure washer, and a compressor. A 220 line for electric needs installed too. Time was hard to judge on a spur of the moment call, but thought perhaps by April 1<sup>st</sup> but no later than May 1<sup>st</sup> for occupation. Ramsey motioned to reinstate the payment for rent for the Sewer District shop for a maximum of two more months, until the move can be made to Bull St., seconded by Carney. Nease voted no, the Supervisor called the motion to pass, 2 to 1. Orcutt stated she believes that is not a valid pass of motion, still declared passed. Harvey asked if there was any help available it would be greatly appreciated.

**Police Department Comments:** Cuba Police responded to 257 calls to service and developed 24 cases from these. The Police Department handled 14 motor vehicle accidents, 7 in the Town, 5 in the Village, 0 on the Lake and 1 on I-86. There were 50 Traffic Stops conducted with 44 Traffic Summons issued, 22 in the Town, 17 in the Village, 8 on the Lake and 0 on I-86. The Police Department also handled 1 noise complaints, 7 motorist assists, 0 funeral escort, 7 vehicle lock-outs, 6 parking tickets/complaints, 7 domestic disputes, and 12 other agency assists. The Police Department assisted the Ambulance on 11 calls. Pill drop offs completed were 4. Business funds escorts totaled 28. Patrols checked Cuba businesses and properties of residents out of town 22 times. Snowmobile checkpoints were completed with no issues or tickets.

**Ambulance Comments:** Cuba Ambulance Service responded to a total of 32 calls to service. Of those calls 17 were taken to Olean General Hospital, 2 to Jones Memorial, 10 sign-offs, and 3 standby. Out of 9 Critical Care calls, Cuba took 6 and Olean 10, 3. This month Cuba Ambulance saved \$1,501.20 in taking 6 Critical Care calls.

**Highway Department Comments:**

Work performed included the following services:

- Plowed and sanded roads 10 of the 29 days
- Patched potholes around town
- Checked for frozen sluice pipes

**Equipment Repairs:**

- Serviced grader, roller and loader
- Replaced broken hub on Mack
- Replaced alternator on Sterling and fixed tailgate

**Code Enforcement Comments:**

- Spoke with Supervisor about inspection of Bull Street for use and need of any changes.
- Inspected Bull Street facility

**Old Business:**

- **Keller Hill Bridge** and National Grid situation is being dealt with between the attorneys. National Grid is in violation of the placement of the electric lines as they are in our right-of way. The taxpayer cannot and will not shoulder the cost of moving the lines.
- **The Town Hall LED lighting** proposed last month can be paid for out of police equipment fund without causing any problems. Nease motioned to go forward with the installation of the LED lighting, seconded by Ramsey, all in agreement, passed.

**New Business:**

- **Annual Audit** has been completed and submitted. A copy is on file in the Clerk's Office.
- **Elections this year:**

Presidential Primary	April 19 (possible)
Federal Primary	June 28 (possible)
State & Local Primaries	September 13 (definite)
General Election	November 8 (definite)
- **Privacy Room in Court:** There has been a request for the use of an office to keep the victim and accused separated until their turn before the Judge. Carney has suggested the use of the Supervisor's Office or the Assessor's Office. This will only be necessary a few times a year.

- **Crown Vic to DCO:** This discussion resulted in the decision to sell the vehicle and use the funds towards the next vehicle as decided when the new car was approved. To help in the situation of transporting larger dogs, possibly a cage that fits in the front seat of a pickup truck can be purchased. This will be researched. Until then, if a vehicle is necessary, Patterer is asked to call the PD and the K-9 vehicle may be used if it is available.
- **Resolution to Restore Funding Parity:** This resolution was passed with offer from Nease and second of Ramsey. The Town of Cuba calls upon Governor Cuomo and our State Legislative Delegation to work with our County and other local governments in order to develop and fully-fund a Five-Year Capital Plan that will provide the necessary and proper funding to New York's Counties, Towns and Villages by substantially increasing SHIPS and Marchiselli funding and establishing a five-year State Aid to Local Bridge and Culvert Program to give them the ability to adequately maintain their infrastructure. The full resolution is attached at the end of the Minutes.
- **STW/Local Government Conference** Training in Houghton is May 11, 2016. Anyone wishing to attend should file their registration with Marilyn so it may be submitted on the next abstract.

At 7:43 pm the meeting was adjourned by motion of Ramsey and second of Nease.

Respectfully Submitted,  
Nancy A. Orcutt  
Town Clerk, Town of Cuba

**FOOTNOTE:** The reinstatement of paying voucher #148 was *not* a legal vote and will be corrected at the next meeting. This voucher will not be paid with the March Abstract.