

Organizational Meeting
Of the Town Board of the Town of Cuba

Held at the Cuba Library, 39 E. Main Street, Cuba, NY

Present:

Deputy Supervisor: Robert Carney
 Council Persons: Steven Nease, Joseph Miller, Jerry Scott
 Also, Present: Nancy Orcutt, Town Clerk

Deputy Supervisor Carney opened the meeting with the Pledge of Allegiance at 6:30 pm. He proceeded to read the list of appointments and designations for 2015. Two new committees have been added; Sewer District Committee and Facilities Committee. Now that Sewer District #5 is well under way, a committee is necessary for supervision. The Town now has several buildings in use, and it is necessary for a committee to see upkeep is being performed and the 5 Bull Street facility is utilized in a manner to fully benefit the Town's needs. A list of the appointments and designations is attached to the end of the Minutes.

At 6:35 pm, with no questions or comments, Scott motioned to close the meeting, being seconded by Nease. All in favor, meeting adjourned.

Respectfully Submitted,

Nancy A. Orcutt
 Town Clerk, Town of Cuba

Regular Meeting
Of the Town Board of the Town of Cuba

Held at the Cuba Library, 39 East Main Street, Cuba, NY

Present:

Deputy Supervisor: Robert Carney
 Council Persons: Steven Nease, Joseph Miller, Jerry Scott
 Also, Present: Nancy Orcutt, Town Clerk, Chad Smith, Highway Supt.,
 Dustin Burch, Police Chief & Ambulance Administrator, Daniel McGraw

Deputy Supervisor Carney called the meeting to order with the Pledge of Allegiance at 7:00pm.

Carney appointed Steven Nease as acting Deputy Supervisor. Next Carney resigned his position as Council Person effective immediately. Scott motioned to accept his resignation, seconded by Miller. Nease took over the meeting and asked for nominations for the vacant position of Council Person. Miller nominated Daniel McGraw, seconded by Scott. With no other nominations, the Board appointed McGraw to the position of Council Person. He is replacing Robert Carney and will serve until December 31, 2015. Next, Nease asked for nominations for Supervisor. Scott moved to nominate Robert Carney to replace Barbara Deming as Supervisor, seconded by McGraw. Again, with no other nominations, Carney was appointed to the position and will serve until December 31, 2015 which is also the end of Deming's term.

Approve Minutes of Previous Meeting 12/09/2014 & 12/16/2014: Nease motioned to accept the Minutes as presented. Scott seconded, all in agreement, motion passed.

Approve Supervisor's Report for December: The Supervisor's Report showed the General Fund received \$22,446.66 and disbursed \$54,863.44; Highway Fund received \$44,592.21 and disbursed \$36,234.94; the Water and Sewer disbursed \$1,924.13, and the Building Fund disbursed \$ 4,939.56. Nease motioned to approve the Supervisor's Report as presented, seconded by Miller. All in favor, motion passed.

Approve General & Highway Abstracts for January: Nease motioned to approve the Abstract seconded by Miller. All in favor, motion passed. The General Fund is \$39,973.98; Highway Fund is \$34,321.40, and the Sewer is \$3,676.46.

Board Comments: Miller, Nease and Carney welcomed the two new members to the Board and wished everyone a good and prosperous 2015. Nease also suggested a date to be set for moving into the new Town Hall. Comments to this are addressed later in the Minutes.

Clerk's Comments: The taxes have been sent out and she is keeping very busy with collections as well as her other duties.

Police Department Comments: The annual report is attached to the end of the Minutes. They are also available for review on our website, cubany.org. Chief Burch reported that crime in Cuba is down again this year and believes it is due to the developing relationship between the department and the community through various venues.

Cuba Police responded to 268 calls to service in December and developed 32 cases from these. The Police Department handled 6 motor vehicle accidents, 4 in the Town, 1 in the Village, 0 on the Lake and 1 on I-86. There were 23 Traffic Stops conducted with 10 Traffic Summons issued, 4 in the Town, 1 in the Village, 1 on the Lake and 0 on I-86. The Police Department also handled 2 noise complaints, 6 motorist assists, 9 vehicle lock-outs, 5 parking tickets were issued, 13 other agency assists, and 3 domestic disputes. The Police Department assisted the Ambulance on 6 calls. The Police Department conducted 2 safety car seat installations. Pill drop offs completed were 3. Business funds escorts totaled 28. Patrols checked Cuba businesses 28 times.

Ambulance Comments: Cuba Ambulance Service responded to a total of 27 calls to service in December of 2014. Eighteen of those calls were taken to Olean General Hospital, one was taken to Jones Memorial Hospital, five were sign offs and two were called off by the Police Department. Seven of these calls were critical care with Cuba handling 6 and Olean 10 handling 1. Ten of these calls were in the Village of Cuba, ten were in the Town of Cuba, three were on Cuba Lake, and two were in New Hudson.

The Yearly Report shows the Ambulance Service responded to a total of 310 calls to service for 2014, Forty-four of those calls were sign offs by the patients. Seven calls were cancelled. Sixteen calls were standby calls for other agencies. Two-hundred forty-three of those calls were transported to a hospital.

Highway Department Comments:

Worked performed in December included the following services:

- Replaced Yield signs with Stop signs on the end of Stout and Townline roads due to accidents
- Put material in potholes on dirt roads
- Sanded roads ten times in December
- Worked in shop straightening up filter for equipment

Equipment Repairs:

- Put new lights on Pererbilt, Sterling and Mack
- Put new alternator on Mack
- Put new tires on loader and pickup
- Fixed slide dump on Mack

Dog Control Officer Comments:

12/14/14: Resident reported her dogs are loose. One returned but the other did not. She was given contact information for local rescue facilities. Will stay in contact until second is located.

12/19/14: Received a call that a resident took in a stray dog. Received another call from a village resident she had taken in a stray dog. Owner of the first dog was found and dog was returned, being all paperwork was current. The second dog was taken to Joyful Rescues.

12/26/14: Notified of a dog attacked another dog on Cuba Lake. Victim wants to proceed with a dangerous dog hearing.

12/28/14: Picked up a dog running at large in the Village. Identified dog owner and returned.

12/30/14: complainant of a dog running at large found the dog's owner and returned it. I checked and all paperwork was in order.

Code Enforcement Comments:

- Answered code questions
- Picked up permit applications
- Permit for a roof written at 5585 Smith Road
- Inspected framing for a garage on Shaffer Road
- Inspected 9444 Trenkle Road for framing and insulation
- inspected 337 Cuba Lake for framing and insulation

Old Business:

Town Hall Progress: There have been a few setbacks with inside construction. One issue is with fire doors that were ordered came and were not the proper size. The company has been notified the wrong ones were shipped. The contractor is correcting the issue instead of waiting for new ones to be shipped. A situation with temperature control is being addressed. Carney explained that every week or so a goal is set to be so far along with construction. Due to obstacles such as just mentioned, sometimes these goals cannot be met. Carney feels it is premature to set a final date as to when the building can be occupied. We need to be a little further down the road to commit. He agrees with Nease's earlier comment of setting a date, and the contractor is working diligently to accomplish this.

Route 446 Property: With all that has been happening since December, the property has not been listed yet with a realtor. This will take place in the coming month.

New Business:

Renew Attorney Contract: Carney explained it is again time to renew the contract with the Attorney for the Town. He read a letter from the office of David Pullen stating there would be a \$10/hour increase in rates for 2015. He then asked for questions or comments. Miller motioned to advertise for an Attorney for the Town to see who else may be available at a lesser rate. There was no second. Scott commented he has a lot of trust in Pullen and he has never steered the Town wrong in all the years he has been servicing the Town. After a brief discussion, Scott motioned to sign the contract with David Pullen's office, seconded by Nease. Roll call vote shows: Nease, aye, Miller, nay, Scott, aye, McGraw, aye, Carney, aye. Majority rules, passed.

Mainline Sewer District #5; Service Contractor: With everything in the District now running, Carney feels the Sewer District Committee needs to find at least two contractors to be able to service the main line in the event of a break. Blue Herron would be first choice since they built the system, but in the event they are not readily available, we need back up. Nease and McGraw will head up this committee and reply with answers possibly at next month's meeting.

Echo Lanes Sewer District: Since the District is no longer serving any purpose, due to the fact there is no building on the property now, Carney suggested the district be decommissioned and the balance in the account be transferred to the building fund. After some discussion, Miller moved to use the funds to first remove the pumps in the ground and place them in storage, decommission the District and put the remaining funds into the building fund. Nease seconded the motion, all in favor, passed.

Gravel Pit Agreement: The Town has an agreement with Jean and Curtis Searl to lease their gravel pit on Spring Valley Road. It is time to renew this five-year agreement with no changes. Miller motioned to continue the lease agreement, seconded by Nease. All in favor, passed.

At 7:55 pm Scott motioned to move to executive session to discuss personnel. The motion was seconded by Nease, all in favor, passed.

The meeting reconvened at 8:05 pm where Scott motioned to compensate the Clerk with \$2,500 annually, to be paid in quarterly installments. This was seconded by Miller. All in favor, passed. The funds are to supplement the cost of heating expenses in her office since from September through the end of March, selling sporting licenses and collecting taxes, it is difficult to maintain a comfortable temperature.

Respectfully Submitted,

Nancy A. Orcutt
Town Clerk, Town of Cuba

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Town of Cuba

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**TOWN OF CUBA
APPOINTMENTS AND DESIGNATIONS
2015**

Depository: Five Star Bank for all accounts, with the exception of the Town Clerk's account, which will remain with Community Bank.

Monthly Meetings: 2nd Tuesday of each month at Cuba Library

Official News Paper:	Cuba Patriot
Attorney:	David Pullen
Deputy Supervisor:	Steve Nease
Registrar of Vital Stats:	Nancy Orcutt
Deputy Registrar	Jeff Orcutt
Deputy Town Clerk:	Jeff Orcutt
Police Commissioner:	Rob Carney
Historian:	David Crowley
Dog Control	Richard Patterer
Ambulance Administrator	Dustin Burch

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COMMITTEE APPOINTMENTS

Police Committee:	Dan McGraw & Dustin Burch
Highway Committee:	Steve Nease & Chad Smith
Ambulance Committee:	Joe Miller & Dustin Burch
Equipment Committee:	Steve Nease, Chad Smith & Dustin Burch
**Sewer District Committee:	Steve Nease & Dan McGraw
**Facilities Committee:	Jerry Scott, Dustin Burch, & Chad Smith
Budget Committee:	Entire board
Board of Ethics:	Rob Carney, Joe Miller & Nancy Orcutt
Grievance Committee:	Mike Miller, Bill Allis, Rod Cady

****NEW COMMITTEES CREATED**

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