

**Regular Meeting**  
**Of the Town Board of the Town of Cuba**  
 Held at the Cuba Circulating Library, 39 E. Main St., Cuba, NY

**Present:**

**Supervisor:** Barbara Deming  
**Council Persons:** Robert Carney, Lynnford Sweet, Joseph Miller, Jeffrey Dahill  
**Also Present:** Nancy Orcutt, Town Clerk, Dustin Burch, Police Chief,  
 Gary Fries, Ambulance Administrator

Supervisor Deming opened the meeting at 7PM with the Pledge of Allegiance.

**10 Minutes for Public Comments:** It was clarified that the material the valves are made of that are being replaced in Sewer District #5 is heavy duty plastic. There is no new information on the Grant for the upgrade of the School/Town shared garage.

**Approve Minutes of Previous Meeting 02/14/2012:** Sweet motioned to accept the Minutes as presented by the Clerk; Carney seconded the motion, all in favor, Minutes approved.

**Approve the Supervisor's Report for February 2012:** Sweet motioned to accept the Supervisor's Report as given, seconded by Miller, all in favor motion passed. The General Fund received \$645,900.36 and dispersed \$127,865.84, while the Highway Fund received \$451,984.39 and dispersed \$64,777.28. The Capital Fund neither received nor dispersed any funds.

**Approve General & Highway Abstract for March 2012:** The General Fund dispersed \$107,376.75, Highway, \$100,576.78, and the Capital Fund, \$0. Sweet motioned to approve the Abstract, seconded by Dahill. There are three Bond Anticipation Notes for the Highway paid in March, and \$28,006.00 goes to the Village for last year's Fire Department expenses. All in favor, motion passed.

**Clerk's Correspondence:** The Town no longer receives Dog Apportionment from the County since the Town has taken the responsibility of all dogs licensing. The County has paid the Town \$15,629.88 in Mortgage Tax and \$46,360.00 for Snow Removal under our contract.

According to Carol Staefel, we need to revise the wording in our contract with Joyful Rescues to include the fact that we agree for Joyful Rescues to collect \$10 a day boarding fee, and \$20 to take a dog to Dr. Rasey for a rabies vaccine.

Moonwink's has submitted their application of intent to renew the liquor license for the upcoming year.

**Board Comments:** Jeff Dahill thanked the Fire Department for their quick response to the recent fire at his home.

**Police Department Comments:** Cuba Police responded to 205 calls to service and developed 31 cases from these calls. The PD handled 23 motor vehicle accidents, 17 in

the Town, 4 in the Village, and 4 on I-86. There were 27 traffic summons issued, 18 in the Town, 3 in the Village, 6 on the Lake, and 0 on I-86. The Department also handled 4 noise complaints, 5 motorist assists, 18 vehicle lockouts, 10 parking tickets, one other agency assist and 4 domestic disputes. The Police Department assisted the Ambulance on nine calls.

The Department conducted one safety car seat installations and taught a forensics/fingerprint class the boy scouts. One pill drop off was completed.

Neighborhood Watch Signs are in and distributed throughout the Village, the first meeting is scheduled for April 11 at 7PM at the Community Room in the Library. Representatives from the Fire, Ambulance, and Police Departments will be on hand and all members of the community are encouraged to attend.

**Ambulance Comments:** Cuba Ambulance responded to 25 calls in February. Nine were receive in the township, fourteen in the village and two in New Hudson. There were sixteen patients transported to Olean General and three to Jones. Of these, seven were Critical Care with all handled by Cuba. In addition there were four sign-offs and two standby per Cuba Police request.

There are four individuals attending the current EMT class. They are Ashley Andrus, Yvonne Wright, Nick Sweet and Richard Patterer.

The jackets ordered have arrived. Jackets given out are to the most active members only.

Only the Minitor 5 pagers are programmable for the new County frequency. Two additional pagers are ordered to help offset the loss of the other units that cannot be programmed. The price is \$374.49 per unit.

At a meeting with the Medical director, Dr. Lamouth, he is requesting all agencies under his direction (23 agencies) start in the direction of electronic PCR's. At this time, he would like a complete record of all ambulance personnel, their certifications and training. This is done on a free program and through this, if ever a question arises, he will be able to pull that individual's records and determine his/her training.

The cost of the Electronic PCR Program is unknown at this time but through STEMS, we can transmit at a cost of \$1.75/PCR. With 350 being the average number of runs per year, this would cost us \$600 to \$650 annually.

He would like all agencies to be on line by June 1. Allegany Fire/Ambulance Department is utilizing this program now and has offered to assist any agency in getting started.

Somehow, we did not specify in the new ambulance, an inverter as part of the package. We had one installed this last week at a cost of approximately \$1750.00

**Fire Department Comments:**

- ✓ Thanks to all who supported the formation of the Fire District
- ✓ Cuba 1 needs new pump packing installed, approximately \$600
- ✓ Fast Team meeting in Cuba
- ✓ Training at tower
- ✓ County meeting in Whitesville
- ✓ Equipment night
- ✓ Meth lab training
- ✓ DC2 meeting in Cuba
- ✓ Standby crew for Friendship

**Highway Department Comments:****Activity Report for the month of February:**

- ✓ Plowing and sanding as needed
- ✓ Cold patched potholes
- ✓ Repaired soft spots on Hopkins, Shaffer, Townline, Acme and Bump roads
- ✓ Cutting brush and trimming trees on North Branch
- ✓ Stop sign installed at Jackson Hill and Spring Valley roads intersection
- ✓ Curve signs put up on North Branch and Spring Valley roads

Winter service on the roller, tractor, Harley rake, broom and excavator

**Equipment repairs include:**

- ✓ Replaced cutting edge on John Deere 624K loader
- ✓ Replaced cutting edge on Kobelco excavator
- ✓ Rebuilt Kobelco excavator bucket
- ✓ Repaired the overhead door opener
- ✓ Replaced air duct on F-550
- ✓ Replaced rear sander bearings and chain in the 1999 Mack

Nease asked permission to lease a wheeled hydraulic excavator for nine FEMA projects this year. The leased equipment does not need to be trucked to each location as it has rubber tires for transporting. This will free up the men to work on other projects as the excavator owned by the Town can continue to work on other projects. The money spent will be recouped from FEMA. The cost of the lease would range between \$5,200 and \$8,000. Sweet motioned to allow Nease to lease the equipment, seconded by Carney, all in favor, motion approved.

**Code Enforcement Report:**

- ✓ Demolition permit issued for 9899 Shaffer Road
- ✓ Insulation inspection on Smith Road
- ✓ Issued permit for a deck with roof at 373 North Shore Road
- ✓ Approved a permit for an addition at 4312 Haskell Road
- ✓ Fielded several phone calls

**Dog Control Report:**

- ✓ Served two tickets for failure to license dog
- ✓ Worked on 2011 Dog Census
- ✓ Responded to a call of dog running at large attacking a dog that was tied up. Dog running at large was gone upon arrival and could not be found. Tied dog was OK. After talking to neighbors, no one had seen the dog before.
- ✓ Motorist dropped off a dog to Cuba Police Department. After unsuccessfully finding owner, took it to Joyful Rescues.

**Old Business:**

**Single Audit:** The report came back good. The only recurring deficiency was that there was not enough division of duties. This is because in a Town the size of Cuba, there are not enough personnel to do this. We did use the guidelines of Risk Management, which kept us in line. The other problem was in the code numbers. Some of the numbers were revised and we neglected to change our system for posting. All money was accounted for properly.

**Sewer District #5:** Valves are continuing to be replaced and should be completed with restoration in April. Actions will be taken to recover the replacement cost. We need to have the project completed by August to go to long-term loan.

**Fire Department Election:** The election was in favor of a Fire District. Deming hopes this works out for everyone's best interest.

**New Business:**

**Class Investment Account:** All but \$5,000 was pulled out of the existing investment account and rolled into a Money Market Account with Five Star Bank. The reason for this is that the return was headed downhill fast. We are now receiving 2.6% interest. The prior account returned only one penny on over \$69,000.

**Highway Reserve Account:** We have a permissive referendum for placing money in a reserve account for the highway. We received money from FEMA for past projects, and it is like having "found money". Deming wishes to open a reserve with \$25,000. The Resolution reads as follows:

**Resolution Establishing a Capital Reserve Fund to  
Finance Highway Capital Equipment**

**RESOLVED**, THAT PURSUANT TO SECTION 6-C OF THE General Municipal Law, as amended, there is hereby established a capital reserve fund to be known as the Highway Equipment Reserve Fund. The purpose of this Reserve Fund is to accumulate moneys to finance the cost of equipment. The type of equipment to be financed from the Reserve Fund is the acquisition of Highway equipment.

The chief fiscal officer is hereby directed to deposit and secure the moneys of this Reserve Fund in the manner provided by Section 11 of the General Municipal Law, and consistent with the investment policy of the Town of Cuba. Any interest earned or capital gains realized on the moneys so deposited or invested shall accrue to and become a part of the Reserve Fund. The Chief Financial Officer shall account for the Reserve Fund in a manner, which maintains the separate identity of the cash and investment of the Reserve Fund.

Except as otherwise provided by Section 6-C of the General Municipal Law, expenditures from this Reserve Fund shall be made only for the purpose for which

the Reserve Fund is established. No expenditure shall be made from this Reserve Fund without the approval of this governing board.

A roll call vote shows Deming, Carney, Sweet, Miller and Dahill voting Aye and no Nays.

**Open Mower Bids:** Two bids were received for the purchase of a new side mounted mower. One from Lakeland Equipment in Avon was for \$8,338.38 with no allowance for trade-in. The second was from Zahm and Matson, Inc. in Falconer for \$7,280.00 and a \$2,200 allowance for trade-in for a final cost of \$5,080.00. Nease will review the bids to be able to make a recommendation to the Board at the April meeting, when the bid is formally awarded.

At 8:00PM, a motion made by Sweet was to adjourn to Executive Session to discuss personnel and finances. The second was offered by Carney, all in favor, motion passed.

At 8:30PM, the Regular Meeting reconvened. At this point Carney motioned to have Miller set in motion the necessary steps to be able to appoint a Town Prosecutor for prosecuting traffic and penal violations. Sweet seconded the motion, all in favor, motion passed.

The meeting was adjourned on a motion from Sweet, second from Miller, all in favor, meeting adjourned.

The next meeting will be held on April 9, 2012 at the Cuba Library meeting room at 7PM.

Respectfully Submitted,

Nancy A. Orcutt  
Town Clerk  
Town of Cuba