

The Cuba Joint Fire District held its organizational meeting on Wednesday, January 2, 2013 at 7:00p.m. in the Fire Department meeting room at 51 East Main Street Cuba, New York.

The meeting was opened with the pledge of Allegiance to the flag.

ROLL CALL: Commissioner Heslin Present Commissioner La Fever Present Commissioner Clement Present Commissioner Doyle Present Commissioner Johnson Present Treasurer Hardman Present Secretary n/a

Also present were: Chief Nutt, 1<sup>st</sup> Asst. Hardman, 2<sup>nd</sup> Asst. Sweet, Doug Rettig, Past Treas. Gary Gluck, Past Chairman Tab Loftis, Dave Gowdy.

Motion by John Lafever 2<sup>nd</sup> by Derek Clement to dispense with the reading of the minutes and approve them. Carried

At this time the board went into executive session to appoint a new Secretary. Returning from executive session the board appointed Richard L. Seigel Sr for a (1) year term.

Treasurer's Report given by Gary Gluck. Treasurer gave the commissioners copies of his ledger showing balances of each account, expenses by vouchers and date with the current balances in each account. Also available were bank statements for the commissioner's review. Motion by Derek Clement 2<sup>nd</sup> by John Lafever to approve Treas. Report. Carried

Presentation of the bills by Gary Gluck. The commissioners met prior to the meeting to audit the bills presented by Treasurer Gluck. Each of the bills presented in voucher form was audited and each Commissioner present placed their signature on these vouchers as their approval to have the Treasurer pay the bills. Motion by Derek Clement 2<sup>nd</sup> by Marlene Doyle and all approved unanimously, It was resolved that the Board of Fire Commissioners, following and audit and approval of the Vouchers #063-12 thru #069-13 presented by the Treasurer and itemized in the abstract of approved vouchers in the total amount of \$4,294.74, hereby approves and allows payment of such approved vouchers and orders the Treasurer to pay such allowed and approved vouchers. Carried

Chief's Report by Chief Nutt: Passed out list of monthly calls by CFD. Jan. 5<sup>th</sup> will be annual Holiday Dinner for the Dept. 6:00 p.m. for hors d'oeuvres, 7:00 p.m. dinner all plus significant other invited. Fire Fighter 1 starts February 11<sup>th</sup> in Cuba. Churchville to do mask test at CFD. Fire Training 1/22/13 6:00 p.m., Equipment Night 1/29/13 6:00 p.m.. Air bottles are to be sent out for hydro testing. Will order (5) pagers out of new budget.

1<sup>st</sup> Asst. Hardman passed out a yearly summary of Department calls and individual's yearly summary of calls. He also explained the point system used to evaluate Department members.

Commissioner Heslin was appointed Chairperson and Derek Clement was appointed Vice Chairperson.

#### OLD BUSINESS:

Discussion on wireless internet/phone service vs Verison, suggestion was made to purchase magic jack at a cost of \$64.00 and an annual fee of \$19.95 with the 1<sup>st</sup> year's fee included in the purchase price. Board tabled action until the Department brings back their decision on the matter.

#### NEW BUSINESS:

There is a discrepancy in the law concerning the election vs appointment of a Treasurer. Appointment is for (1) year and election is for (3) years. Chairperson Heslin will research the matter and the Board will take the appropriate action.

Motion by Mike Johnson 2<sup>nd</sup> by John La Fever to designate David Pullen as the Attorney for the Cuba Joint Fire District. Carried

Motion by Derek 2<sup>nd</sup> by Marlene Doyle to designate The Patriot Newspaper as the official paper for the Cuba Joint Fire District.

Motion by Derek Clement 2<sup>nd</sup> by Mike Johnson to retain Five Star bank as the banking institution for the Cuba Joint Fire District. Carried

Discussion was held on the meeting date. Motion by Derek Clement 2<sup>nd</sup> by Mike Johnson to designate the 2<sup>nd</sup> Wednesday of each month at 7:00 p.m. in the Fire Department meeting room as the meeting date for the Cuba Joint Fire District.

Chairperson Heslin passed out various documents that pertain to conducting the business of the Joint Fire District.

Discussion held on the mandatory training required of each commissioner. All agreed that it should be attended as near to Cuba as possible.

Chairperson Heslin appointed the following Committee Chairs: Building & Maintenance-Mike Johnson; Budget & Finance-Marlene Doyle; Personnel-Derek Clement. Suggestion was made to include the public where possible.

#### OPEN FORUM:

Chairperson Heslin thanked outgoing Treasurer Gary Gluck and outgoing Chairman Tab Loftis for all their work in getting the Joint District up and running.

Doug Rettig suggested that there be a bulletin board just outside the Fire Hall to post Board information, also that the meetings be posted in the Community calendar of the Patriot.

There was a recommendation that anyone who wanted to make a presentation to the Board give some prior information so the Board would not be caught cold if a decision had to be made.

Board went into executive session to discuss a personnel matter within the Fire Department. Upon returning from executive session the decision was made that the Department will handle the personnel problem.

Past Chairman Tab Loftis suggested that (2) members of CFD be appointed as liaisons to the Board.

Motion by Derek Clement 2<sup>nd</sup> by Marlene Doyle to adjourn. Carried Adjourned at 8:40 p.m.

Richard L. Seigel Sr District Secretary