

The Cuba Joint Fire District held its regular monthly meeting Wednesday, August 14, 2013 at 7:00 P.M. in the Fire Department meeting room at 51 East Main Street, Cuba, New York.

The meeting opened with the pledge to the flag.

Roll Call: Commissioners : Russ Heslin-Present; Mike Johnson-present; Derek Clement-present; Marlene Doyle-present; John Lafever-present; Treasurer Melissa Patanella-present; Secretary Richard Seigel-present.

Also present: President Wayne Butts; 1st Asst. Nick Sweet; Dave Hardman; Jeff Sargent; Doug Rettig; Chief Kevin Nutt.

Motion by John Lafever 2nd by Mike Johnson to dispense with the reading of the July minutes and approve them. Motion carried by a vote of 5-0.

Treasurer's Report by Melissa Patanella:

Updated the budget figures to include the truck lease payment to Cuba Village in the amount of \$26,774.00.

Presentation of the bills by Melissa Patanella:

The commissioners met prior to the meeting to audit the bills presented in voucher form by the Treasurer. Each of the bills presented in voucher form was audited and each commissioner present placed their signature on the vouchers as their approval to have the Treasurer pay the bills.

Motion by Mike Johnson 2nd by Derek Clement and all approved unanimously, it was resolved that the Board of Commissioners following an audit and approval to pay the bills (vouchers #1317-13 thru #1327-13) in the amount of \$33,285.75 and allow payment of such approved bills and orders the Treasurer to pay such bills. Approval to transfer \$1,226.00 from operating expense and \$37.27 from Cuba 3 maintenance to cover the negative balance of Cuba 6 repair account is also included in this motion.

Motion carried by a vote of 5-0.

Marlene Doyle presented her monthly audit of the accounts. Report is attached.

Discussion on accountability of the monthly gas allowance for each chief (15 gal. /mo./chief). Marlene Doyle will get a fleet gas card for each chief which will allow the tax to be taken off the bill. These will be for the Chief 50, the 1st Asst. Chief 501 & the 2nd Asst. Chief 502.

Chief's Report by Kevin Nutt:

Fire training 8/20/13 6:00 P.M.

Equipment night 8/27/13 6:00 P.M.

Cuba 9 is back in service.

Cuba's portion of the radio grant is est. at \$3,441.26.

New fuel cards are in each truck.

Cuba 6 still has power problems.

Smokey Sunday will be 9/29/13 9:00 A.M. until ?.

The dry hydrant on Keller Hill is repaired.

Alarm box on the front of the fire hall is currently out of order.

New member can't get into Dr. for a physical until Jan.
(2) members have gone on the inactive list.

Incident run for the month of July:

7/1/13 17:34 6 Willow St. cancelled in route.
7/3/13 14:23 MVA setup landing zone and close route 305 & North Shore.
7/6/13 20:05 58 County Road 25 victim extrication.
7/7/13 12:42 92 Genesee St. gasoline odor.
7/7/13 16:22 North Shore Road MVA.
7/9/13 20:46 West Shore Road controlled burn.
7/14/13 09:12 40 Water St. system malfunction.
7/14/13 09:40 40 Water St. system malfunction.
7/17/13 15:58 3 Chapel Street CO detector.
7/25/13 20:21 Gross Road cancelled in route.
7/26/13 15:38 3 Bristol St. assist ambulance.
7/30/13 14:41 LaFever Road mutual aid.

Communications:

Received a letter from McNeil & Company confirming receipt of insurance claim for Cuba 9.
Received a request for a credit application in reference to the above claim. The Secretary to send application requesting a \$5,000.00 line of credit.

Old Business:

CFD and the Cuba Joint Fire District have agreed on the terms for the fire hall lease. The Lease will be signed next month.
The record of procurement form was used by the chief in July and will be the from used from now on.
Marlene Doyle reported on auditor quotes. Any quote for professional services under \$20,000.00 does not have to be bid out.
Mike Johnson reported he needed a third quote before making a decision on the roof insulation.
Tabled a decision on absentee ballots for the upcoming election until the Sept. meeting. Marlene Doyle will make a sample envelope to see how difficult the process is.

New Business:

The lien release on Cuba 6 from the bank has been received. Russ Heslin passed out a list of the timeline sequence for budget approval. These dates will reviewed monthly to make ensure the correct procedures are followed. The last budget work session will be August 28, 2013 at 6:30 P.M. in the meeting room of Cuba Fire Department. The public is invited to attend for their input.
Russ Heslin passed out a list of election timeline sequence dates. These dates will be reviewed monthly to ensure the correct procedure is followed.
Mike Johnson reported that he had received a building evaluation and all is in good shape.
There was a general discussion on the pros and cons of truck maintenance done locally.
Motion by Derek Clement 2nd by Mike Johnson to adjourn. Motion carried by a vote of 5-0.
Adjourned 8:18 P.M.