

The Cuba Joint Fire District held its regular monthly meeting on Wednesday, February 13, 2019 at 7:00 P.M. in the AAACC at 4 Green Street, Cuba, New York.

The meeting was called to order by Chairman Clark.

1. The meeting opened with the pledge to the flag.
2. Roll Call: Commissioners: Wayne Butts-excused; Leroy Clark-present; Mike Johnson-present; Tab Loftis-present; Doug Rettig Sr.-present; Treasurer Carolyn Root-present; Secretary Richard Seigel Sr.-present.
 - Also present: Chief Nick Sweet, CFD President John Wilson, Capt. Justin Sweet, Rick Root

Motion by Tab Loftis 2nd by Mike Johnson to excuse Wayne due to vacation.

Motion carried by a vote of 4-0.

Reading of the Minutes from the previous meeting(s):

1. **Motion by Mike Johnson 2nd by Doug Rettig Sr. to dispense with the reading of the January 9, 2019 minutes and approve them. Motion carried by a vote of 4-0.**

Treasurer:

1. Treasurer's Report by Carolyn Root:
 - a. The Treasurer presented (2) abstracts in the amount of \$7,442.03 (1) from 2018 in the amount of \$1,314.00 and (1) for 2019 in the amount of \$6,428.03.
 - b. The Treasurer also showed the new laptop computer.
 - c. We received a refund of \$259.20 from a repair on Cuba 601 which was deposited in the bank on January 18, 2019.
 - d. The AUD which is due 2/28/19 is in process.

Motion by Mike Johnson 2nd by Tab Loftis to approve the Treasurer's report.

Motion carried by a vote of 4-0.

2. Presentation of the bills by Carolyn Root:

The Commissioners met prior to the meeting to audit the bills presented in voucher form by the Treasurer. Each of the bills presented in voucher form was audited and each Commissioner present placed their signature on each of the vouchers as their approval to pay the bills. **Motion by Doug Rettig Sr. 2nd by Tab Loftis and all approved unanimously, it was resolved that the Board of Commissioners, following an audit and approval to pay the bills (Vouchers #18-1998 thru #18-1999 and #19-2000 thru #19-2005) in the amount of \$7,442.03 and allow payment of such bills and order the Treasurer to pay the bills. Motion carried by a vote of 4-0.**

Monthly Audit:

1. Doug Rettig Sr. presented the monthly audit of the accounts.
Motion by Tab Loftis 2nd by Mike Johnson to approve the audit as presented. Motion carried by a vote of 4-0. A copy of the audit is filed in the district office.

Chief's Report by Chief Nick Sweet:

1. Cuba 1 will be serviced this month.
2. Churchville has done the annual mask inspection and all are in compliance.
3. Training Night will be 2/19/19 at 6:00. (National Fuel).
4. Equipment will be 2/26/19 at 6:00 P.M.

Motion by Tab Loftis 2nd by Mike Johnson to replace the batteries and repair the valves while Cuba 1 is being serviced. Motion carried by a vote of 4-0.

Membership:

The Fire Department accepted Mark Prior in to membership.

**Motion by Tab Loftis 2nd by Mike Johnson to approve Mark Prior for membership.
Motion carried by a vote of 4-0.**

Incident Report for January 2019:

01/05/19 16:28 140 West Main Street False Alarm (CMH)
01/07/19 21:20 3448 County Road 6 Mutual Aid to Clarksville
01/09/19 18:30 8140 County Road 20 MVA
01/11/19 03:35 9113 Jackson Hill Road Chimney Fire
01/12/19 15:10 Woodruff Street S/U Landing Zone
01/14/19 11:13 State Route 305 MVA W/Injuries
01/14/19 22:37 I-86 East MVA
01/20/19 18:57 64 South Street CO Detector
01/23/19 09:50 County Road 6 MVA
01/24/19 8854 County Road 40 Mutual Aid to Clarksville

Committees:

Doug Rettig Sr. presented the minutes from the last New Truck Committee meeting. The report includes comments from a visit to Westons Mills to view a truck made by Rosenbauer. The report is on file in the District office.

Motion Doug Rettig Sr. 2nd by Mike Johnson to send (4) persons to the equipment show in Harrisburg Pa. at a cost est. of \$2,000.00. Motion carried by a vote of 4-0.

Mike Johnson presented a draft of a Sexual Harassment Policy which was based on a Policy on Sexual Harassment for all Employers in New York State with CJFD inserted in the appropriate places. The policy was discussed and tabled until a later date.

Old Business:

Lee Clark is in the process of drafting a letter and a fire protection agreement with the Seneca Nation.

New Business:

Tab Loftis presented a quote from Churchville Fire Equipment for ½ masks that would be used for exterior personnel and for overhaul.

Executive Session:

**Motion by Mike Johnson 2nd by Doug Rettig Sr. to enter into executive session on a personnel matter.
Motion carried by a vote of 4-0.**

The Commissioners entered into executive session at 7:51 P.M.

**Motion by Doug Rettig Sr. 2nd by Tab Loftis to return to the regular meeting.
Motion carried by a vote of 4-0.**

The Commissioners returned to the regular meeting at 8:13 P.M.

**Motion by Mike Johnson 2nd by Tab Loftis to accept the minutes prior to typing.
Motion carried by a vote of 4-0.**

**Motion by Doug Rettig Sr. 2nd by Mike Johnson to adjourn.
Motion carried by a vote of 4-0.**

Meeting adjourned at 8:23 P.M.

Respectfully submitted,

Richard L. Seigel Sr.
Secretary