

The Cuba Joint Fire District held its regular monthly meeting on Wednesday, November 14, 2018 at 7:00 P.M. in the AAACC at 4 Green Street, Cuba, New York.

The meeting was called to order by Chairman Clark.

1. The meeting opened with the pledge to the flag.
2. Roll Call: Commissioners: Wayne Butts-excused; Leroy Clark-present; Mike Johnson-present; Tab Loftis-present; Doug Rettig Sr.-present; Treasurer Carolyn Root-present; Secretary Richard Seigel Sr.-present.

Motion by Tab Loftis 2nd by Lee Clark to excuse Wayne Butts due to work schedule. Motion carried by a vote of 4-0.

- Also present: Chief Nick Sweet, 2nd Asst. Aaron Appleby, CFD President John Wilson, 1st Lt. Justin Sweet

Reading of the Minutes from the previous meeting(s):

1. **Motion by Mike Johnson 2nd by Tab Loftis to dispense with the reading of the (October 10 2018 minutes and approve them. Motion carried by a vote of 4-0.**

Treasurer:

1. Treasurer's Report by Carolyn Root:
 - a. The Treasurer presented the abstract in the amount of \$9,303.97.

**Motion by Tab Loftis 2nd by Mike Johnson to approve the Treasurer's report.
Motion carried by a vote of 4-0.**

2. Presentation of the bills by Carolyn Root:

The Commissioners met prior to the meeting to audit the bills presented in voucher form by the Treasurer. Each of the bills presented in voucher form was audited and each Commissioner present placed their signature on each of the vouchers as their approval to pay the bills. **Motion by Tab Loftis 2nd by Mike Johnson and all approved unanimously, it was resolved that the Board of Commissioners, following an audit and approval to pay the bills (Vouchers #18-1966 thru #18-1976) in the amount of \$9,303.97 and allow payment of such bills and order the Treasurer to pay the bills. Motion carried by a vote of 4-0.**

Monthly Audit:

1. Doug Rettig Sr. presented the monthly audit of the accounts.
 - a. **Motion by Tab Loftis 2nd by Mike Johnson to approve the audit as presented and allow the Treasurer to transfer Fund Balance funds per the audit report to keep (2) accounts active. (The bank freezes any account with no activity for a (12) month period). Motion carried by a vote of 4-0. A copy of the audit report is on file in the district office.**

Chief's Report by Chief Nick Sweet:

1. Cuba 6 will get a lube service this month.
2. The pump tests were done on November 11, 2018.
3. The cascade system has had the second service done for the year.
4. Training Night will be 11/13/18 at 6:00 P.M.
5. Equipment Night will be 11/27/18 at 6:00 P.M.
6. The Chief has a list of outdated turnout gear and air bottles to give to the Commissioners.

Incident report for the month of October:

10/06/18 16:55 State Route 305 Water Problem
10/06/18 16:55 Elm Street Water Problem
10/16/18 18:30 13 Medbury Avenue Water Problem
10/08/18 11:36 8928 Ungermann Road CO Detector
10/09/18 13:10 140 West Main Street False Alarm (CMH)
10/09/18 20:46 140 West Main Street False alarm (CMH)
10/13/18 12:46 9318 Beebe Hill Road Smoke Detector
10/20/18 15:10 12 West Main Street False Alarm (Palmer House)
10/23/18 00:19 140 West Main Street False Alarm (CMH)
10/29/18 23:04 5395 Pig Tail Road Mutual Aid to Friendship

Membership:

The Department voted to accept John Fleming for membership.

Motion by Tab Loftis 2nd by Mike Johnson to approve John Fleming. Motion carried by a vote of 4-0.

Committees:

Mike Johnson updated the Commissioners on his status for grants.

Secretary Seigel reported the following about the 2018 Annual Election:

1. The legal notice for the election was printed in the Patriot Newspaper on the week of 11/12/18.
2. The Annual election will be December 11, 2018 from 3:00P.M. to 9:00 P.M. in the AAACC at 4 Green Street, Cuba, New York.
3. The Secretary has received (1) letter for the open position of a (5) year commissioner. Doug Rettig Sr. has applied to succeed himself. Anyone else who wishes to run must have a letter to the Secretary on or before November 11, 2018 sent to the address above.
4. Absentee ballots will be sent as soon as the Allegany Board of Elections sends the list of eligible persons. Applications for other absentee ballots are available from the Secretary at the above address or 585-968-1744.

Old Business:

Motion by Doug Rettig Sr. to accept the quote from Chubb for cancer insurance and sign the paper work in December.

Following a discussion that there are some problems and that there will probably be some changes to the law Doug Rettig Sr. withdrew his motion and the matter was tabled. The law is due to take effect January 1, 2019.

New Business:

Motion by Tab Loftis 2nd by Mike Johnson to approve the changes to the Workplace Violence Policy and approve it. Motion carried by a vote Of 5-0

Open Forum:

Motion by Tab Loftis 2nd by Mike Johnson to allow the Chief to purchase the material for the (3) dry hydrants per the DEC grant. Motion carried by a vote of 5-0.

Commissioner Loftis asked that we consider forming a new truck committee.

Chairman Clark appointed the following as the truck committee for the Cuba Joint Fire District:

Chairman Doug Rettig Sr., Tab Loftis and Wayne Butts.

**Motion by Doug Rettig Sr. 2nd by Tab Loftis to adjourn.
Motion carried by a vote of 5-0.**

Meeting adjourned at 7:42 P.M.

Respectfully Submitted,

Richard L. Seigel Sr.
Secretary