

The Cuba Joint Fire District held its annual organizational meeting on Wednesday, January 10, 2018 at 6:30 P.M. in the AAACC at 4 Green Street, Cuba, New York.

The meeting time and date were published in the January 10, 2018 Patriot Newspaper in the Community events calendar.

The meeting opened with the pledge to the flag.

Roll Call: Commissioners: Wayne Butts-excused; Lee Clark-present; Mike Johnson-present; Tab Loftis-present; Doug Rettig Sr.-present; Treasurer Carolyn Root-present; Secretary Richard Seigel-present. Motion by Lee Clark 2nd by Doug Rettig Sr. to excuse Wayne Butts due to a work conflict. Motion carried by a vote of 3-0.

Also present: Chief Nick Sweet, 1st Asst. Derek Clement., 2nd Asst. Aaron Appleby, 1st Lt. Justin Sweet, CFD Secretary Dave Hardman

Motion by Doug Rettig Sr. 2nd by Mike Johnson to take a (5) minute recess to allow Tab Loftis to arrive. Motion carried by a vote of 3-0.

Motion by Doug Rettig 2nd by Tab Loftis to return to the organization meeting. Motion carried by a vote of 4-0.

Motion by Tab Loftis 2nd by Lee Clark to appoint Richard Seigel temporary Chairman. Motion carried by a vote of 4-0.

Motion by Mike Johnson 2nd by Doug Rettig Sr. to appoint Lee Clark as Chairman for the CJFD for the year 2018. Motion carried by a vote of 4-0.

There was a blanket motion by Doug Rettig Sr. 2nd by Mike Johnson to confirm the following appointments for the year 2018:

To appoint Tab Loftis as Vice Chairman

To appoint Richard Seigel Sr. as Secretary

Treasurer has (1) more year (appoint in January of 2019)

To appoint the Patriot Newspaper as the official paper for the District

To appoint the 5-Star Bank as the financial institution for the District

To appoint Joe Miller Esq. as our attorney for legal assistance for 2018

The District meetings will be on the second Wednesday of each month, voucher review will be at 6:30 P.M. and the meeting at 7:00 P.M. Special and budget meetings will be by notification.

Committees:

Budget and Finance Doug Rettig Sr., Mike Johnson

Building Maintenance Lee Clark

Personnel Tab Loftis, Mike Johnson

Inventory, Training and Computers Tab Loftis, Doug Rettig Sr.

Apparatus, Equipment Maintenance and Replacement Wayne Butts, Lee Clark

Medical Officer Wayne Butts

Grants Mike Johnson

Truck Tab Loftis, Wayne Butts, CJFD Officers

Purchase Orders and Requisitions Mike Johnson, Carolyn Root
Legal Lee Clark, Doug Rettig Sr.
Motion carried by a vote of 4-0.

The Annual report of Finances was read and filed.

Motion by Tab Loftis 2nd by Mike Johnson to adjourn the organizational meeting.
Motion carried by a vote of 4-0.

Meeting adjourned at 6:50 P.M.

Respectfully Submitted,

Richard Seigel Sr. Secretary

The Cuba Joint Fire District held its regular monthly meeting on Wednesday, January 10, 2018 at 7:00 P.M. in the AAACC at 4 Green Street, Cuba, New York.

The meeting opened with the pledge to the flag.

Roll Call: Commissioners: Wayne Butts-excused; Leroy Clark-present; Mike Johnson-present; Tab Loftis-present; Doug Rettig Sr.-present; Treasurer Carolyn Root-present; Secretary Richard Seigel Sr.-present.

Also present: Chief Nick Sweet, 1st Asst. Derek Clement, 2nd Asst. Aaron Appleby, 1st Lt Justin Sweet, CFD Secretary David Hardman

Motion by Tab Loftis 2nd by Mike Johnson to dispense with the reading of the December 13, 2017 minutes and approve them. Motion carried by a vote of 4-0.

Treasurer's Report by Carolyn Root:

The Treasurer presented the abstract in the amount of \$2,036.48.

The donation we received has been deposited.

Motion by Tab Loftis 2nd by Mike Johnson to approve the Treasurer's report. Motion carried by a vote of 4-0.

Presentation of the bills by Carolyn Root:

The Commissioners met prior to the meeting to audit the bills presented in voucher form by the Treasurer. Each of the bills presented in voucher form was audited and each Commissioner present placed their signature on each of the vouchers as their approval to pay the bills. Motion by Doug Rettig Sr. 2nd by Tab Loftis and all approved unanimously, it was resolved that the Board of Commissioners, following an audit and approval to pay the bills (Vouchers EC#17-148 thru #17-1888) in the amount of \$2,036.48 and allow payment of such bills and order the Treasurer to pay the bills. Motion carried by a vote of 4-0.

Attached is the monthly audit of the accounts by Doug Rettig Sr.

Motion by Mike Johnson 2nd by Tab Loftis to approve the audit as presented. Motion carried by a vote of 4-0. A copy of the audit is filed in the district office.

Chief's Report by Chief Nick Sweet:

Cuba 6 needs a Vulcan Light.

Justin Sweet is working on the repair of the Honda Generator.

Training Night will be 1/16/18 at 6:00 P.M. (tentative plans-tour of Empire Cheese).

Equipment Night will be 1/30/18 at 6:00 P.M.

The officers agree to keep the truck maintenance procedure as is.

There is a copy of the yearend report in the District office.

We have revised the fire prevention material request. Motion by Tab Loftis 2nd by Mike Johnson to approve the revised fire prevention material request in the amount of \$800.70, to come out of the 2017 budget. Motion carried by a vote of 4-0.

The Chief is requesting that we send (4) members to NYS Weekend at Montour Falls. Motion by Tab Loftis 2nd by Mike Johnson at a cost not to exceed \$500.00. Motion carried by a vote of 4-0.

Cuba 7 needs a switch (right flood light). Tab Loftis will contact 4-Guys.

Chief was requested to see if he can get fire control to tone the fire department before they tone the police.

Aaron Appleby stated that he is looking into turnout gear for non-interior personnel.

Membership:

Brian Quinn, who was a former member, was accepted into the Department.

Motion by Mike Johnson 2nd by Tab Loftis to accept Brian. Motion carried by a vote of 4-0.

Ashley Maynard resigned because she has moved out of the District.

Incident for December 2017:

12/09/17 19:00 5425 State Route 305 False Alarm

12/12/17 15:06 3882 Church Street Mutual Aid to Hinsdale

12/20/17 04:58 9820 Shaffer Road Assist Ambulance

12/20/17 10:50 140 West Main Street (CMH) False Alarm

12/21/17 02:43 8933 Spring Valley Road Structure Fire

12/23/17 14:33 8468 County Road 20 MVA

12/23/17 15:52 I-86 East MVA

12/23/17 16:55 8123 County Road 20 MVA

12/29/17 Higby Road Mutual Aid to Clarksville

Communications:

Motion by Mike Johnson 2nd by Tab Loftis to allow the Treasurer to transfer \$9,000.00 (from the sale of the old tanker) to the Equipment Repair and Replacement Account (590). Motion carried by a vote of 4-0. A copy of the motion and roll call vote is in the 2018 minutes file.

As noted in the Treasurer's report the District was given a donation from the Higby family. The Secretary has sent a hand written thank you for the donation.

Doug Rettig Sr. suggested we might want to consider a special account for any possible future donations.

Committees:

Mike Johnson stated he has information from the officers of CFD for a grant.

Chairman Clark presented a list of the duties of each Committee. A copy of these duties and personnel is in the 2018 minutes folder.

Old Business:

Motion by Mike Johnson 2nd by Doug

Rettig Sr. to adopt Resolution #2018-01 that old tanker and the porta-pond be declared as surplus and disposed of. Motion carried by a vote of 4-0. A copy of the resolution and roll call vote is in the resolution file and in the 2018 minutes folder.

New Business:

Motion by Doug Rettig Sr. 2nd by Mike Johnson to purchase a minute book from Williamson at a cost of \$100.00 plus shipping. Motion carried by a vote of 4-0. All minutes will be on legal size paper. The minutes will be installed in the computer in the office, so anybody can make a copy.

Motion by Tab Loftis 2nd by Doug Rettig Sr. to renew our contract with Turnout Express for cleaning inspection and repair of our turnout gear for the 2018 year. Motion carried by a vote of 4-0.

Tab Loftis reported on the status of the pickup truck. Tab presented an alternate to the chassis we put in the spec. This chassis would cost an est. \$3,500.00 more. Motion by Mike Johnson 2nd by Lee Clark to go to bid with the current spec. Motion carried by a vote of 3-aye and 1-nay (Rettig).

After discussion on hose replacement, there was a motion by Doug Rettig Sr. 2nd by Mike Johnson to purchase (19) lengths of 4" and (21) lengths of 2 ½" at a cost of \$10,496.00 to avoid the price increase this month. The money is to come out of the 2017 budget. Motion carried by a vote of 4-0.

The governor has signed the cancer bill that will now apply to the volunteers as well as the career firefighters. We should be aware that sometime in the future we will need to investigate insurance.

Doug Rettig Sr. reported that the only news about the proposed fire protection contract with the Seneca Nation is that there is a rumor that they have been told they need to address the situation. This also includes the Town of Cuba.

The District will send a letter to Portville Truck informing them that they were awarded the (3) year contract for the repair of our trucks. The contract begins 1/1/18 and ends 12/31/20.

Open Forum:

A letter will be given to the Cuba Fire Department stating, since there is a new fire hall lease and the Department will pay all utilities, they need to change the address on the bills to Cuba Fire Department, 51 East Main Street, P.O. Box 84, Cuba, New York 14727.

Motion by Mike Johnson 2nd by Tab Loftis to adjourn. Motion carried by a vote of 4-0.

Meeting adjourned at 8:30 P.M.

Respectfully Submitted,

Richard L. Seigel Sr., Secretary

