

The Cuba Joint Fire District held its regular monthly meeting on Wednesday, August 8, 2018 at 7:00 P.M. in the AAACC at 4 Green Street, Cuba, New York.

The meeting was called to order by Chairman Clark.

1. The meeting opened with the pledge to the flag.
2. Roll Call: Commissioners: Wayne Butts-present; Leroy Clark-present; Mike Johnson-present; Tab Loftis-present; Doug Rettig Sr.-present; Treasurer Carolyn Root-present; Secretary Richard Seigel Sr.-present.
 - Also present: Chief Nick Sweet, 2nd Asst. Aaron Appleby, CFD President John Wilson, P.J. Shaller

Reading of the Minutes from the previous meeting(s):

1. **Motion by Mike Johnson 2nd by Wayne Butts to dispense with the reading of the July 10, 2018 minutes and approve them. Motion carried by a vote of 5-0**

Treasurer's Report by Carolyn Root:

1. The Treasurer presented the (2) abstracts in the amount of \$58,836.94 (monthly bills--\$4,572.44 and pickup truck--\$54,264.50).

Motion by Wayne Butts 2nd by Doug Rettig Sr. to approve the Treasurer's report.

Motion carried by a vote of 5-0.

Presentation of the bills by Carolyn Root:

The Commissioners met prior to the meeting to audit the bills presented in voucher form by the Treasurer. Each of the bills presented in voucher form was audited and each Commissioner present placed their signature on each of the vouchers as their approval to pay the bills. **Motion by Wayne Butts 2nd by Mike Johnson and all approved unanimously**, it was resolved that the Board of Commissioners, following an audit and approval to pay the bills (Vouchers EC#18-154 thru #18-1945) in the amount of \$4,572.44 and (Vouchers #18-4601 thru #18-4603) in the amount of \$ 54,264.50 for a total of \$58,836.94 allow payment of such bills and order the Treasurer to pay the bills. **Motion carried by a vote of 5-0.**

Monthly Audit:

1. Attached is the monthly audit of the accounts by Doug Rettig Sr.
Motion by Wayne Butts 2nd by Mike Johnson to approve the audit as presented. Motion carried by a vote of 5-0. A copy of the audit is filed in the district office.

Chief's Report by Chief Nick Sweet:

1. The Chief has quotes for: (4) G1 MSA Scuba, (10) 45 min. Air Bottles, (2) G1 MSA Masks and (4) Spare Batteries.
2. The Chief has quotes for portable speed bumps.
3. There are (6) helmets, (2) pair of boots and (2) coats that are outdated and need to be declared as surplus.
4. The Officers have quotes for equipment for the pickup truck.
5. The Jaws will be serviced on Aug. 17th.
6. The annual Ladder test will be Aug. 20th.
7. Training Night will be Aug. 21st at 6:00 P.M.
8. Equipment Night will be Aug. 28th at 6:00 P.M.
9. The annual Hose and Pump test will be the week of Aug. 27th.
10. There are (5) members taking BEFO that starts Aug. 13th in Oramel

11. There are (2) members lacking physicals and (1) that is due this month. They have been informed that there are physicals being done on Aug. 16th in Machias.
12. There have been (4) letters sent removing members from the Dept. Three (3) that were voted out and (1) that was voted out on the (6) mos. vote.

The Commissioners reviewed a list of members with the Chief who are not eligible to participate.

Incident Report for July 2018:

7/03/18 17:41 5634 State Road 446 Mutual Aid to Hinsdale
7/05/18 10:42 2 Water Street Structure Fire (Crown-Y)
7/05/18 19:46 141 West Main Street Smoke Detector
7/06/18 19:38 I-86 East Assist Ambulance
7/07/18 07:23 Genesee Street MVA W/Injuries
7/07/18 08:52 I-86 West MVA
7/12/18 04:24 8970 Stout Road Structure Fire
7/14/18 18:42 5259 Maple Lane Power Line Down
7/15/18 13:06 I-86 East MVA
7/16/18 23:01 Maple Street Power Line Down
7/18/18 20:30 Little Road Service Call
7/22/18 16:30 3 Bristol Street Smoke Detector
7/22/18 20:40 35 South Branch Road Mutual Aid to Friendship
7/24/18 15:35 140 West Main Street CMH (Smoke Detector)
7/27/18 04:23 Beebe Hill Road MVA

Committees:

Commissioner Rettig reported that he is reviewing the driver training information given to him by the Chief.

Commissioner Rettig reported that he is reviewing the current inventory of equipment.

Old Business:

Commissioners Rettig and Butts visited the Occustar office and shared the information they got with the other Commissioners.

Commissioner Rettig is modifying the current physical procedure.

Commissioner Loftis gave a status report on the pickup.

There was a discussion on the use of the pickup when it arrives and any equipment that needed to be purchased.

The consensus of the Commissioners for the pickup use is:

1. Transport personnel to training courses
2. Pump Cellars
3. Traffic control
4. Cutup downed trees
5. Transport equipment used at an incident back to the Fire Hall

Motion by Wayne Butts 2nd by Tab Loftis to purchase a 20# Dry chemical Extinguisher at a cost of \$150.00. Motion carried by a vote of 5-0.

On August 14, 2018 the Commissioners agreed via phone and e-mail to spay line the compartments of the new pickup (Cuba 601) by a vote of 4- aye and 1-no reply (Mike Johnson).

Commissioner Loftis reported that the company that warrants vehicles after undercoating will not warrant fire apparatus after undercoating.

Motion by Wayne Butts 2nd by Doug Rettig Sr. to undercoat Cuba 7 (tanker) at a cost of \$599.95 with no warranty coverage. Motion carried by a vote of 3-yea, 2 abstentions (Tab Loftis and Mike Johnson).

New Business:

Commissioner Butts reported that Portville Truck could pick up Cuba 7 on Monday to repair the oil leak. The truck would be out of service for 2-3 weeks. After discussion the Commissioners decided to get Cuba 7 undercoated and have the oil leak fixed at the earliest opportunity.

Executive Session:

Motion by Tab Loftis 2nd by Mike Johnson to enter into executive session on a personnel matter. Motion carried by a vote of 5-0.

The Commissioners enter into executive session at 8:04 P.M.

Motion by Tab Loftis 2nd by Doug Rettig Sr. to return to the regular meeting from executive session. Motion carried by a vote of 5-0.

The Commissioners returned to the regular meeting at 8:17 P.M.

Open Forum:

Motion by Wayne Butts 2nd by Tab Loftis to purchase the following:

- | | |
|----------------------------|-------------|
| 1. (4) G1 MSA SCBA | \$18,600.00 |
| 2. (10) 45 Min Air Bottles | 9,750.00 |
| 3. (2) G1 MSA Masks | 550.00 |
| 4. (4) Spare Batteries | 1,100.00 |

Motion carried by a vote of 5-0.

Motion by Mike Johnson 2nd by Tab Loftis to purchase (2) portable Speed Bumps at a cost of \$990.00. Motion carried by a vote of 4-yea, 1-nay (Wayne Butts).

Any motion to declare the equipment listed as out of date as surplus, is tabled until Sept.

Motion by Wayne Butts 2nd by Tab Loftis to approve the minutes prior to typing. Motion carried by a vote of 5-0.

Motion by Doug Rettig Sr. 2nd by Mike Johnson to adjourn. Motion carried by a vote of 5-0.

Meeting adjourned at 8:45 P.M.

Respectfully Submitted,

Richard L. Seigel Sr.
Secretary

