

The Cuba Joint Fire District held its regular monthly meeting on Wednesday, October 11, 2017 at 7:00 P.M. in the AAACC at 4 Green Street, Cuba, New York.

The meeting opened with the pledge to the flag.

Roll Call: Commissioners: Wayne Butts-present; Leroy Clark-present; Mike Johnson-present; Tab Loftis-present; Doug Rettig Sr.-present; Treasurer Carolyn Root-present; Secretary Richard Seigel Sr.-present.

Also present: 1<sup>st</sup> Asst. Derek Clement, 2<sup>nd</sup> Asst. Aaron Appleby, 2<sup>nd</sup> Lt. Jonas Perry, Vice President Keith Perry, Lewie Kratts, Ron Hosley

Motion by Lee Clark 2<sup>nd</sup> by Wayne Butts to enter into executive session on a personnel matter.  
Motion carried by a vote of 5-0.

The Commissioners entered into executive session at 7:02 P.M.

Motion by Tab Loftis 2<sup>nd</sup> by Lee Clark to return to the regular meeting.  
Motion carried by a vote of 5-0.

The Commissioners returned to the regular meeting at 7:39 P.M.

Treasurer's Report by Carolyn Root:

The Treasurer presented the abstract in the amount of \$8,371.34.

Presentation of the bills by Carolyn Root:

The Commissioners met prior to the meeting to audit the bills presented in voucher form by the Treasurer. Each of the bills presented in voucher form was audited and each Commissioner present placed their signature on each of the vouchers as their approval to pay the bills. Motion by Wayne Butts 2<sup>nd</sup> by Lee Clark and all approved unanimously, it was resolved that the Board of Commissioners, following an audit and approval to pay the bills (Vouchers EC#17-140 thru #17-1857) in the amount of \$8,371.34 and allow payment of such bills and order the Treasurer to pay the bills. Motion carried by a vote of 5-0. NOTE: The resolution included the approval of the Treasures Report.

Attached is the monthly audit of the accounts by Doug Rettig Sr.

Motion by Tab Loftis 2<sup>nd</sup> by Mike Johnson to approve the audit as presented. Motion carried by a vote of 5-0. A copy of the audit is filed in the district office.

There was a question on a gas charge. This charge was to fill the gas can on HM-6.

After returning from the executive session the Commissioners corrected the Last (2) motions of the September 13, 2017 meeting minutes to read a vote of 4-0 vs the 5-0 recorded vote.

In the future all votes on motions and resolutions will be by roll call to avoid misunderstandings.

Motion by Tab Loftis 2<sup>nd</sup> by Wayne Butts to dispense with the reading of the September 13, 2017 meeting minutes an approve them as corrected.

Motion carried by a vote of 5-0.

Chief's Report by 1<sup>st</sup> Asst. Derek Clement:

There are (3) small engines left to have the oil changed.

The ladder truck (Cuba 9) passed test, but there are some items that need to be addressed. Derek presented the list with those items that CFD personnel have corrected marked in yellow. The remainder of the items are beyond our capabilities and must be sent out to correct.

Training Night was October 10, 2017 at 6:00 P.M. The training was conducted by Mike Pendleton and was on rope rescue.

Equipment Night will be October 24, 2017 at 6:00 P.M.

The rescue tools will be serviced on 11-7-17.

The cascade system will be serviced possibly next week.

Derek stated that he had received the hose test reports.

#### Membership:

The CFD membership approved the following for membership:

Shawn Numeracki who was a past member and Ron Hosely.

Motion by Tab Loftis 2<sup>nd</sup> by Lee Clark to approve Shawn and Ron. Motion carried by a vote of 5-0.

#### Incident Report for the month of September 2017:

9/04/17 13:27 State Route 305 MVA/Injuries

9/10/17 16:15 8483 Stout Road MVA/Injuries

9/14/17 21:48 Keller Hill Road MVA/Injuries

9/16/17 09:38 45 Pennsylvania Avenue Mutual Aid to Friendship

9/17/17 21:31 140 West Main Street False Alarm

9/28/17 14:22 9180 Spring Street Assist Ambulance

9/30/17 03:57 31 Water Street False Alarm

#### Committees:

Chairman Rettig presented the proposed update of the Procurement Policy. Motion by Mike Johnson 2<sup>nd</sup> by Wayne Butts to approve the policy with the suggested changes. Motion carried by a vote of 5-0.

Chairman Rettig presented the updated Rules and Regulations Policy. There were many changes presented by the Commissioners. Chairman Rettig will make the changes and return the Policy for approval.

Mike Johnson reported that he will meet with CFD personnel next month to start grant paperwork.

The 2018 Budget Hearing will be Tuesday, October 17, 2017 from 6:30 P.M. to 7:00 P.M.

#### Old Business:

Chairman Rettig has made several contacts regarding the sale of the old tanker.

Mike Johnson and Lee Clark presented the proposed Fire Hall lease by the Fire District. Mike held a brief meeting with Vice President and B of D member Keith Perry and 1<sup>st</sup> Asst. Derek Clement about some changes requested by the Commissioners. These changes will be incorporated and both parties will review for approval.

#### New Business:

Lee Clark and Wayne Butts presented a list of items for a vehicle maintenance contract.

Motion by Tab Loftis 2<sup>nd</sup> by Mike Johnson to allow Lee and Wayne to continue. Motion carried by a vote of 5-0. The suggested changes will be made and the request for bids will be published in the paper and sent to some other possible bidders. The bids are to be returned by 12/13/17 on or before 7:00 P.M. with the award of the contract on 12/13/17 at 7:30 P.M. in the AAACC at 4 Green Street, Cuba, New York.

The annual Commissioner election will be held on Tuesday December 12, 2017 from the hours of 3:00 P.M. to 9:00 P.M. in the AAACC at 4 Green Street, Cuba, New York.

Motion by Tab Loftis 2<sup>nd</sup> by Mike Johnson to appoint Cindy Kottwitz, Rick Root, Mike Kuhn and Gary Gluck as election monitors. Motion carried by a vote of 5-0.

There is (1) Commissioner Position open for a (5) year term. The position is currently held by Wayne Butts. Anyone wishing to run for this position should write a letter of intent to the District Secretary Richard Seigel Sr. at P.O. Box 110, Cuba New York 14727 on or before November 19, 2017 at 5:00 P.M.

Anyone wishing an absentee ballot should request an application by writing the same address or by calling 585-968-1744.

Open Forum:

There was a question of when the specs for the proposed pickup truck will be available for bid.

Chairman Rettig appointed Wayne Butts and Tab Loftis as the District contacts for the pickup.

Prior to any formal action on the truck, there will some spec changes and an investigation into the available space in the Fire Hall to house the truck.

The purpose for this truck will be: Trees down, traffic control, pump details, transport the rescue boat and take personnel to training sessions to negate the need to use larger more expensive equipment.

Wayne Butts reported that there is extensive repair required on Cuba 3. Wayne is getting an estimate for the repairs and will bring it back for a decision.

Wayne Butts stated that Chris Travis from Portville truck wants to come to CFD and show the officers what they do when servicing our equipment.

The Commissioners stated that they need to know when CFD personnel are going out of town for items such as fund raising events to make sure they are adequately covered for insurance.

Motion by Wayne Butts 2<sup>nd</sup> by Tab Loftis to adjourn. Motion carried by a vote of 5-0.

Meeting adjourned at 9:09 P.M.

Respectfully submitted,

Richard L. Seigel Sr.  
Secretary

