

The Cuba Joint Fire District held its annual organizational meeting on Wednesday, January 11, 2017 at 6:30 P.M. in the AAACC at 4 Green Street, Cuba, New York.

The meeting date, time and location were printed in the January 10-17 Patriot Newspaper.

The meeting opened with the pledge to the flag.

Roll Call: Commissioners: Wayne Butts-present; Leroy Clark-present; Mike Johnson-present; Tab Loftis-present; Doug Rettig Sr.-present; Treasurer Carolyn Root-present; Secretary Richard Seigel sr.-present.

Also present: Chief David Hardman, 1<sup>st</sup> Asst. Nick Sweet, Richard Patterer, Mike Pendelton, Rick Root, P. J. Shaller

The meeting was Chaired by Secretary Richard Seigel Sr. until a permanent Chairman was appointed.

Motion by Tab Loftis 2<sup>nd</sup> by Lee Clark to appoint Doug Rettig Sr. as permanent Chairman for the year 2017. Motion carried by a vote of 4-0.

Appointment of District personnel for the year 2017:

There was a blanket motion to make the following appointments for the year 2017.

Motion by Wayne Butts 2<sup>nd</sup> by Lee Clark to make the following appoints for the year 2017;

To appoint Tab Loftis as Vice Chairman for the year 2017.

To appoint Richard Seigel Sr. as District Secretary for a (1) year term.

That the District keep the Patriot and Free Press as their official newspaper for the year 2017.

That the District keep the 5-Star Bank as their financial institution for the year 2017.

That the District keep Joseph Miller Esq. as their attorney for legal assistance for the year 2017.

That the monthly meetings for the District be held at 7:00 P.M. on the second Wednesday of each month in the AAACC at 4 Green Street, Cuba, New York. (Voucher audit to start at 6:30 P.M. on these dates).

Motion carried by a vote of 5-0.

Chairman Rettig made the following Committee appointments:

Budget and Finance Doug Rettig Sr.

Apparatus and Equipment Maintenance Wayne Butts

Personnel and Training Leroy Clark

Inventory and Computers Tab Loftis

Building Maintenance Mike Johnson

Grants Mike Johnson and Wayne Butts

The District's policies need to be reviewed for possible changes. A schedule will be issued at the next meeting.

Motion by Wayne Butts 2<sup>nd</sup> by Mike Johnson to adjourn the organizational meeting. Motion carried by a vote of 5-0.

Meeting adjourned at 6:35 P.M.

Respectfully submitted,

Richard L. Seigel, Secretary

Following the organizational meeting the regular monthly meeting was called to order by Chairman Doug Rettig Sr. at 7:00 P.M.

The meeting opened with the pledge to the flag.

The roll call for the Commissioners was the same as for the organizational meeting.

Additional persons in attendance from the organizational meeting: 2<sup>nd</sup> Asst. Aaron Appleby, CFD Secretary Bambi Gowdy, Dave Gowdy, Justin Sweet, Pres. Lewy Kratts, John Wilson, Derek Clement.

Motion by Wayne Butts 2<sup>nd</sup> by Mike Johnson to dispense with the reading of the December 2016 minutes and approve them. Motion carried by a vote of 5-0.

Treasurer's Report by Carolyn Root:

The Treasurer presented the abstract.

Carolyn Root gave her Annual Report to the Commissioners.

Motion by Tab Loftis 2<sup>nd</sup> by Mike Johnson to accept the Treasurer's Annual Report

Presentation of the bills by Carolyn Root:

The Commissioners met prior to the meeting to audit the bills presented in voucher form by the Treasurer. Each of the bills presented in voucher form was audited and each Commissioner present placed their signature on each of the vouchers as their approval to pay the bills. Motion by Wayne Butts 2<sup>nd</sup> by Tab Loftis and all approved unanimously, it was resolved that the Board of Commissioners, following an audit and approval to pay the bills (vouchers EC#119-16 thru #16-1755) in the amount of \$23,460.52 and allow payment of such bills and order the Treasurer to pay the bills. Motion carried by a vote of 5-0.

Attached is the monthly audit of the accounts by Doug Rettig Sr.

Motion by Wayne Butts 2<sup>nd</sup> by Mike Johnson to approve the audit. Motion carried by a vote of 5-0.

Executive Session:

Motion by Doug Rettig Sr. 2<sup>nd</sup> by Tab Loftis to enter into executive session on a personnel matter.

Motion carried by a vote of 5-0.

The Commissioners entered into executive session at 7:04 P.M.

Motion by Doug Rettig Sr. 2<sup>nd</sup> by Wayne Butts to return to the regular meeting.

The Commissioners returned to the regular meeting at 7:19 P.M.

Chief's Report by Chief Dave Hardman:

Cuba 1 had to have a new cam sensor installed.

Cuba 9 has had the broken mirror repaired.

All the lights on Cuba 6 are working and we have started to assemble a tool kit for man vs machine, the money is coming from the Chief's \$200.00 monthly allowance.

The training this month will be Tuesday, January 17<sup>th</sup> at 6:00 P.M. and will be OSHA mandatory annual training.

Equipment night will be Tuesday, January 31<sup>st</sup> at 6:00 P.M.

We have replaced (10) old air bottles with the (10) new units.

We would like to purchase (7) MSA G1 SCBA units, (15) face pieces, (4) extra batteries and (10) bottle adapters at a cost of \$47,768.00. By trading in (7) old units we will receive a credit of \$1,050.00, making the total purchase price \$46,718.00. No action was taken at this time.

Lee Clark made a comment to Aaron Appleby and Nick Sweet that the fire hall was starting to look better.

There was a question as to holding OSHA training on a weekend. This has been tried before with no attendance, but will try again. The course can also be taken on line from the State and the participant will receive a certificate after answering some questions.

Incident Report for the month of December:

21/01/16 01:37 Mutual Aid to Clarksville for a Structure Fire

12/05/16 13:10 I86 East Cancelled in Route

12/06/16 18:27 I86 East MVA

12/09/16 09:38 8982 Bump Road Vehicle Fire

12/09/16 10:59 County Road 20 MVA

12/10/16 08:20 3048 State Route 305 Mutual Aid to Clarksville for a Structure Fire

12/11/16 14:01 State Route 446 Mutual Aid to Hinsdale MVA w/Extrication

12/16/16 08:07 County Road 6 Cancelled in Route

12/20/16 13:52 31 Water Street False Alarm

12/24/16 22:01 County Road 20 MVA

12/30/16 09:29 I86 East MVA

The total calls for the year 2016 are 184.

Communications:

Received a flyer from the Pinsky Law Group on commissioner training.

Committee Reports:

Tab Loftis has sent pictures of the chassis for the new Pumper/Tanker. The latest delivery date is July 2017.

Tab and Doug are still working on the inventory.

Mike Johnson stated he has a DUNS and a SAM # so we are ready to file for a grant.

Old Business:

President Kratts presented (3) fund raising events for CFD: Spring Ham and Turkey/ Sportsman Raffle April 1, 2017, Celtic Festival with the Cuba Chamber of Commerce June 2&3 2017 and Demolition Derby August 19, 2017. Motion by Tab Loftis 2<sup>nd</sup> by Mike Johnson to approve the (3) fund raising events. Motion carried by a vote of 5-0.

Chairman Rettig answered the letter that was presented to the Commissioners last month which stated that CFD felt that the Commissioners did not have enough concern for the safety of the firefighters and that the Commissioners were micro managing the Department. He stated the Commissioners did not agree with the letter for the following reasons:

1. The Commissioners had furnished the Fire Department with what they needed to provide for their safety.
2. The Commissioners have not furnished the Fire department with all their wants. There is a difference between wants and needs.
3. If there is any micro managing, then it should be brought to the Commissioners and addressed.

4. The Commissioners job is to provide for the needs of the Department. If the needs and wants agree then they will be provided. It is also their job to spend the tax payer's money judiciously.
5. We all need to understand that we are governed by a different set of rules than when the Department was under the Village.
6. The commissioners will work with the officers to see that the needs and concerns are met by mutual agreement.

Commissioner Clark stated that (he is a new member), but he would be and is insulted with the letter. He does not believe that there is not a Commissioner who is not concerned with the safety of the firefighters.

There has been concern with who can and can't approve a truck repair. If a truck needs to be repaired- get it fixed. The commissioners would like to know the cost of the repair so we don't get a (5) figure repair bill as a surprise. The officers may contact any Commissioner and the situation will be resolved.

#### New Business:

Motion by Tab Loftis 2<sup>nd</sup> by Lee Clark to purchase a new laptop computer with Microsoft Office bundle at a cost not to exceed \$1,200.00. Motion carried by a vote of 5-0.

Wayne Butts to check with Wayne Oonk to make sure we get what we need.

Motion by Lee Clark 2<sup>nd</sup> by Wayne Butts to purchase (3) air bottle adapters so (3) bottles can be filled at a time with a cost not to exceed \$1,500.00. Motion carried by a vote of 5-0.

#### Open Forum:

The question was raised as to whether the generator must be removed from the utility room. If PESH has said that the installation is OK, but the insurance company has recommended that it be removed, this needs to be resolved.

Commissioner Clark stated that he feels the communications between the Commissioners and CFD need to improve. This is a (2) way street.

Commissioner Loftis stated that the Open Forum is not just for the Commissioners and asked if there were any comments or questions.

There was a question about the location of the district minutes. The minutes are available on the Fire Department website [cubasmokeeaters.com](http://cubasmokeeaters.com), the Town of Cuba New York website under the Cuba Joint Fire District, copies are given to the Town and the Village as a matter of courtesy, each chief officer has a copy and the Patriot puts excerpts in paper.

There was a question as to how firm the delivery of the new truck was. It is as firm as it can be at this time. There is no penalty clause for late delivery.

Motion by Lee Clark 2<sup>nd</sup> by Wayne Butts to Adjourn. Motion carried by a vote of 5-0.

Meeting adjourned at 8:09 P.M.

Respectfully submitted

Richard Seigel, Secretary

