

The Cuba Joint Fire District held its regular monthly meeting on Wednesday, August 10, 2016 at 7:00 P.M. in the AAACC at 4 Green Street, Cuba New York.

The meeting opened with the pledge to the flag.

Roll Call: Commissioners: Wayne Butts-excused; Mike Johnson-present; John Lafever-present; Tab Loftis-excused; Doug Rettig Sr.-present; Treasurer Marlene Doyle-present; Secretary Richard Seigel Sr.-present.

Also Present: 1<sup>st</sup> Asst. Nick Sweet, 2<sup>nd</sup> Asst. Aaron Appleby, Captain Roger Bell, 2<sup>nd</sup> Lt. Devin Bell, Jonas Perry, David Gowdy.

Motion by Mike Johnson 2<sup>nd</sup> by John Lafever to excuse Wayne Butts and Tab Loftis.  
Motion carried by a vote of 3-0.

Motion to excuse John Lafever from the July meeting tabled until other members are in attendance as John cannot vote on himself.

Motion by Mike Johnson 2<sup>nd</sup> by John Lafever to dispense with the reading of the July minutes and approve them. Motion carried by a vote of 3-0.

Treasurer's Report by Marlene Doyle:  
Marlene reviewed the abstract numbers.

Presentation of the bills by Marlene Doyle:  
The Commissioners met prior to the meeting to audit the bills presented in voucher form by the Treasurer. Each of the bills presented in voucher form was audited and each Commissioner present placed their signature on each of the vouchers as their approval to pay the bills. Motion by John Lafever 2<sup>nd</sup> by Mike Johnson and all approved unanimously, it was resolved that the Board of Commissioners, following an audit and approval to pay the bills (vouchers 16EC#102 thru #16-1698b) in the amount of \$54,030.16 and allow payment of such bills and order the Treasurer to pay the bills. Motion carried by a vote of 3-0.

Attached is the monthly audit of the accounts by Doug Rettig Sr.

Chief's Report by 1<sup>st</sup> Asst. Nick Sweet:

The ladder test is set for August 11<sup>th</sup> and will be done by a different company than usual at a cost of \$200.00 more. Permission was given by Commissioner Butts.

The new air packs are on Cuba 3 and Cuba 9. We still need (5) more face pieces and (2) bottle adapters to complete the order.

We need to get more water and Gatorade for the trucks.

Motion by Mike Johnson 2<sup>nd</sup> by John Lafever to allow the chief to purchase water and Gatorade at a cost of \$250.00. Motion carried by a vote of 3-0.

Cuba 3 and Cuba 7 have been serviced and inspected.

The officers feel that it is their job to get prices and purchase equipment. They feel that a purchasing person is not needed. Discussion on this subject was tabled until the entire board is present.

Motion by Mike Johnson 2<sup>nd</sup> by John Lafever to purchase (20) mask bags from RC Equipment at a cost of \$251.00. Motion carried by a vote of 3-0.

Motion by Mike Johnson 2<sup>nd</sup> by John Lafever to purchase the proposed Incident Resource and Mitigation Equipment for the 50-50 cost split of the DEC grant at a cost of \$2,762.76. Motion carried by a vote of 3-0.

Incident Report for the Month of July:

7/04/16 22:59 State Route 446 Mutual Aid to Hinsdale  
7/06/16 14:05 I-86E at Exit 29 MVA  
7/11/16 07:12 Farnsworth Road Service Call  
7/12/16 21:45 West Shore Road Authorized Controlled Burn  
7/13/16 12:45 5529 State Route 305 Vehicle Fire  
7/15/16 18:50 State Road 305 Power Line Down  
7/17/16 12:53 Jordan Hill Road Mutual Aid to Clarksville  
7/20/16 11:23 Keller Hill Road Structure Fire  
7/20/16 16:30 Woodruff Street S/U Landing Zone  
7/20/16 20:37 380 North Shore Road Good Intent Call  
7/22/16 17:59 3 Bristol Street Smoke Detector  
7/25/15 13:23 21 Prospect Street Power Line Down  
7/25/16 13:47 Witter Road Storm Damage  
7/25/16 13:50 County Road 25 Storm Damage

New Business:

Chairman Rettig assigned Mike Johnson and John Lafever to look into the need for a grant writer and how to proceed.

With no more business to address and the absence of (2) Commissioners the meeting was closed.  
Motion by Mike Johnson 2<sup>nd</sup> by John Lafever to adjourn. Motion carried by a vote of 3-0,

Meeting adjourned at 7:24 P.M

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Respectfully Submitted

Richard Seigel Sr.  
Secretary

❖ Audit date: August 10, 2016

❖ Month audited: July 2016 (Start Date: 6/18/16 – Closing Dates: 7/31/16).

Commissioners:

I compared the approved abstract from the July 2016 meeting to the July 2016 account statements, and reviewed the bank accounts and Credit Card Account statements for account activity.

Checks Outstanding: None

- ✓ The Five Star credit card statement: No activity.
- ✓ The Valero credit card statement dated July 16, 2016

As of the July 2016 closing dates:

Checking account	Starting Bal.	Payments processed	Deposits	Interest	Transfers out	Checks outstanding	Bank Balance
***7868	\$223,757.27	16	\$17,614.92	\$0.00	\$3.64	\$0.00	\$206,145.98

Five Star Credit Card	Start Bal.	Charges	Credits	Close Bal.	Chiefs Gals.(≤45)	All charges authorized?
	\$0.00	\$0.00	\$0.00	\$0.00	<del>XXXXXXXXXX</del>	N/A
Valero	\$101.04	\$101.20	\$101.04	\$101.20	Gal.: 44.908	Y

Money Market Account	Starting Bal.	Deposits	Interest	Transfers out	Balance
***0057	\$33,140.40	\$0.00	\$0.52	\$0.00	\$33,140.92

Total interest earned this period: \$9.86 Total

Reserve Accounts	Starting Bal.	Deposits	Interest	Transfers out	Balances
<del>Building Repair and Replacement ***0582</del>	<del>\$1,995.56</del>	<del>\$0.00</del>	<del>\$0.02</del>	<del>\$1,995.58</del>	<del>\$0.00</del>
Equipment Repair and Replacement ***0590	\$38,514.40	\$0.00	\$0.66	\$0.00	\$38,515.06
General Capital ***8160	\$4,101.30	\$0.00	\$0.04	\$0.00	\$4,101.34
Apparatus Repair and Replacement ***8179	\$294,545.78	\$0.00	\$5.00	\$0.00	\$294,550.78

TD: \$60.47

- No unusual or unauthorized activity was detected.
- Chief's gas card usage is compliant.

Respectfully Submitted,

Douglas W. Rettig, Sr.

