

The Cuba Joint Fire District held its organizational meeting on Wednesday, January 13, 2016 at 6:30 P.M. in the AAACC at 4 Green Street, Cuba, New York.

The meeting date and time were published in the January 6-12 Patriot Newspaper along with the December 2015 minutes.

Motion by Mike Johnson 2<sup>nd</sup> by Wayne Butts to appoint Doug Rettig Sr. as temporary Chairman. Motion carried by a vote of 4-0.

The meeting opened with the pledge to the flag.

Roll Call: Commissioners: Wayne Butts-present; Mike Johnson-present; John Lafever-tardy; Tab Loftis-present; Doug Rettig Sr.-present; Treasurer Marlene Doyle-present; Secretary Richard Seigel Sr.-present.

Also present: Chief David Hardman, 1<sup>st</sup> Asst. Nick Sweet

Appointment of District officers:

Motion by Tab Loftis 2<sup>nd</sup> by Mike Johnson to appoint Doug Rettig Sr. as permanent chairman for the year 2016. Motion carried by a vote of 4-0.

Chairman Rettig appointed Tab Loftis as Vice chairman for the year 2016.

Motion by Doug Rettig Sr. 2<sup>nd</sup> by Wayne Butts to appoint Richard Seigel as District Secretary for a (1) year term. Motion carried by a vote of 5-0.

Motion by Wayne Butts 2<sup>nd</sup> by John Lafever to appoint Marlene Doyle as District Treasurer for a (1) year term. Motion carried by a vote of 5-0.

Motion by Mike Johnson 2<sup>nd</sup> by Tab Loftis that the annual stipend for the Secretary and Treasurer be \$1,200.00 and \$2,000.00 respectively as per the 2016 budget. Motion carried by a vote of 5-0.

Motion by Tab Loftis 2<sup>nd</sup> by Mike Johnson that the District keep the Patriot Newspaper as their official newspaper. Motion carried by a vote of 5-0.

Motion by Wayne Butts 2<sup>nd</sup> by Mike Johnson that the District keep the 5-Star Bank as their financial institution for the year 2016. Motion carried by a vote of 5-0.

Motion by Tab Loftis 2<sup>nd</sup> by Wayne Butts that the District appoint Joseph Miller Esq. as their attorney for legal assistance for the year 2016. Motion carried by a vote of 5-0.

Treasurer Marlene Doyle presented her Annual Report to the commissioners.

We need to add any outstanding dollars to the report. These will be added for the February meeting. (Report is attached)

Motion by Doug Rettig Sr. 2<sup>nd</sup> by Mike Johnson to approve the Treasurer's Annual Report with the additional items included for the February meeting. Motion carried by a vote of 5-0.

Motion by Tab Loftis 2<sup>nd</sup> by Mike Johnson that the monthly meetings of the District be held at 7:00 P.M. on the second Wednesday of each month in the AAACC at 4 Green Street, Cuba, New York. (Voucher audit to start at 6:30 P.M.) Motion carried by a vote of 5-0.

After a review of the current District policies it was agreed that no changes are needed at this time.

Chairman Rettig made the following Committee appointments:

Budget and Finance Doug Rettig Sr.

Equipment and Maintenance Wayne Butts

Personnel John Lafever

Inventory and Computers Tab Loftis

Building Maintenance Mike Johnson

Motion by Mike Johnson 2<sup>nd</sup> by Wayne Butts to adjourn the organizational meeting. Motion carried by a vote of 5-0.

The organizational meeting was adjourned at 6:51 P.M.

Respectfully submitted,  
Richard L. Seigel Sr., Secretary

Following the organizational meeting the regular meeting was called to order by Chairman Rettig at 7:09 P.M.

The meeting opened with the pledge to the flag.

The roll call of commissioners was the same as for the organization meeting.

Additional persons in attendance from the organization meeting are: Captain Roger Bell, Shaun Hanzalik (Ferrara Rep.).

Motion by Tab Loftis 2<sup>nd</sup> by Mike Johnson to dispense with the reading of the December 9, 2015 and the December 30, 2015 special meeting minutes and approve them. Motion carried by a vote of 5-0.

Treasurer's Report by Marlene Doyle:

The item listed on the abstract (12/15/15 EP) is for stamps used for the absentee Ballots and other office uses.

Motion by Wayne Butts 2<sup>nd</sup> by John Lafever to add the voucher #16-1638 in the amount of \$211.78 to the January bills. This brings the total to \$1,947.12. This bill is for the dash cameras. Motion carried by a vote of 5-0.

Presentation of the bills by Marlene Doyle:

The commissioners met prior to the meeting to audit the bills presented in voucher form by the Treasurer. Each of the bills presented in voucher form was audited and each commissioner present placed their signature on each of the vouchers as their approval to have the Treasurer pay the bills. Motion by John Lafever 2<sup>nd</sup> by Mike Johnson and all approved unanimously, it was resolved that the Board of Commissioners, following an audit and approval to pay the bills (vouchers 12/15/EP thru #16-

1638) in the amount of \$1,947.12 and allow payment of such approved bills and order the Treasurer to pay such bills. Motion carried by a vote of 5-0.

Attached is the monthly audit of the accounts by Doug Rettig Sr.

Motion by Wayne Butts 2<sup>nd</sup> by Tab Loftis to approve the monthly audit. Motion carried by a vote of 5-0.

Chief's Report by Chief David Hardman:

Akron will be here to look at the nozzle on Cuba 9.

The Kusumul has been installed on Cuba 6.

The voucher for the air packs and bottles has been turned in for approval. The dollar amount is over the budget figure for air packs and bottles.

Our free flares have been used and we had to purchase some.

The new dash cameras will be installed this month.

All outstanding bills have been turned in.

The officers are asking that any money left from the 2015 budget be split between (4) new air masks and bottles and a fund to be used for the next new truck.

We are asking for (4) persons to attend the FDIC show in Indianapolis. The credit card will be needed to make the reservations. The Department will pick up the fuel cost, the rooms and meals for (1) night.

Motion by Tab Loftis 2<sup>nd</sup> by Mike Johnson to send (4) persons to the FDIC Show with a cost not to exceed \$3,800.00. Any excess cost to be picked up by the Department. The (4) persons are Dave Hardman, Nick Sweet, Roger Bell and Devin Bell. Motion carried by a vote of 3-2 Nay Wayne Butts and Doug Rettig Sr.

A list of member's training for the year 2015 is attached.

A list of year end fire reports is attached.

Members are due to refresh their First Aid, CPR and AED training. An EMT can come to do the training for \$5.00/person. Motion by Tab Loftis 2<sup>nd</sup> by Mike Johnson to go ahead and schedule the class. Motion carried by a vote of 5-0.

The officers are updating the SOG's.

Nick Sweet will furnish the commissioners with a list of members who have taken FF1.

Incident Report for December:

12/01/15 08:50 8800 Stout Road Assist Ambulance

12/03/15 05:49 5425 State Road 305 False Alarm

12/09/15 07:44 4418 County Road 6 MVA

12/10/15 12:00 9180 Spring Street Good Intent Call

12/14/15 17:24 I-86 East (Marker #93) MVA

12/19/15 14:19 State Road 305 MVA

12/19/15 18:43 I-86 west MVA

12/22/15 08:59 38 South Street Chimney Fire

12/23/15 16:32 8994 County Road 20 Haz. Liquid Spill

12/27/15 22:12 State Road 16 Mutual Aid to Hinsdale

12/18/15 11:12 County Road 40 Mutual Aid to Clarksville

12/28/15 22:43 I-86 West MVA

12/29/15 07:18 Lafever Road Vehicle Fire

Communications:

Received training information from NYSAFD

Tab Loftis stated he had opened an account from Amazon with him as administrator.

Old Business:

Tab Loftis made a presentation on the bids received on the proposed Pumper/Tanker. He noted the exceptions taken by each bidder. Tab stated that the bidder who came the closest to our specs was KME. Tab's report is filed with the minutes.

(3) Commissioners went to Bolivar on Sunday 1/10/16 to look at their new tanker.

Shaun Hazalik from Ferrera was in attendance to offer information on their truck.

After considerable discussion:

Motion by Doug Rettig Sr. 2<sup>nd</sup> by Mike Johnson that all bids be rejected and to solicit new bids on the same specs. (Only exception would be the possible consideration of an air ride chassis).

Motion carried by a vote of 4-1 Nay Tab Loftis

Also discussed was the added miscellaneous equipment:

When bidding we should ask for a bid bond.

Should the bid require that all equipment come from the same source. (Considering some of the bidders do not offer all the brands listed i.e. air masks).

We may have to piece meal the equipment to get what we want.

After considerable discussion, Motion by Tab Loftis 2<sup>nd</sup> by Mike Johnson that the miscellaneous equipment should be bid at a later date. Motion carried by a vote of 5-0.

Motion by Tab Loftis 2<sup>nd</sup> by Mike Johnson to adjourn.

Motion carried by a vote of 5-0

Meeting adjourned at 9:03 P.M.

Respectfully submitted,

Richard L. Seigel Sr.  
Secretary

