

The Cuba Joint Fire District held its regular monthly meeting on Wednesday, February 12, 2014 at 7:00 P.M. in the Cuba Fire Department meeting room at 51 East Main Street, Cuba, New York.

The meeting opened with the pledge to the flag.

Roll Call: Commissioners: Marlene Doyle-present; Russ Heslin-present; Mike Johnson-excused; John Lafever-present; Doug Rettig Sr.-present; Treasurer-vacant; Secretary Richard Seigel-present.

Also present: Chief Kevin Nutt; V.P. Dave Gowdy; 1<sup>st</sup> Asst. Nick Sweet; 2<sup>nd</sup> Lt. Roger Bell; Dave Hardman; Keith Perry; Lon Sweet; CFD Treas. Chris Carrier.

Motion by John Lafever 2<sup>nd</sup> by Doug Rettig Sr. to dispense with the reading of the January 2014 minutes and accept them. Motion carried by a vote of 4-0.

Presentation of the bills by Commissioner Doug Rettig Sr.: The commissioners met prior to the meeting to audit the bills presented in voucher form by Commissioner Rettig. Each commissioner present placed their signature on each of the vouchers as their approval to have Chairman Russ Heslin pay the bills. Motion by John Lafever 2<sup>nd</sup> by Doug Rettig Sr., and all approved unanimously it was resolved that the Board of Commissioners, following an audit and approval to pay the bills(vouchers #1395-14 thru #1410-14) in the amount of \$6,957.14 and allow payment of such approved bills and order Chairman Russ Heslin to pay such bills. Motion carried by a vote of 4-0.

Chief's Report by Chief Kevin Nutt: There will be an ice rescue demonstration for the Boy Scouts on February 15, 2014 during their annual Ice Camp on Cuba Lake.

Mask and air pack inspection completed on February 12<sup>th</sup>.

Ladder truck inspection to be done on February 13<sup>th</sup>.

Occustar physicals will be April 22<sup>nd</sup> & 26<sup>th</sup>.

Chief reviewed Cuba 1 maintenance and stated there were a couple of issues that the department could handle.

Red Alert fire reporting system has been fixed. Boat safety course is scheduled for April 8<sup>th</sup>, 15<sup>th</sup> & 19<sup>th</sup>. Firefighter II starts February 19<sup>th</sup> in Cuba.

The new pagers are here and the new radios will start being installed in the count in the next (2) weeks.

Incident Report for the month of January:

1/3/14 06:11 8484 Jackson Hill MVA.

1/3/14 20:23 3 Bristol Street Cooking fire.

1/6/14 16:03 3 Bristol Street Assist ambulance.

1/7/14 20:56 6680 County Rd. 31 Mutual aid to Friendship.

1/8/14 14:28 5 Bull Street Assist village crew.

1/11/14 03:56 6 Willow Street Boiler malfunction.

1/11/14 14:28 26 Chapel Street Natural gas leak.

1/11/14 17:35 Munger Hollow MVA

1/19/14 03:37 3832 Main Street Mutual aid to Hinsdale.

1/24/14 08:29 County Road 20 MVA.

1/24/14 11:14 11 Hardy Street Cellar pumping.

1/25/14 10:00 8800 Beebe Hill CO detector.

1/26/14 08:15 Woodruff Street Setup landing zone.

1/29/14 13:02 3832 Main Street Mutual aid to Hinsdale.

1/30/14 09:00 5476 Route 305 North Cancelled in route.

#### Old Business:

The latest revision of the procurement record was reviewed and approved.

Discussion held on the proposed Jaws of Life attachment. Motion by Russ Heslin 2<sup>nd</sup> by Doug Rettig Sr. that the commissioners approve the purchase of the "Brute Force" attachment for the jaws at a cost of \$4,495.00. Motion carried by a vote of 4-0.

After a review of the procurement policy, the commissioners agreed to keep the policy as is as long as the department stays within their budget. Any special purchases are to be approved by the board.

Any possible changes to the Ethics Policy were tabled until the next meeting so the department can review the policy.

#### New Business:

The Town of Cuba has paid the district in full.

Chairman Heslin reported that there was a surplus of \$28,881.44 from the 2013 budget. Motion by Russ Heslin 2<sup>nd</sup> by John Lafever that this surplus be put into the Apparatus Repair and Replacement account. Motion carried by a vote of 4-0.

#### Open Forum:

Marlene Doyle reported that the requirement for a district to have an external audit is now \$300,000 which now excludes the Cuba Joint Fire District. However, the commissioners feel that an external audit should be done every 2 or 3 years.

Doug Rettig Sr. is in the process of creating an inventory of all CFD equipment (i.e. Air packs, vehicles etc.).

The commissioners went into executive session at 7:46 P.M. to discuss a personnel matter.

The commissioners returned from executive session at 7:55 P.M.

As a result of the executive session Chairman Heslin announced that the Board of Commissioners has accepted the resignation of Marlene Doyle from the Board with their thanks for her work on the board. He then announced the appointment of Marlene Doyle to the position of Treasurer to finish the term of Melissa Patanella who recently resigned.

This leaves a vacant position on the Board of Commissioners. Anyone interested in completing the remainder of Marlene Doyle's term which ends 12/31/14 should contact Secretary Richard Seigel at P.O. Box 110, Cuba, New York 1472 or 585-968-1744.

Motion by Doug Rettig Sr. 2<sup>nd</sup> by John Lafever to adjourn. Motion carried by a vote of 3-0.

Adjourned at 7:59 P.M.

