

The Cuba Joint Fire District held its regular monthly meeting on Wednesday, April 9, 2013 at 7:00 P.M. in the Meeting Room of the CFD, 51 East Main St., Cuba, New York.

1. Call to Order:

- a. The meeting opened with the pledge to the flag.
- b. Roll Call: Commissioners; John Lafever-present; Mike Johnson-present; Russ Heslin- present; Doug Rettig- present; Treasurer Marlene Doyle- present; Richard Seigel-excused. Minutes to be taken by Marlene Doyle.

Also present: Chief Dave Hardman, Tab Loftis, 1<sup>st</sup> Asst. Nick Sweet, Dave Gowdy, V.P. John Wilson, 2nd Lt Todd Harrington, Lon Sweet, and Denny Stomiersky.

Reading of the previous minutes form 12 March 2014. Motion by Mike Johnson 2<sup>nd</sup> by John Lafever to dispense with the reading of the March minutes and approve them. Motion carried by a vote of 4-0.

2. Treasurer

- a. Treasurer's Report: Treasurer Marlene Doyle reported that she downloaded Microsoft Office onto the district lap top and is half way through the NYS Fire District Treasurer's training. She has loaded the accounts into Quick Books beginning in 2014 and thanks Commissioner Rettig for his support in her efforts.
- b. Presentation of the bills by Marlene Doyle. The commissioners met prior to the meeting to audit the bills presented in voucher form by the Treasurer. Each of the bills presented in voucher form was audited and each commissioner present placed their signature on the vouchers as their approval to have the Treasurer pay the bills. Motion by John Lafever, 2<sup>nd</sup> by Mike Johnson and all approved unanimously. It was resolved that the Board of Commissioners, following an audit and approval to pay the bills, (vouchers #1429-14 through #1442-14) in the amount of \$8,294.68 and allow payment of such approved bills and order the Treasurer to pay such bills. Motion carried by a vote of 4-0.

As per the 2014 budget the following funds will be transferred by Treasurer Marlene Doyle from the checking account to the following accounts:

\$4000 to savings

\$1000 to Capital Reserve

\$57,375 to Apparatus Repair Reserve

\$1,000 to Leasehold Repair

\$8,000 to equipment Repair

Motion made by Russ Heslin and 2<sup>nd</sup> by Doug Rettig. Approved 4-0.

- c. Audit of Vouchers vs Accounts: Commissioner Doug Rettig; Audit of Vouchers vs. Accounts. Attached.

3. Fire Department

- a. Chief's report by Chief Dave Hardman:  
CFD has 3 taking firefighter 1, 23 taking boat safety course & 5 taking EVOC.  
New officer duties are posted at the fire hall.

Need to replace out of date air bottles.

Need to replace front lights on Cuba 9 & redo lights on Cuba 6.

Asked if the board would split the cost to update the fire reporting system (est. \$4,000)

Building maintenance committee looking to do something with the front parking lot.

Looking at purchasing 3 chiefs radios thru the county.

Is the board interested in purchasing NFPA guides for the Fire Hall?

List of needs in the next few years: Deck gun for Cuba 1, thermal imaging camera, CO meters for 2 trucks, Radio charger for each truck for portable radios, surveillance for the fire hall, new black top for front parking lot, update face pieces for masks and start updating air packs, start doing pump test every year.

Membership - New Member; Thomas P. Ferneran. Motion made by Johnson and 2<sup>nd</sup> by Rettig to approve his application. Approved 4-0.

Incident report for March:

3/1/14 17:56 18 Woodruff Street Assist ambulance.

3/1/14 18:16 41 Depot street Mutual Aid to Friendship.

3/7/14 09:43 Elm Street Bomb Scare.

3/14/14 11:50 9079 Stout Road Vehicle fire.

3/15/14 22:50 6080 CR-7 Mutual Aid to New Hudson.

3/20/14 23:19 5878 Hilltop Road CO Detector.

3/29/14 12:54 6084 CR-7 Mutual Aid to New Hudson.

3/30/14 13:29 24 Stevens Ave. CO Detector.

#### 4. Communications

- a. Art Kazulak contacted the district and is interested in buying unused old radios and pagers. There are several people and/or companies who may be interested in purchasing them for re-sale. Chief Hardman will formulate a list of unused equipment and submit to different people/companies for quotes. The CJDF board will need to declare this equipment as surplus prior to any transactions.

#### 5. Report of Committees: none.

#### 6. Unfinished Business:

- a. Ethics Policy; Chief Hardman is in agreement with the updated policy submitted by Commissioner Rettig. Commissioners Lafever and Johnson will review prior to the May meeting for possible approval.
- b. Utilities & Gas Card Payment; following discussion, a motion was made by John Lafever and 2<sup>nd</sup> by Doug Rettig to allow the Treasurer to pay utilities (National Fuel, National Gas, & Verizon) and Fuel (Valero and Rinker Oil) prior to commissioner approval at the monthly meetings. Approved 4-0.

#### 7. New Business:

- a. Following discussion, a motion was made by Commissioner Johnson and 2<sup>nd</sup> by Commissioner Heslin to add Commissioner Rettig to become a signatory to allow him access to the Five Star statements. Currently Chair Heslin and Treasurer Marlene Doyle are on the account. Former Treasurer Melissa Patanella's name is to be removed from the account.
- b. Following discussion of officer qualifications, Commissioner John Lafever will meet with Chief Hardman to review and bring recommendations back to the board.

- c. Following discussion of maintenance vs. Capital Improvement on leased property given Council Pullen's input, Commissioner Johnson, Chief Hardman, and President Shaller will meet to review the CJFD/CFD lease to suggest lease amount, terms, and length.
  - d. Following discussion of NYS Fire District Officer's Guides, purchase of a new or additional guides has been postponed until September when the next edition will be released. The guides are \$145 each or \$99 for updates.
  - e. Following discussion about Chief's radios, Chief Harman will have prices next month from the Sherriff's Department for the three radios. If they can be purchased through the grant, there would be discounts as well.
8. Open Forum:
- a. Tab Loftis withdrew his name for the open commissioner position due to his acceptance of a new job where he will have more travel.
9. Executive Session:

The board went into executive session at 8:02 with a motion by Commissioner Rettig, 2<sup>nd</sup> by Commissioner Johnson.

The board returned from executive session at 8:06

- a. A motion by Commissioner Johnson, 2<sup>nd</sup> by Commissioner Rettig to appoint Dennis Stomierosky to fulfill Marlene Doyle's term which ends December 31, 2014.
10. Adjournment: A motion was made by Commissioner Rettig and 2<sup>nd</sup> by Commissioner Johnson to adjourn at 8:08 pm.